



T O W N O F S H E N A N D O A H

Incorporated 1884

Town Council meets for their regular session on the second and fourth Tuesday at 7 p.m.
Shenandoah Town Office, 426 First Street, Shenandoah, Virginia
(540) 652-8164 www.townofshenandoah.com

Persons wishing to have an item placed on the agenda for future meetings should make their request to the Clerk of the Council by 12 noon Friday preceding the meeting.

Town Council & Staff

- Clinton O. Lucas, Jr., Mayor
- William Kite, Vice Mayor
- Denise Cave, Councilmember
- Lynn Fox, Councilmember
- Ira Michael Lowe, Councilmember
- Brenda Haggett, Councilmember
- Chris Reisinger, Councilmember
- Daniel Rose, Town Attorney
- Charles Jenkins, Town Manager
- Rodney Hensley, Chief of Police
- Christl Huddle, Treasurer
- Tonya Southers, Deputy Treasurer
- Angela Schrimsher, Town Clerk

Persons wishing to be heard or have an item placed on the agenda should make their request to the Clerk of the Council by 12 noon Friday preceding the meeting.

**COUNCIL AGENDA – March 10, 2026 – REGULAR TOWN COUNCIL MEETING
FORMAL SESSION COUNCIL CHAMBERS – 7 p.m.**

1. Call to Order
2. Pledge of Allegiance
3. Award Presentation: **None**
4. Receiving of Visitors: **None**
5. **JPH Meeting Rezoning Request**
6. Approval of Meeting Minutes for: **Regular Meeting Minutes – February 24, 2026**
7. Approval of Combined Account Disbursements Warrants #43634-#43660 in the amount of **\$95,930.30 dated March 10, 2026**
8. Approval of Treasurer’s Report **2,522,240.24**
9. Correspondence
10. Council Committee Reports
 - a. **Water & Sewer** (Chair Kite, Council Member Cave, and Council Member Lowe)
 - b. **Streets & Public Property** (Chair Fox, Vice Mayor Kite, and Council Member Lowe)
 - c. **Police, Safety & Judicial** (Chair Kite, Council Member Lowe and Council Member Reisinger)
 - d. **Taxation & Finance** (Chair Fox, Vice Mayor Kite, and Councilwoman Haggett)
 - e. **Parks & Recreation** (Chair Haggett, Council Member, Council Member Lowe and Council Member Reisinger)
 - f. **Industrial, Economic Development & Procurement** (Chair Cave, Council Member Haggett, and Council Member Lowe)
 - g. **Community Service** (Chair Kite, Council Member Cave and Haggett)
 - h. **Personnel** (Chair Reisinger, Council Member Cave, and Haggett, Council Member Lowe)
11. Unfinished Business
12. New Business
13. Town Manager’s Report
14. Mayor’s Report
15. For the Good of the Town (Five [5] minute limit for each speaker)
16. Adjournment



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JOINT PUBLIC HEARING – March 10, 2026 – TOWN COUNCIL AND COUNCIL CHAMBERS – 7 p.m.

1. Call to Order/Opening of joint public hearing.
2. **JOINT PUBLIC HEARING REGARDING THE FOLLOWING:**
 - A. **Larry W. Turner and McKayla Lam who own a vacant parcel of property located on Shenandoah River Road, Shenandoah, Virginia, identified as tax map number 102A1-A-8D. The applicant is requesting a rezoning, on the entire tract referenced on the property, from Industrial to Residential 1 (R1). If approved, this rezoning would allow any items listed as a matter-of-right and in compliance with Section 50-66 of the Town of Shenandoah.**
3. Speaking **FOR** the rezoning request from Industrial to Residential (R1).
4. Speaking **AGAINST** the rezoning request from Industrial to Residential (R1).
5. Questions by Council or Planning Commission Members.
6. Mayor to close public hearing.
7. Discussion and possible Vote for a recommendation by Planning Commission Members regarding the rezoning request from Industrial to Residential (R1) OR decision that more review time is needed.
8. If Planning Commission has submitted a recommendation – Discussion and possible Vote for a final decision by Town Council Members regarding the rezoning request from Industrial to Residential (R1).
9. Adjournment

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
February 24, 2026**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, February 24, 2026, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with the Pledge of Allegiance.

Moment of silence.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Council Members Denise Cave; Brenda Haggett; I. Michael Lowe and Christopher Reisinger.

Council Members absent were: Vice Mayor Kite and Council Member Fox.

Other Town Officials present were: Charlie Jenkins, Town Manager; Rodney Hensley, Police Lieutenant; and Angie Schrimsher, Town Clerk.

Citizens present were: None

Media Representatives: None

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

None during this period

February 10, 2026 REGULAR MEETING MINUTES

A *motion* was made by Council Member Reisinger, *seconded* by Council Member Haggett to approve the *Regular Meeting Minutes* held on February 10, 2026, as presented.

Members Vote was as follows:

YEA:	Council Member Cave	NAY: None
	Council Member Haggett	
	Council Member Lowe	
	Council Member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite and Council Member Fox
VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Council Member Lowe, *seconded* by Council Member Reisinger, to approve the bills, dated **February 24, 2026** in the **Combined Accounts Disbursement Warrants #43601 - #43633** in the amount of **\$143,980.69** as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite and Council Member Fox
VOTE: Unanimous in favor of motion

TREASURERS REPORT

A *motion* was made by Council Member Cave, *seconded* by Council Member Haggett, to approve the **February 20, 2026**, Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,450,274.89**, as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite and Council Member Fox
VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1-Received a memo from Treasurer Christl Huddle stating the Town, on behalf of the Shenandoah Volunteer Fire Company, was awarded the Virginia Fire Prevention Award for the purchase of personal protective equipment in the amount of \$97,668.80.

#2-Received a memo from Town Manager Charlie Jenkins regarding the possible purchase of a HURCO Smoke Machine for sewer testing. He noted it is a Ripcord Pipeline Smoker and cost

\$2620.00. Town Manager Charlie Jenkins also noted a purchase of 4 gallons of liquid smoke for \$250.00 would be needed to go with the smoke machine, for a total amount of \$2870.00.

A *motion* was made by Council Member Lowe, *seconded* by Council Member Reisinger to approve the purchase of the HURCO Smoke Machine in the amount of \$2,620.00 and 4 gallons of liquid smoke in the amount of \$250.00, for a total cost of \$2,870.00.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: Vice Mayor Kite and Council Member Fox

VOTE: Unanimous in favor of motion

#3-Heard that the Irish group An Lar will be performing on March 11, 2026 from 6:00 p.m.-7:00 p.m. at the Shenandoah Museum and Welcome Center, located at 507 First Street Shenandoah VA 22849.

