



TOWN OF SHENANDOAH

Incorporated 1884

Town Council meets for their regular session on the second and fourth Tuesday at 7 p.m.

Shenandoah Town Office, 426 First Street, Shenandoah, Virginia

(540) 652-8164 www.townofshenandoah.com

Persons wishing to have an item placed on the agenda for future meetings should make their request to the Clerk of the Council by 12 noon Friday preceding the meeting.

Town Council & Staff

Clinton O. Lucas, Jr., Mayor
William Kite, Vice Mayor
Denise Cave, Councilmember
Lynn Fox, Councilmember
Ira Michael Lowe, Councilmember
Brenda Haggett, Councilmember
Chris Reisinger, Councilmember
Daniel Rose, Town Attorney
Charles Jenkins, Town Manager
Paul Davis, Chief of Police
Christl Huddle, Treasurer
Tonya Southers, Deputy Treasurer
Angela Schrimsher, Town Clerk

Persons wishing to be heard or have an item placed on the agenda should make their request to the Clerk of the Council by 12 noon Friday preceding the meeting.

COUNCIL AGENDA – June 10, 2025 – REGULAR TOWN COUNCIL MEETING

FORMAL SESSION COUNCIL CHAMBERS – 7 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Award Presentation: NONE
4. Receiving of Visitors: NONE
5. Approval of Meeting Minutes for: **Regular Meeting Minutes – May 27, 2025**
6. Approval of Combined Account Disbursements Warrants **#43050-#43081** in the amount of **\$101,737,61** dated **June 10, 2025**.
7. Approval of Treasurer's Report **2,503,849.98**
8. Correspondence
9. Council Committee Reports
 - a. **Water & Sewer** (Chair Kite, Council Member Cave, and Council Member Lowe)
 - b. **Streets & Public Property** (Chair Fox, Vice Mayor Kite, and Council Member Lowe)
 - c. **Police, Safety & Judicial** (Chair Kite, Council Member Lowe and Council Member Reisinger)
 - d. **Taxation & Finance** (Chair Fox, Vice Mayor Kite, and Councilwoman Haggett)
 - e. **Parks & Recreation** (Chair Haggett, Council Member, Council Member Lowe and Council Member Reisinger)
 - f. **Industrial, Economic Development & Procurement** (Chair Cave, Council Member Haggett, and Council Member Lowe)
 - g. **Community Service** (Chair Kite, Council Member Cave and Haggett)
 - h. **Personnel** (Chair Reisinger, Council Member Cave, and Haggett, Council Member Lowe)
11. Unfinished Business
12. New Business
13. Town Manager's Report
14. Mayor's Report
15. For the Good of the Town (Five [5] minute limit for each speaker)
16. Adjournment

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
MAY 27, 2025**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, May 27, 2025, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE:

Council Members present were: Mayor Clinton O. Lucas, Jr.; Council Members Denise Cave; Lynn Fox; Brenda Haggett; I. Michael Lowe; and Christopher Reisinger.

Council Members absent were: Vice Mayor Kite

Other Town Officials present were: Charlie Jenkins, Town Manager, Paul Davis, Police Chief; and Angie Schrimsher, Town Clerk.

Citizens present were: Beverly and Teresa Painter, and Brittaney Sutherland

Media Representatives: Zach Furr, Page News and Courier

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

Teresa Painter and Beverly Painter inquired about their high utility bill for three months due to a faulty meter. Teresa Painter and Beverly Painter also spoke about Updike missing their trash twice.

Town Manager Charlie Jenkins mentioned Teresa Painter and Beverly Painters' meter was replaced with a new meter. The new meter will be checked in the future for an updated reading.

