



TOWN OF SHENANDOAH

HOME OCCUPATION PERMIT APPLICATION

426 First Street, Shenandoah VA 22849 • Phone (540) 652-8164

Applicant Name _____

Address _____

Home Phone _____ Cell Phone _____

Email _____

Business Name _____

Proposed Type of Business _____

Please read the home occupation permit guidelines and limitations contained in Chapter 50-Zoning, Section 50-112

After completing the Application and agreeing to the limitations, please sign and date the Application and return to the Shenandoah Town Office for Zoning review. If approved, a Business License will be issued upon the collection of associated fees. If the business license is not renewed, the home occupancy becomes invalid.

CERTIFICATION

As applicant, I submit the foregoing responses are true and understand that a finding to the contrary by the Zoning Administrator can invalidate this application. I understand that the use shall comply with Chapter 50, section 50-112 of the Town of Shenandoah Code, as amended, and if, at any time, the requirements of that Section are violated, I shall be required to vacate the home occupation business.

Applicant Signature

Date

FOR OFFICE USE ONLY

Property zoning classification _____

Health Department Approval _____ Fire Department Approval _____

☐ **APPROVED**

☐ **DENIED**

Comments: _____

Zoning Administrator: _____ Date: _____

CODE OF ORDINANCES
Chapter 50 ZONING

Section 50-112 Definitions.

Home occupation:

- (a) Home occupations must take place within a dwelling unit or accessory building and be clearly incidental to the residential use of that unit.
- (b) Home occupations must be carried on only by a member of the family residing on the premises.
- (c) Home occupations require a Town Business License. Refer Ch. 18
- (d) Home occupations examples: A professional service, direct marketing service, telecommuting or other business that can be accomplished by use of equipment customarily found in a small office that require limited onsite client access.
- (e) No advertising sign can be displayed other than a nameplate not exceeding two square feet in area on each face of such plate.
- (f) No exterior evidence that the building is being used for any purpose other than a dwelling is allowed.
- (g) No more than two motor vehicles may be regularly operated from the premises that carry advertising.