#4-Received an invitation from the Shenandoah United Methodist Church for their Annual Appreciation Dinner for our First Responders on Saturday, March 21, 2026 at 6:00p.m. Shenandoah United Methodist Church is located at 211 Central Avenue, Shenandoah.

WATER AND SEWER

(Chair Kite, Council Member Cave, and Council Member Lowe)

Town Manager Charlie Jenkins noted that the Public Works Crew were out checking for and repairing leaks around Town.

Town Manager Charlie Jenkins noted there was a large sewer blockage at a house on the corner of Shenandoah Avenue between Seventh and Eighth Street. He noted there were large amounts of wet wipes and shop towels blocking the lines.

Council Member Cave suggested having the Town post a message on the Town's web page to remind residents not to flush wet wipes, paper towels, shop towels, and cloth rags down the toilets.

Town Manager Charlie Jenkins noted residents who have sump pumps, the pumped water should exit onto the town gutter for drainage. The sump should not be tied into the sewer system.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Council Member Lowe)

Town Manager Charlie Jenkins noted that multiple potholes around Town were cold patched.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Council Member Lowe, and Council Member Reisinger)

Police Officer Rodney Hensley noted Officer Samantha Mills kevlar vest is being utilized from the Page County Police Department.

TAXATION & FINANCE

(Chair Fox, Vice Mayor Kite, and Council Member Haggett)

None during this period.

PARKS & RECREATION

(Chair Haggett, Council Member Lowe and Council Member Reisinger)

Town Manager Charlie Jenkins spoke to the Town Council about having the dirt mound removed at the Big Gem Park.

Town Council discussed this and decided to have Turner Concrete and Excavating LLC start on removing the mound in the amount of \$58,000.00, with payments to be made of \$1,000.00 per month for 5 years.

A *motion* was made by Council Member Haggett, *seconded* by Council Member Lowe to approve Turner Concrete and Excavating LLC begin removing the mound at Big Gem Park in the amount of \$58,000.00, with payments to be made in the amount of \$1,000.00 per month for 5 years.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite and Council Member Fox

VOTE: Unanimous in favor of motion

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Council Member Lowe and Council Member Haggett)

None during this period.

COMMUNITY SERVICE

(Chair Kite, Council Member Cave and Council Member Haggett)

None during this period.

PERSONNEL COMMITTEE

(Chair Reisinger, Council Member Cave, Council Member Lowe and Council Member Haggett)

None during this period.

UNFINISHED BUSINESS

None during this period.

NEW BUSINESS

None during this period.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins noted that there will be a FY26-27 Budget Workshop meeting on Tuesday, March 10, 2026, at 6:00 p.m. at the Town Hall.

Town Manager Charlie Jenkins noted that the Town picked up the new mini excavator.

Town Manager Charlie Jenkins noted a location near Comer Lane all the way to the ballfield needs a sewer line set up. He added there are at least 10 new lots who would need sewer lines, mentioning possibly having an engineer come out and look at the locations.

Town Manager Charlie Jenkins noted he spoke with the city of Lynchburg about the derelict building property program.

MAYOR'S REPORT

None during this period.

FOR THE GOOD OF THE TOWN

None during this period.

ADJOURN

There being no further discussion, a ***motion*** was made by Council Member Lowe, ***seconded*** by Council Member Haggett, to adjourn the meeting at 7:57 p.m.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite and Council Member Fox

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Mayor, Clinton O. Lucas, Jr.

Angela Schrimsher, Town Clerk

APPROVAL OF BILLS

Council Meeting of March 10, 2026

General and Utility Disbursements

Warrants #43634 - #43660

In the amount of \$95,930.30

Checks Issued - \$63,560.13

Cash Disbursements - \$32,370.17

SUBMITTED BY:

Christl C. Huddle

Treasurer

Check Listing

Date From: 2/21/2026 Date To: 3/5/2026
Vendor Range: A-TEAM CONSTRUCTION - ZEP SALES & SERVICES

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Check Number	Bank	Vendor	Date	Amount
43634	1	PAGE COUNTY CIRCUIT COURT	02/23/2026	<u>\$50.00</u>
Invoice: 2602231623382201465		Inv Date 02/27/2026	Due Date 02/23/2026	Amt: \$50.00
20-215-0000		Misc-Garnishment		\$50.00
Total Distributed:				\$50.00
43635	1	TOWN OF SHENANDOAH	02/23/2026	<u>\$34,468.56</u>
Invoice: PAYROLL TRANSFE 2/23/2026		Inv Date 02/23/2026	Due Date 02/23/2026	Amt: \$34,468.56
10-108-0100		PAYROLL TRANSFER		\$26,902.35
20-108-0100		PAYROLL TRANSFER		\$7,566.21
Total Distributed:				\$34,468.56
43636	1	AFLAC	02/26/2026	<u>\$389.78</u>
Invoice: 260209163947750331		Inv Date 02/13/2026	Due Date 02/26/2026	Amt: \$96.68
10-214-0100		Acc Ins		\$86.98
20-214-0100		Acc Ins		\$9.70
Total Distributed:				\$96.68
Invoice: 260209163947750332		Inv Date 02/13/2026	Due Date 02/26/2026	Amt: \$15.45
20-214-0200		Can Ins		\$15.45
Total Distributed:				\$15.45
Invoice: 260209163947750333		Inv Date 02/13/2026	Due Date 02/26/2026	Amt: \$35.50
10-214-0700		DISABILITY		\$35.50
Total Distributed:				\$35.50
Invoice: 260209163947750334		Inv Date 02/13/2026	Due Date 02/26/2026	Amt: \$47.26
10-214-0900		Hospital Ins		\$47.26
Total Distributed:				\$47.26
Invoice: 260223162338220331		Inv Date 02/27/2026	Due Date 02/26/2026	Amt: \$96.68
10-214-0100		Acc Ins		\$86.98
20-214-0100		Acc Ins		\$9.70
Total Distributed:				\$96.68
Invoice: 260223162338220332		Inv Date 02/27/2026	Due Date 02/26/2026	Amt: \$15.45
20-214-0200		Can Ins		\$15.45
Total Distributed:				\$15.45
Invoice: 260223162338220333		Inv Date 02/27/2026	Due Date 02/26/2026	Amt: \$35.50
10-214-0700		DISABILITY		\$35.50
Total Distributed:				\$35.50
Invoice: 260223162338220334		Inv Date 02/27/2026	Due Date 02/26/2026	Amt: \$47.26
10-214-0900		Hospital Ins		\$47.26