MAY 13, 2025 REGULAR MEETING MINUTES

A *motion* was made by Council Member Lowe, *seconded* by Council Member Cave to approve the *Regular Meeting Minutes* held on May 13, 2025

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett

NAY: None

Council Member Lowe
Council Member Reisinger

ABSTAIN: Mayor Clinton O. Lucas, Jr
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Council Member Haggett *seconded* by Council Member Reisinger, to approve the bills, dated **May 27, 2025**, in the **Combined Accounts Disbursements Warrants #43000 - #43049** in the amount of **\$118,626.67** as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave	NAY: None
Council Member Fox	
Council Member Haggett	
Council Member Lowe	
Council Member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

TREASURERS REPORT

A *motion* was made by Council Member Fox, *seconded* by Council Member Cave, to approve the **May 22, 2025**, Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,166,711.87** as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave	NAY: None
Council Member Fox	
Council Member Haggett	
Council Member Lowe	
Council Member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1-Received a memo from Town Manager Charlie Jenkins about Town Code changes for the language prohibiting livestock animals and fowl. (Please include the Ordinance)

A ***motion*** was made by Council Member Fox, ***seconded*** by Council Member Lowe, to approve the changes in language in the Town Code for prohibiting livestock animals and fowl.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

#2-Received a memo from Town Manager Charlie Jenkins noting the Code of Virginia for Subdivisions has been revised and will take effect July 1st, 2025. The Town Code for this section will also need to be revised to suit these changes and the public hearing about this will take place on June 24th, 2025. The designated reviewer of subdivision will change from Planning Commission to Town Manager or designee. The review time will reduce from 60 to 40 days. The subdivision review is purely ministerial now and if the plan meets code, then it can't be denied. The State has removed elected bodies from the process.

WATER AND SEWER

(Chair Kite, Council Member Cave, and Council Member Lowe)

Town Manager Charlie Jenkins spoke about the sewer line replacement on Fifth Street and near the Shenandoah Baptist Church. He noted due to the weather the sewer line is halfway fixed and will finish next week.

Council Member Fox inquired about the Columns Apartment's water meter at 620 Maryland Avenue.

Town Manager Charlie Jenkins stated the Columns Apartment's meter was replaced with a new meter and the next step is to add topsoil and grass seed around the meter.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Council Member Lowe)

Council Member Fox mentioned at the South end of Town some areas need cleaning up and mowed.

Council Member Fox mentioned the grass needs mowing in spots around Town. He also noted VDOT has not cut the grass along the streets.

Council Member Fox mentioned the brush around the old truck needs bush hogged.

Town Manager Charlie Jenkins mentioned the area was mowed around the old truck, but due to the rainfall and staff shortage the area needs additional attention.

Council Member Haggett spoke about enforcing the Town Code for junk clean up and mowing lawns and lots.

Town Manager Charlie Jenkins noted that the updated Inoperable Vehicle code takes effect July 1 and that mowing can only be enforced after May 20th.

Council Member Reisinger inquired about the tall grass and trees on the hill outside the Shenandoah Elementary School.

Town Manager Charlie Jenkins noted that we need to determine whose property the trees are on before trimming.

Council Member Fox mentioned the fence needs fixed or replaced around the gazebo at Big Gem Park for safety reasons.

Town Manager Charlie Jenkins spoke about the dirt mound at Big Gem Park. He mentioned Turner Concrete needs fill soil and is interested in taking the dirt mound.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Council Member Lowe, and Council Member Reisinger)

Police Chief Paul Davis thanked the Town Council for purchasing the new police vest.

Council Member Haggett mentioned the hill near the Police Department needs to be trimmed of weeds.

TAXATION & FINANCE

(Chair Fox, Vice Mayor Kite, and Council Member Haggett)

None during this period

PARKS & RECREATION

(Chair Haggett, Council Member Lowe and Council Member Reisinger)

Council Member Haggett thanked Town Manager Charlie Jenkins and T.A. Pendleton for the pea gravel and how nice the gravel looks at the Town of Shenandoah entrance sign near Williams Ave. She would like to plant potted plants in the flower bed.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Council Member Lowe and Council Member Haggett)

Chair Cave spoke about how she will be attending the second session with the Virginia Hunt State Fellowship in Roanoke. The program will discuss the K-12 system in Virginia.

COMMUNITY SERVICE

(Chair Kite, Council Member Cave and Council Member Haggett)

Chair Cave mentioned that if anyone in Town knows of someone, we can nominate for Community Service, please let the Town Council know.

PERSONNEL COMMITTEE

(Chair Reisinger, Council Member Cave, Council Member Lowe and Council Member Haggett)

None during this period

UNFINISHED BUSINESS

Council Member Cave spoke about having an event for the Public Works Crew to show appreciation for all they do in the Town.