Check Listing

Date From: 2/21/2026 Date To: 3/5/2026
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Check Number	Bank	Vendor	Date	Amount
Total Distributed:				\$47.26
43637	1	CAPITAL IMPROVEMENTS ACCT	02/26/2026	\$5,000.00
Invoice: FEB 2026		Inv Date 02/25/2026	Due Date 02/26/2026	Amt: \$5,000.00
10-105-0000		MONTHLY TRANSFER		\$2,500.00
20-105-0000		MONTHLY TRANSFER		\$2,500.00
Total Distributed:				\$5,000.00
43638	1	Highspeedlink	02/26/2026	\$581.65
Invoice: 183833		Inv Date 03/01/2026	Due Date 02/26/2026	Amt: \$636.65
10-580-0800		MUSEUM		\$64.20
10-710-0000		POLICE DEPT		\$347.75
10-872-0000		TOWN HALL		\$160.50
20-822-0000		PUBLIC WORKS		\$32.10
20-922-0000		SEWER PLANT		\$32.10
Total Distributed:				\$636.65
Credit Memo 183833CM		CM Date: 03/01/2026	Available: 02/26/2026	Amt: (\$55.00)
	10-872-0000	183833CM		(\$55.00)
Total Distributed:				(\$55.00)
43639	1	HOLTZMAN OIL CORP.	02/26/2026	\$571.22
Invoice: 4298158		Inv Date 02/04/2026	Due Date 02/26/2026	Amt: \$571.22
10-706-0000		FUEL - POLICE		\$571.22
Total Distributed:				\$571.22
43640	1	LITTEN & SIPE	02/26/2026	\$774.00
Invoice: 35513		Inv Date 02/16/2026	Due Date 02/26/2026	Amt: \$774.00
10-521-0300		LEGAL SERVICES - 421 N 5TH		\$129.00
10-521-0300		LEGAL SERVICES - ENACT ORDINANCE		\$43.00
10-521-0300		LEGAL SERVICES - RECODIFICATION/ORDINANCE		\$494.50
10-521-0300		LEGAL SERVICES - SOCIAL MEDIA POLICY		\$107.50
Total Distributed:				\$774.00
43641	1	Pace Analytical Services, LLC	02/26/2026	\$202.00
Invoice: 2630661075		Inv Date 02/03/2026	Due Date 02/26/2026	Amt: \$82.00
20-908-0000		TESTING SERVICES		\$82.00

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Check Number	Bank	Vendor	Date	Amount
Total Distributed:				\$82.00
Invoice: 2630660870		Inv Date 02/06/2026	Due Date 02/26/2026	Amt: \$82.00
20-908-0000		TESTING SERVICES		\$82.00
Total Distributed:				\$82.00
Invoice: 2630661502		Inv Date 02/05/2026	Due Date 02/26/2026	Amt: \$38.00
20-908-0000		TESTING SERVICES		\$38.00
Total Distributed:				\$38.00
43642	1	PAGE CO-OP FARM BUREAU INC	02/26/2026	\$12.98
Invoice: K48158		Inv Date 02/04/2026	Due Date 02/26/2026	Amt: \$12.98
20-805-0000		NEW WELL ELECTRICAL SUPPLIES		\$12.98
Total Distributed:				\$12.98
43643	1	SHEN. HERITAGE CENTER	02/26/2026	\$5,000.00
Invoice: FY26		Inv Date 02/26/2026	Due Date 02/26/2026	Amt: \$5,000.00
10-514-0000		MEMORIAL FESTIVAL		\$5,000.00
Total Distributed:				\$5,000.00
43644	1	SHENANDOAH MACHINE SHOP	02/26/2026	\$1,178.00
Invoice: 26209		Inv Date 02/09/2026	Due Date 02/26/2026	Amt: \$940.00
20-805-0000		12TH ST - MILL FLANGES		\$940.00
Total Distributed:				\$940.00
Invoice: 26198		Inv Date 02/04/2026	Due Date 02/26/2026	Amt: \$238.00
20-805-0000		12TH ST - RESURFACE ELBOW		\$238.00
Total Distributed:				\$238.00
43645	1	TURNER CONSTRUCTION GROUP INC	02/26/2026	\$3,444.56
Invoice: 200788		Inv Date 02/11/2026	Due Date 02/26/2026	Amt: \$1,600.00
10-625-0000		SNOW REMOVAL - SIDEWALKS		\$1,600.00
Total Distributed:				\$1,600.00
Invoice: 200789		Inv Date 01/22/2026	Due Date 02/26/2026	Amt: \$1,844.56
20-905-0000		LONG AVE - ROOT REMIVAL		\$1,844.56
Total Distributed:				\$1,844.56
43646	1	VA UTILITY PROTECTION SERVICE	02/26/2026	\$13.20
Invoice: 012026-00549		Inv Date 01/31/2026	Due Date 02/26/2026	Amt: \$13.20
20-523-0000		TRANSMISSIONS		\$13.20
Total Distributed:				\$13.20
43647	1	VALLEY CHEMICAL SOLUTIONS	02/26/2026	\$800.00

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Check Number	Bank	Vendor	Date	Amount
Invoice: INV0509163			Inv Date 02/02/2026 Due Date 02/26/2026	Amt: \$972.36
20-903-0000		PLANT CHEMICALS		\$972.36
Total Distributed:				\$972.36
Credit Memo INV0509163CM			CM Date: 02/02/2026 Available: 02/26/2026	Amt: (\$172.36)
20-903-0000		INV0509163CM		(\$172.36)
Total Distributed:				(\$172.36)
43648	1	VIRGINIA DEPT OF MOTOR VEHICLES	02/26/2026	\$300.00
Invoice: 202603100499			Inv Date 01/31/2026 Due Date 02/26/2026	Amt: \$300.00
10-532-0000		DMV STOPS		\$300.00
Total Distributed:				\$300.00
43649	1	WATER & SEWER LINES ACCT	02/26/2026	\$5,000.00
Invoice: FEB 2026			Inv Date 02/25/2026 Due Date 02/26/2026	Amt: \$5,000.00
20-104-0000		REPLACING EXISTING WATER & SEWER		\$5,000.00
Total Distributed:				\$5,000.00
43650	1	Wex Bank	02/26/2026	\$327.82
Invoice: 110615825			Inv Date 02/15/2026 Due Date 02/26/2026	Amt: \$327.82
10-530-0000		Fuel - Fire Dept		\$327.82
Total Distributed:				\$327.82
43651	1	SAFELITE AUTO GLASS	02/27/2026	\$343.67
Invoice: 585824			Inv Date 02/27/2026 Due Date 02/27/2026	Amt: \$343.67
10-509-0000		2019 RAM - REPLACE WINDSHIELD		\$343.67
Total Distributed:				\$343.67
43652	1	DEAN HOME CENTER	03/05/2026	\$170.83
Invoice: 238506/1			Inv Date 02/10/2026 Due Date 03/05/2026	Amt: \$27.98
20-805-0000		BALL VALVE - WELL #1		\$27.98
Total Distributed:				\$27.98
Invoice: 238518/1			Inv Date 02/11/2026 Due Date 03/05/2026	Amt: \$46.95
20-805-0000		NEW WELL - VALVE, ELBOW, NIPPLES		\$46.95
Total Distributed:				\$46.95
Invoice: 238667/1			Inv Date 02/17/2026 Due Date 03/05/2026	Amt: \$35.94
10-580-1000		MUSEUM - EXTRA KEYS		\$35.94
Total Distributed:				\$35.94

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Check Number	Bank	Vendor	Date	Amount
Invoice: 238773/1		Inv Date 02/20/2026	Due Date 03/05/2026	Amt: \$14.99
10-580-1000		SHEN GYM TOILET REPAIR		\$14.99
			Total Distributed:	\$14.99
Invoice: 238781/1		Inv Date 02/20/2026	Due Date 03/05/2026	Amt: \$15.99
10-580-1000		SHEN GYM TOILET REPAIR		\$15.99
			Total Distributed:	\$15.99
Invoice: 238910/1		Inv Date 02/25/2026	Due Date 03/05/2026	Amt: \$28.98
10-604-0000		FENCE POST, QUIKCRETE - SMOOT MAILBOX		\$28.98
			Total Distributed:	\$28.98
43653	1	GALL'S, AN ARAMARK CO., LLC	03/05/2026	\$608.52
Invoice: 034102893		Inv Date 02/05/2026	Due Date 03/05/2026	Amt: \$608.52
10-703-0000		JACKET - BAUGHER		\$280.46
10-703-0000		POLO SHIRTS, PANTS - MILLS		\$328.06
			Total Distributed:	\$608.52
43654	1	LURAY COPY SERVICE, INC.	03/05/2026	\$142.45
Invoice: 20626		Inv Date 02/26/2026	Due Date 03/05/2026	Amt: \$142.45
10-705-0000		POLICE LOGO ENVELOPES		\$142.45
			Total Distributed:	\$142.45
43655	1	Pace Analytical Services, LLC	03/05/2026	\$188.00
Invoice: 2630662113		Inv Date 02/10/2026	Due Date 03/05/2026	Amt: \$106.00
20-908-0000		TESTING SERVICES		\$106.00
			Total Distributed:	\$106.00
Invoice: 2630662149		Inv Date 02/10/2026	Due Date 03/05/2026	Amt: \$82.00
20-908-0000		TESTING SERVICES		\$82.00
			Total Distributed:	\$82.00
43656	1	SHENANDOAH VALLEY ELECTRIC	03/05/2026	\$195.56
Invoice: 22026		Inv Date 02/20/2026	Due Date 03/05/2026	Amt: \$195.56
10-602-0300		CHRISTMAS LIGHTS ELECTRIC		\$195.56
			Total Distributed:	\$195.56
43657	1	VACORP	03/05/2026	\$176.77
Invoice: MEMBER # 741 MA 2/25/2026		Inv Date 02/25/2026	Due Date 03/05/2026	Amt: \$176.77
10-501-0500		HYBRID DISABILITY INSURANCE		\$14.14
10-580-0500		HYBRID DISABILITY INSURANCE		\$17.86

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Check Number	Bank	Vendor	Date	Amount
10-601-0500		HYBRID DISABILITY INSURANCE		\$66.13
20-501-0500		HYBRID DISABILITY INSURANCE		\$39.21
20-801-0500		HYBRID DISABILITY INSURANCE		\$15.53
20-901-0500		HYBRID DISABILITY INSURANCE		\$23.90
Total Distributed:				\$176.77
43658	1	VALLEY CHEMICAL SOLUTIONS	03/05/2026	\$1,200.00
Invoice: INV0512809		Inv Date 02/16/2026	Due Date 03/05/2026	Amt: \$1,200.00
20-903-0000		PLANT CHEMICALS		\$1,200.00
Total Distributed:				\$1,200.00
43659	1	VECTOR SECURITY	03/05/2026	\$260.56
Invoice: 73407330 2/18/2026 12:00:		Inv Date 02/14/2026	Due Date 03/05/2026	Amt: \$260.56
20-822-0000		ALARM SYSTEM AT NEW WELL		\$44.95
20-822-0000		ALARM SYSTEMS AT 10TH ST WELL		\$57.35
20-822-0000		ALARM SYSTEMS AT 12TH ST WELL		\$53.71
20-822-0000		ALARM SYSTEMS AT TRENTON WELL		\$57.35
20-922-0000		ALARM SYSTEMS AT SEWER PLANT		\$47.20
Total Distributed:				\$260.56
43660	1	WITMER PUBLIC SAFETY GROUP INC	03/05/2026	\$2,160.00
Invoice: INV842254		Inv Date 02/20/2026	Due Date 03/05/2026	Amt: \$280.00
10-523-0100		VDFP PPE GRANT - GLOVES		\$280.00
Total Distributed:				\$280.00
Invoice: INV835797		Inv Date 02/10/2026	Due Date 03/05/2026	Amt: \$1,880.00
10-523-0100		VDFP PPE GRANT - GLOVES		\$1,880.00
Total Distributed:				\$1,880.00
27	Checks Totaling -			\$63,560.13

Totals By Fund

Fund	Checks	Voids	Total
10	\$42,476.55		\$42,476.55
20	\$21,083.58		\$21,083.58

Check Listing

Date From: 2/21/2026 Date To: 3/5/2026

Vendor Range: A-TEAM CONSTRUCTION - ZEP SALES & SERVICES

Town of Shenandoah
03/05/2026 10:14 AM

Page: 7 of 7

Check Number	Bank	Vendor	Checks	VOIDS	Date	Amount
					Total	
Totals:			\$63,560.13			\$63,560.13