NEW BUSINESS

Council Member Fox inquired about having the work orders sent electronically and giving a copy to Public Works, Office staff and Town Manager Charlie Jenkins.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins spoke about the meeting on April 22, 2025 where PHI Care came to the meeting and spoke about air services for employees at a rate of \$50.00 per employee. The Town Council will look over the agreement as both the Towns of Stanley and Luray have signed up their employees. He noted the cost is around \$1000.00 to \$1500.00 for around 27 employees. Town Manager Charlie Jenkins stated he will check with the insurance company.

Town Manager Charlie Jenkins thanked the Town Crew, Brenda Haggett, Nancy Karnes and all who volunteered with the Memorial Day Festival.

Town Manager Charlie Jenkins spoke about the Town inmates, noting they are on hold due to ongoing issues at the jail.

Council Member Fox inquired about having young adults mow and weed eat around the Town.

Town Manager Charlie Jenkins stated it is required by law that anyone who handles equipment for the Town needs to be 18 years of age or older.

MAYOR'S REPORT

Mayor Clinton O. Lucas, Jr. mentioned he would like to show appreciation to the Shenandoah Police Department with a gift card in the amount of \$50.00 for each officer.

A ***motion*** was made by Council Member Fox, ***seconded*** by Council Member Haggett, to approve the purchase of a \$100.00 gift card for each Town of Shenandoah Police Officer in appreciation for their hard work and dedication.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

FOR THE GOOD OF THE TOWN

Brittaney Sutherland mentioned that one of the Police Cruisers needs new tires.

Brittaney Sutherland inquired about her high-water usage and stated her water bill was mixed up with her aunt's bill and was charged for four trash cans, noting she has only one trash can. She requested a refund.

ADJOURN

There being no further discussion, a ***motion*** was made by Council Member Cave, ***seconded*** by Council Member Fox, to adjourn the meeting at 8:15 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas

ABSENT: Council Member Fox

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Mayor Clinton Lucas, Jr.

Angela Schrimsher, Town Clerk

APPROVAL OF BILLS

Council Meeting of June 10, 2025

General and Utility Disbursements

Warrants #43050 - #43081

In the amount of \$101,737.61

Checks Issued - \$59,905.95

Cash Disbursements - \$41,831.66

SUBMITTED BY:

Christl C. Huddle

Treasurer

Check Listing

Date From: 5/24/2025 Date To: 6/6/2025
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
06/05/2025 10:33 AM

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Check Number	Bank	Vendor	Date	Amount
43050	1	B R COMMUNICATIONS	05/29/2025	\$132.00
Invoice: 24441		Inv Date 05/07/2025	Due Date 05/29/2025	Amt: \$132.00
10-708-0000		RADAR CALIBRATIONS		\$132.00
Total Distributed:				\$132.00
43051	1	C & C EXTERMINATING	05/29/2025	\$115.00
Invoice: 24955		Inv Date 05/07/2025	Due Date 05/29/2025	Amt: \$45.00
10-874-0000		EXTERMINATING SERVICES - TOWN OFFICE		\$45.00
Total Distributed:				\$45.00
Invoice: 24956A		Inv Date 05/07/2025	Due Date 05/29/2025	Amt: \$70.00
10-717-0000		Exterminating Services at Police Department		\$70.00
Total Distributed:				\$70.00
43052	1	CORE & MAIN	05/29/2025	\$885.92
Invoice: W861353		Inv Date 05/07/2025	Due Date 05/29/2025	Amt: \$885.92
20-990-0100		METER VALVES		\$885.92
Total Distributed:				\$885.92
43053	1	FORTILINE INC.	05/29/2025	\$3,072.00
Invoice: 6885324		Inv Date 05/12/2025	Due Date 05/29/2025	Amt: \$3,072.00
20-559-0300		ARPA 2- JUNIOR AVE SEWER MANHOLES		\$3,072.00
Total Distributed:				\$3,072.00
43054	1	FRAZIER QUARRY, INC	05/29/2025	\$923.54
Invoice: 2871250515		Inv Date 05/15/2025	Due Date 05/29/2025	Amt: \$932.87
10-604-0000		STONE		\$932.87
Total Distributed:				\$932.87
Credit Memo 2871250515CM		CM Date: 05/16/2025	Available: 05/29/2025	Amt: (\$9.33)
10-604-0000		2871250515CM		(\$9.33)
Total Distributed:				(\$9.33)
43055	1	HOLTZMAN OIL CORP.	05/29/2025	\$1,664.68
Invoice: 3451848		Inv Date 05/06/2025	Due Date 05/29/2025	Amt: \$568.84
10-706-0000		FUEL - POLICE		\$568.84
Total Distributed:				\$568.84
Invoice: 3451936		Inv Date 05/06/2025	Due Date 05/29/2025	Amt: \$428.92
10-606-0000		FUEL		\$142.97
20-809-0000		FUEL		\$142.97