CASH DISBURSEMENTS
GENERAL & UTILITY
FEBRUARY 21 - MARCH 5, 2026

Trans Date	Trans Desc	Debit	Credit	Reference	Pay To Name
03/04/2026	PSN FEES	\$0.00	\$28.60	PSN FEES	
03/02/2026	ANTHEM BLUE CROSS	\$0.00	\$14,655.00	ANTHEM	
03/02/2026	STATE PAYROLL TAXE	\$0.00	\$1,241.00	STATE PAYROLL TA	
03/02/2026	FEDERAL PAYROLL TA	\$0.00	\$7,758.76	FEDERAL PAYROLL	
02/27/2026	HYBRID PAYROLL TAX	\$0.00	\$564.38	CATCH UP 457 CON	
03/02/2026	FEDERAL PAYROLL TA	\$1,021.48	\$0.00	FEDERAL PAYROLL	
03/02/2026	FEDERAL PAYROLL TA	\$4,367.48	\$0.00	FEDERAL PAYROLL	
03/02/2026	FEDERAL PAYROLL TA	\$2,369.80	\$0.00	FEDERAL PAYROLL	
03/02/2026	STATE PAYROLL TAXE	\$1,241.00	\$0.00	STATE PAYROLL TA	
02/27/2026	HYBRID PAYROLL TAX	\$225.09	\$0.00	CATCH UP 457 CON	
02/27/2026	HYBRID PAYROLL TAX	\$85.77	\$0.00	CATCH UP 457 CON	
02/27/2026	HYBRID PAYROLL TAX	\$12.36	\$0.00	CATCH UP 457 CON	
02/27/2026	HYBRID PAYROLL TAX	\$30.90	\$0.00	CATCH UP 457 CON	
03/02/2026	ANTHEM BLUE CROSS	\$14,655.00	\$0.00	ANTHEM	
03/04/2026	PSN FEES	\$28.60	\$0.00	PSN FEES	
02/27/2026	HYBRID PAYROLL TAX	\$15.61	\$0.00	CATCH UP 457 CON	
02/27/2026	HYBRID PAYROLL TAX	\$57.80	\$0.00	CATCH UP 457 CON	
02/27/2026	HYBRID PAYROLL TAX	\$136.85	\$0.00	CATCH UP 457 CON	
03/02/2026	ANTHEM BLUE CROSS	\$0.00	\$4,738.00	ANTHEM	
03/02/2026	STATE PAYROLL TAXE	\$0.00	\$422.00	STATE PAYROLL TA	
03/02/2026	FEDERAL PAYROLL TA	\$0.00	\$2,449.77	FEDERAL PAYROLL	
02/27/2026	HYBRID PAYROLL TAX	\$0.00	\$512.66	CATCH UP 457 CON	
03/02/2026	FEDERAL PAYROLL TA	\$302.98	\$0.00	FEDERAL PAYROLL	
03/02/2026	FEDERAL PAYROLL TA	\$1,295.50	\$0.00	FEDERAL PAYROLL	
03/02/2026	FEDERAL PAYROLL TA	\$851.29	\$0.00	FEDERAL PAYROLL	
03/02/2026	STATE PAYROLL TAXE	\$422.00	\$0.00	STATE PAYROLL TA	
02/27/2026	HYBRID PAYROLL TAX	\$203.24	\$0.00	CATCH UP 457 CON	
02/27/2026	HYBRID PAYROLL TAX	\$68.76	\$0.00	CATCH UP 457 CON	
03/02/2026	ANTHEM BLUE CROSS	\$830.00	\$0.00	ANTHEM	
02/27/2026	HYBRID PAYROLL TAX	\$34.28	\$0.00	CATCH UP 457 CON	
02/27/2026	HYBRID PAYROLL TAX	\$85.70	\$0.00	CATCH UP 457 CON	
03/02/2026	ANTHEM BLUE CROSS	\$3,908.00	\$0.00	ANTHEM	
02/27/2026	HYBRID PAYROLL TAX	\$13.58	\$0.00	CATCH UP 457 CON	
02/27/2026	HYBRID PAYROLL TAX	\$33.95	\$0.00	CATCH UP 457 CON	
02/27/2026	HYBRID PAYROLL TAX	\$52.25	\$0.00	CATCH UP 457 CON	
02/27/2026	HYBRID PAYROLL TAX	\$20.90	\$0.00	CATCH UP 457 CON	
		\$32,370.17	\$32,370.17		

Activity Log Event Summary (Cumulative Totals)

Shenandoah Police Department

(02/01/2026 - 02/28/2026)

<No Event Type Specified>	3	911 Accidental Dial	2
911 Hang-up	3	Administrative Duties	16
Alarm Activation	6	Animal Complaint	4
Arrest	2	Assault	3
Assist Another SPD Officer	1	Assist Fire Department	3
Assist Maintenance	1	Assist Other Department	6
Assist Page County	13	Assist PCSO-Primary	6
Assist Rescue Squad	3	B&E	6
BOL	5	Business Interaction	1
Call Complainant	20	Civil Dispute	1
Community Interaction	52	Courtesy Ride	2
Deliver Council Packets	10	Destruction of Property	1
DIP	1	Disorderly Conduct	8
Domestic	4	DUI	1
ECO/Mental Subject	1	Escort	1
Extra Patrol	25	Follow Up Investigation	1
Foot Patrol	40	Fraud	2
Investigation	90	Juvenile Issue	3
K-9 Training	1	Larceny	5
Meet Complainant	11	Noise Complaint	1
Paper Service	1	Police Service	54
Property Check	431	Property Damage	1
Public Service	26	Reckless Driving	1
Ride by Property Check	309	Scam	1
Stationary Radar	3	Summons Issued	7
Suspicious Activity	6	Suspicious Person	1
Suspicious Vehicle	3	Traffic Complaint	2
Traffic Control	8	Traffic Crash	1
Traffic Stop	31	Training	1
Transport	1	Vandalism	1
Vehicle Maintenance	1	Warning	17
Warrant	1	Warrant Service	4
Welfare Check	5		

Total number of Events: 1,282

Felony: 0

Misdemeanor: 4

Summons: 9

Activity Log Vehicle Summary

Shenandoah Police Department

(02/01/2026 - 02/28/2026)

Vehicle Number:	Vehicle Description:	Miles Driven:	Gas Used:	Mileage:
V600	2023 Durango Vin 8019	400.0		12,123
V601	2020 Chevrolet Tahoe		26.0	56,901
V602	2020 Ford Explorer Vin 7911	474.0	58.0	24,321
V603	2021 Dodge Charger Vin 3366	710.0	89.7	42,400
V604	2017 Ford Explorer	256.0	26.0	69,398
V606	2023 Charger Vin 3851	625.0	80.5	18,726
V607	2016 Charger Spare	457.0		76,055
Vehicles:	7	Totals:	2,922.0	280.2



Town of Shenandoah Museum, Welcome Center & Covid Information
507 First Street Shenandoah, VA 22849
540-652-8773
ljenkins@townofshenandoah.com

There were 91 visitors to the Museum in February 2026.