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Check Number	Bank	Vendor	Date	Amount
20-909-0000		FUEL		\$142.98
Total Distributed:				\$428.92
Invoice: 3451935		Inv Date 05/06/2025	Due Date 05/29/2025	Amt: \$666.92
10-606-0000		FUEL		\$222.31
20-809-0000		FUEL		\$222.31
20-909-0000		FUEL		\$222.30
Total Distributed:				\$666.92
43056	1	JR'S TIRE CENTER, INC	05/29/2025	\$385.42
Invoice: 259700		Inv Date 05/06/2025	Due Date 05/29/2025	Amt: \$323.00
20-806-0000		2014 FORD EXP - 2 TIRES, INSPECTION		\$323.00
Total Distributed:				\$323.00
Invoice: 259722		Inv Date 05/07/2025	Due Date 05/29/2025	Amt: \$62.42
10-559-0300		ARPA 2 - 2024 RAM - OIL & FILTER		\$26.58
10-608-0000		ARPA 2 - 2024 RAM - OIL & FILTER		\$35.84
Total Distributed:				\$62.42
43057	1	LITTEN & SIPE	05/29/2025	\$3,000.00
Invoice: 33427		Inv Date 05/15/2025	Due Date 05/29/2025	Amt: \$3,000.00
10-521-0300		LEGAL SERVICES		\$3,000.00
Total Distributed:				\$3,000.00
43058	1	Pace Analytical Services, LLC	05/29/2025	\$280.80
Invoice: 2530604678		Inv Date 05/05/2025	Due Date 05/29/2025	Amt: \$70.20
20-908-0000		TESTING SERVICES		\$70.20
Total Distributed:				\$70.20
Invoice: 2530604657		Inv Date 05/05/2025	Due Date 05/29/2025	Amt: \$70.20
20-908-0000		TESTING SERVICES		\$70.20
Total Distributed:				\$70.20
Invoice: 2530604916		Inv Date 05/06/2025	Due Date 05/29/2025	Amt: \$70.20
20-908-0000		TESTING SERVICES		\$70.20
Total Distributed:				\$70.20
Invoice: 2530605409		Inv Date 05/08/2025	Due Date 05/29/2025	Amt: \$70.20
20-908-0000		TESTING SERVICES		\$70.20
Total Distributed:				\$70.20
43059	1	PAGE CO-OP FARM BUREAU INC	05/29/2025	\$135.67

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Check Number	Bank	Vendor	Date	Amount
Invoice: 230294		Inv Date 05/02/2025	Due Date 05/29/2025	Amt: \$135.67
10-672-0000		SCREWS, DECK BOARDS - BIG GEM BRIDGE		\$135.67
Total Distributed:				\$135.67
43060	1	PAGE VALLEY NEWS LLC	05/29/2025	\$190.00
Invoice: 1020		Inv Date 05/04/2025	Due Date 05/29/2025	Amt: \$190.00
10-508-0000		PUB NOTICE - FY 25-26 BUDGET AD		\$190.00
Total Distributed:				\$190.00
43061	1	ROCKINGHAM REDI-MIX, INC.	05/29/2025	\$457.00
Invoice: 768787		Inv Date 05/06/2025	Due Date 05/29/2025	Amt: \$457.00
10-624-0000		CONCRETE - THIRD & VIRGINIA		\$457.00
Total Distributed:				\$457.00
43062	1	SOUTHERN SOFTWARE, INC.	05/29/2025	\$2,550.00
Invoice: 260117		Inv Date 05/14/2025	Due Date 05/29/2025	Amt: \$2,550.00
10-506-0000		2025 TAX DATA CONVERSION		\$2,550.00
Total Distributed:				\$2,550.00
43063	1	UNITED SYSTEM SOLUTIONS	VOIDED 05/29/2025	\$3,515.76
Invoice: 113416		Inv Date 03/19/2025	Due Date 05/29/2025	Amt: \$3,515.76
20-559-0300		ARPA 2 - METERS		\$3,515.76
Total Distributed:				\$3,515.76
43064	1	Wex Bank	05/29/2025	\$216.76
Invoice: 104774646		Inv Date 05/15/2025	Due Date 05/29/2025	Amt: \$216.76
10-530-0000		Fuel - Fire Dept		\$216.76
Total Distributed:				\$216.76
43065	1	PAGE COUNTY CIRCUIT COURT	06/02/2025	\$50.00
Invoice: 2506021527108631466		Inv Date 06/06/2025	Due Date 06/02/2025	Amt: \$50.00
20-215-0000		Misc-Garnishment		\$50.00
Total Distributed:				\$50.00
43066	1	PARTNERS 1ST FCU	06/02/2025	\$730.00
Invoice: 25060215271086316858		Inv Date 06/06/2025	Due Date 06/02/2025	Amt: \$730.00
10-215-0000		Misc-Partners 1st		\$730.00
Total Distributed:				\$730.00
43067	1	TOWN OF SHENANDOAH	06/02/2025	\$37,521.87
Invoice: PAYROLL TRANSFE 6/2/2025		Inv Date 06/02/2025	Due Date 06/02/2025	Amt: \$37,521.87

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Check Number	Bank	Vendor	Date	Amount
10-108-0100		PAYROLL TRANSFER		\$30,469.77
20-108-0100		PAYROLL TRANSFER		\$7,052.10
Total Distributed:				\$37,521.87
43068	1	VA CREDIT UNION, INC.	06/02/2025	\$220.00
Invoice: 2506021527108633967		Inv Date 06/06/2025	Due Date 06/02/2025	Amt: \$220.00
10-215-0000		Misc-VACU		\$120.00
20-215-0000		Misc-VACU		\$100.00
Total Distributed:				\$220.00
43069	1	PETTY CASH	06/04/2025	\$81.90
Invoice: 60425		Inv Date 06/04/2025	Due Date 06/04/2025	Amt: \$81.90
10-624-0000		STRAW FOR MARCUS ST LEAK REPAIR		\$56.00
20-513-0000		MILEAGE - TAX SALE @ COUNTY		\$25.90
Total Distributed:				\$81.90
43070	1	CORELOGIC	06/05/2025	\$332.35
Invoice: 53441684		Inv Date 06/02/2025	Due Date 06/05/2025	Amt: \$332.35
10-509-0000		TAX REFUND - #5848 WEISLING		\$332.35
Total Distributed:				\$332.35
43071	1	DEAN HOME CENTER	06/05/2025	\$532.49
Invoice: 230125/1		Inv Date 05/05/2025	Due Date 06/05/2025	Amt: \$76.43
10-672-0000		PAINT SUPPLIES		\$76.43
Total Distributed:				\$76.43
Invoice: 230185/1		Inv Date 05/06/2025	Due Date 06/05/2025	Amt: \$11.98
10-708-0000		2017 FORD - KEYS		\$11.98
Total Distributed:				\$11.98
Invoice: 230255/1		Inv Date 05/08/2025	Due Date 06/05/2025	Amt: \$17.98
20-990-0110		NEW WELL - DRILL BIT, LOCTITE		\$17.98
Total Distributed:				\$17.98
Invoice: 230164/1		Inv Date 05/06/2025	Due Date 06/05/2025	Amt: \$31.47
10-672-0000		ENTRANCE SIGN ELECTRICAL		\$31.47
Total Distributed:				\$31.47
Invoice: 230297/1		Inv Date 05/09/2025	Due Date 06/05/2025	Amt: \$21.99
10-672-0000		INSECT KILLER		\$21.99
Total Distributed:				\$21.99

Check Listing

Date From: 5/24/2025 Date To: 6/6/2025
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