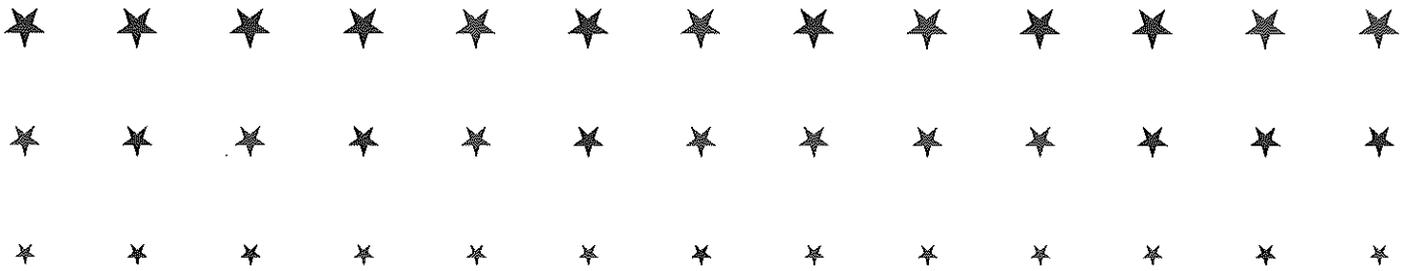
The Museum was on the ballot for 3 contests:

Daily News-Record Best of the Valley, Harrisonburg Media Group's Shenandoah Valley Best,
Virginia Living Magazine's Best of Virginia

Winners will be announced at a later date

Lora Turner

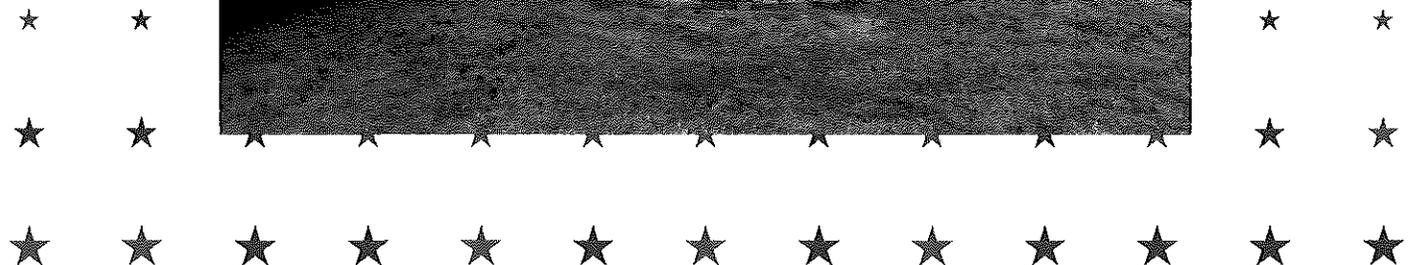
Museum Curator



AS PART OF THE VA250 CELEBRATION A MEMORIAL TO 24 PATRIOTS WILL BE DEDICATED ON MAY 24 AT 4:00 P.M. AT ST. PETER'S LUTHERAN CHURCH IN SHENANDOAH BY THE SHENANDOAH RIVER CHAPTER DAR AND THE FORT HARRISON CHAPTER SAR.

THE TOWN OF SHENANDOAH WILL BE PROVIDING REFRESHMENTS AND MAYOR LUCAS HAS BEEN ASKED TO HELP UNVEIL THE PLAQUE.

WE HOPE ALL MEMBERS OF THE COUNCIL WILL BE ABLE TO ATTEND.





COMMONWEALTH of VIRGINIA

B. Cameron Webb, MD, JD
State Health Commissioner

DEPARTMENT OF HEALTH

131 Walker Street
Lexington, VA 24450
Phone: 540-463-7136

OFFICE OF DRINKING WATER

Lexington Field Office

System Sanitary Survey Report

March 4, 2026

Charles Jenkins
Town of Shenandoah
426 First Street
Shenandoah, VA 22849

SUBJECT: Page County
Waterworks: Shenandoah, Town of
PWSID No: 2139825

Survey Date: February 10, 2026

Next Survey Due By: February 10, 2029

Present at Survey:

Name	Organization
Denise Houchins	VDH-Office of Drinking Water-LFO
Charles Jenkins	Town of Shenandoah
Trey Pendleton	Town of Shenandoah

Reviewer: Thomas Thompson

As a result of the sanitary survey noted above, the Office of Drinking Water (ODW) offers the following comments. Should you have questions or desire to discuss our findings, please contact me at (804) 297-5131 or denise.houchins@vdh.virginia.gov.

RECOMMENDATIONS:

The following recommendations do not rise to the level of a violation of the Virginia *Waterworks Regulations* but are items identified during the sanitary survey.

Section	Recommendation
Well No. 1	Well lot security was discussed with the operator at the time of inspection. The Town will be installing fencing around the wellhouse in the near future. Please let this Office know when this has been completed.

Well No. 2 (Tenth ST)	ODW noted that Well 2 and Well 1 do not have emergency power to maintain operation during a power outage. Emergency power is important for reliable operation of your waterworks. If you would like to seek financial assistance to install emergency power, please contact Christian Michael ODW FCAP Project Engineer at christian.michael@vdh.virginia.gov .
500,000-Gal Tenth ST Tank	The storage tank facility currently does not have a fence. ODW recommends installing a fence to help further secure the property and storage tank.
Management and Operation	ODW noted that you do not have an up to date and/or implemented Waterworks Business Operations Plan (WBOP). As a best management practice, ODW recommends that you have a current and active WBOP. If you would like further assistance with development of a WBOP, please Contact Matt Frame, ODW Sustainability Coordinator at matthew.frame@vdh.virginia.gov .
Management and Operation	As best management practice, ODW recommends that you work toward establishing a budget for your waterworks that will allow it, over time, to be self-supporting. If you are interested in establishing an independent budget, please contact Matt Frame, ODW Sustainability Coordinator, at matthew.frame@vdh.virginia.gov for further assistance.
Management and Operation	Consider implementing templates to accommodate for non-English speaking populations.

Please review the attached summary of required sampling and visit our web site at <http://www.vdh.virginia.gov/ODW/>. There you will find helpful information on water sampling and testing, operator licensing and training, consumer education, project funding and many other topics, as well as links to other key websites and Virginia's *Waterworks Regulations*.

Survey By:

Denise J Houchins
 BOX SIGN 467795PX-17WR3PWZ

Denise J. Houchins
 District Engineer

DH/kk/260304-5

Attachment: Site Visit Report

cc: Trey Pendleton, Town of Shenandoah



RESOLUTION

WHEREAS, the Virginia Department of Health, Office of Drinking Water, requires that local governments develop and adopt a Source Water Protection Plan to protect the natural water supply; and

WHEREAS, a Source Water Assessment was conducted to identify possible sources of contamination in the watershed; and

WHEREAS, a public outreach program will be implemented to educate the public on water source contamination; and

WHEREAS, the efforts of the Office of Drinking Water, and Town of Shenandoah staff have resulted in the development of a Source Water Protection Plan for the area around the Town of Shenandoah wells.

NOW, THEREFORE BE IT RESOLVED, BY THE SHENANDOAH TOWN COUNCIL that the Source Water Protection Plan dated March 2026, is hereby approved and adopted for the Town of Shenandoah. A copy of the plan is attached to this resolution.

Adopted by the Shenandoah Town Council this 10th day of March, 2026.

Approved:

Attested:

Clinton O. Lucas, Jr., Mayor

Angela Schrimmscher, Clerk

Source Water Protection Plan

March 10, 2026

Town of Shenandoah
PWSID #2139825
Shenandoah, Virginia 22849



1. Statement of Adoption

The *Town of Shenandoah* Waterworks adopted this Source Water Protection Plan and has a copy of the plan on file with the Virginia Department of Health Office of Drinking Water (VDH-ODW). The Town of Shenandoah Council hereby adopts this plan

COPY OF RESOLUTION TO GO HERE

Contaminant movement is affected by the properties of the aquifer as well as the overlying soils. Preventing contamination is paramount in keeping groundwater supplies safe.

2.2. Plan Purpose

The purpose of the Source Water Protection Plan (SWPP) is to protect groundwater which serves as a source of public water supply from the threat of contamination because of accidents or unwise practices from nearby residential, industrial, commercial, agricultural, waste management, or transportation activities.

2.3. Plan Goals

The goals of the SWPP are:

- To promote public health, economic development, and community infrastructure by maintaining an adequate drinking water supply for all residents of the community;
- To create an awareness of the communities' drinking water source(s); and
- To provide for a comprehensive action plan in case of an emergency affecting the water source.

4. Recommended Actions

The following source water protection measures are recommended to prevent potential contamination of the Town of Shenandoah water supply.

Action Number	Recommended Action	Planned Completion Date	Actual Completion Date
1	Promote education of the residents within the Source Water Protection Area (SWPA). Distribute brochures to customers within the SWPA that describe the importance of source water protection and a list of general do's and don't's.	<i>July 1, 2026</i>	
2	Provide information about source water protection on your waterworks website and Annual Water Quality Report.	<i>June 30, 2026</i>	
3	Install signs along roads in high visibility locations near the designated boundary of the SWPA that state "Entering Town of Shenandoah Source Water Protection Area".	<i>July 1, 2026</i>	
4	Annually review with pertinent emergency response personnel the designated SWPA zone and appropriate response procedures. Provide an emergency information sheet that shows the SWPA, roads, and emergency contact information. Conduct an annual meeting/training/review with emergency response personnel to highlight the significance of the SWPA and review appropriate response procedures for incidents in the SWPA. Such actions should include the following in the event of a spill or potential source of contamination:	<i>January, 2027</i>	
5	Hold an annual meeting between the town manager and the town council members to discuss source water protection information and activities in the community.	<i>July 1, 2026</i>	
6	Update the Town of Shenandoah Comprehensive Plan to include goals and policies to facilitate source water protection.	<i>2027</i>	
7	Develop a Memorandum of Inter-jurisdictional Cooperation with the County of Page	<i>2027</i>	
8	Evaluate and rank the potential risk (from highest to lowest) of each of the Potential Sources of Contamination.	<i>March, 2026</i>	

5.3. Land Use

An existing land use map for the SWPA is presented in Appendix B-1. The area in the SWPA is represented by forests, agricultural, light residential and industrial areas. Refer to the ODW SWPA.

7. Source Water Protection Plan

The SWPP describes the actions necessary to minimize the risk to the quality of the source water utilized by the Town of Shenandoah. The goal of the plan is to reduce or eliminate potential threats to drinking water supplies within the SWPA either through existing regulatory or statutory controls, or by using non-regulatory (and often voluntary) measures centered around an involved public.

7.1. Existing Measures and Activities

Current measures in place for protecting the quality of water within the SWPA are:

- 1: Regular testing is required by VDH to ensure water adheres to National Primary Drinking water Regulations
- 2: The Town of Shenandoah has ordinances and policies in place to protect and conserve water resources. These are noted in our Town Code as shown on www.townofshenandoah.com
- 3: The Town of Shenandoah has implemented a cross-connection ordinance to prevent contamination from entering the town's water supply. This is available on the town's website Town code section.

7.2. Source Water Protection Emergency Response Plan

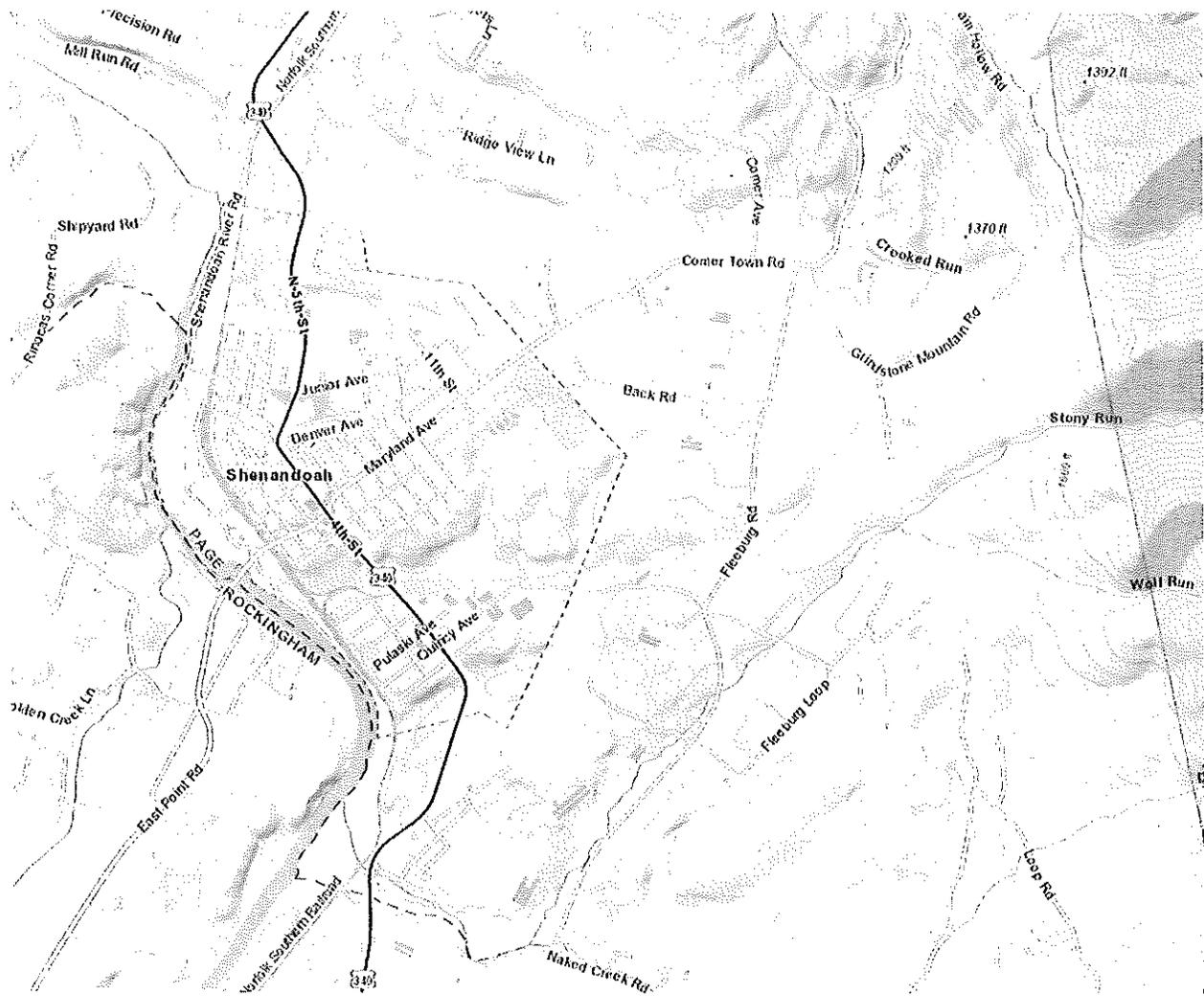
The Emergency Response Plan provides contact information and defines basic emergency response procedures to aid the waterworks in responding to a source water contamination event. The plan is located at the Town and Public Works offices.

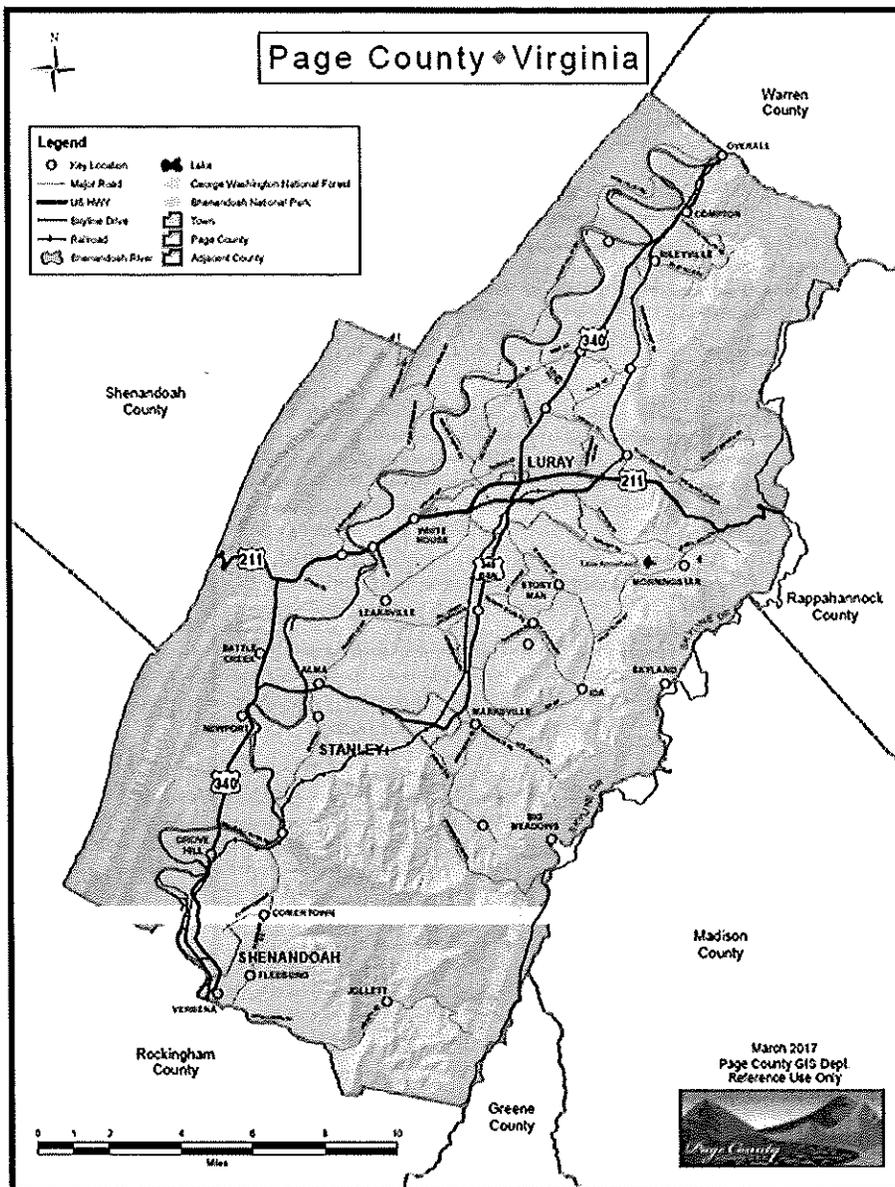
7.3. Public Education and Outreach

For citizens to appreciate the benefits of source water protection, they must first understand what the problems are in providing safe drinking water, and how they can become involved in the process. Public education is the greatest promoter of voluntary action and public support for a community's wellhead source water protection program.

Activities and opportunities should be sought that will increase public awareness that source water protection is a local issue and that each citizen plays a part. A public education brochure template is available in Appendix C. Some other examples of public education and outreach include providing information about source water protection on your waterworks website and Annual Water Quality Report and installing signs along roads in high visibility locations near the designated boundary of the SWPA that state "Entering Town of Shenandoah Source Water Protection Area".

Appendix B-1: Source Water Protection Area Land Use Map





Just a little
thank-you!



Town of Shenandoah,

Thank you so much
for the generous donation
you gave to help feed
our school children.
It truly helps us
be able to provide
weekend meals for
the children who need
it and go without
eating. God Bless!

Making a Difference
Backpack Ministries
Deanna Jenkins
Secretary/Treasurer



Thank you for your generous contribution to PCHS After-Prom! This event would not be possible without your support!

With gratitude!
PCHS
PTA