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Check Number	Bank	Vendor	Date	Amount
Invoice: 230269/1		Inv Date 05/09/2025	Due Date 06/05/2025	Amt: \$30.99
10-624-0000		WHITE TRAFFIC PAINT		\$30.99
Total Distributed:				\$30.99
Invoice: 230206/1		Inv Date 05/07/2025	Due Date 06/05/2025	Amt: \$170.32
10-624-0000		TRAFFIC PAINT - YELLOW, BLUE, SUPPLIES		\$170.32
Total Distributed:				\$170.32
Invoice: 230406/1		Inv Date 05/14/2025	Due Date 06/05/2025	Amt: \$92.97
10-624-0000		TRAFFIC PAINT FOR CURBS/LINES		\$92.97
Total Distributed:				\$92.97
Invoice: 230445/1		Inv Date 05/15/2025	Due Date 06/05/2025	Amt: \$54.97
10-604-0000		HYD CEMENT, VALVE		\$54.97
Total Distributed:				\$54.97
Invoice: 230669/1		Inv Date 05/22/2025	Due Date 06/05/2025	Amt: \$3.33
10-672-0000		MULCH		\$3.33
Total Distributed:				\$3.33
Invoice: 230635/1		Inv Date 05/21/2025	Due Date 06/05/2025	Amt: \$20.06
20-990-0110		NEW WELL - PVC ELBOWS, CONDUIT		\$20.06
Total Distributed:				\$20.06
43072	1	DOLGENCORP LLC	06/05/2025	\$350.00
Invoice: 52825		Inv Date 05/28/2025	Due Date 06/05/2025	Amt: \$350.00
10-510-0000		GIFT CARDS FOR POLICE APPRECIATION		\$350.00
Total Distributed:				\$350.00
43073	1	HAROLD FRANKLIN SAMPSON III	06/05/2025	\$46.25
Invoice: JUNE 2025		Inv Date 06/03/2025	Due Date 06/05/2025	Amt: \$46.25
10-518-0000		TAX PAYMENT REFUND		\$46.25
Total Distributed:				\$46.25
43074	1	HI-VAC CORPORATION	06/05/2025	\$550.28
Invoice: 347185		Inv Date 05/16/2025	Due Date 06/05/2025	Amt: \$550.28
20-904-0000		SEWER JET REEL SWIVEL		\$550.28
Total Distributed:				\$550.28
43075	1	Pace Analytical Services, LLC	06/05/2025	\$232.70
Invoice: 2530606397		Inv Date 05/13/2025	Due Date 06/05/2025	Amt: \$92.30

Check Listing

Date From: 5/24/2025 Date To: 6/6/2025
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

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Check Number	Bank	Vendor	Date	Amount
20-908-0000		TESTING SERVICES		\$92.30
Total Distributed:				\$92.30
Invoice: 2530606600		Inv Date 05/14/2025	Due Date 06/05/2025	Amt: \$70.20
20-908-0000		TESTING SERVICES		\$70.20
Total Distributed:				\$70.20
Invoice: 2530606974		Inv Date 05/15/2025	Due Date 06/05/2025	Amt: \$70.20
20-908-0000		TESTING SERVICES		\$70.20
Total Distributed:				\$70.20
43076	1	SHENKS SERVICES, INC	06/05/2025	\$1,260.00
Invoice: 13805		Inv Date 05/22/2025	Due Date 06/05/2025	Amt: \$1,260.00
10-672-0000		MULCH		\$1,260.00
Total Distributed:				\$1,260.00
43077	1	SOUTHERN ACCENTS	06/05/2025	\$60.00
Invoice: 52025		Inv Date 05/20/2025	Due Date 06/05/2025	Amt: \$60.00
10-510-0000		DISH GARDEN FOR MIKE LOWE		\$60.00
Total Distributed:				\$60.00
43078	1	UNITED SYSTEMS & SOFTWARE, INC.	06/05/2025	\$3,515.76
Invoice: 113416		Inv Date 06/02/2025	Due Date 06/05/2025	Amt: \$3,515.76
20-559-0300		ARPA 2 - METERS		\$3,515.76
Total Distributed:				\$3,515.76
43079	1	VA UTILITY PROTECTION SERVICE	06/05/2025	\$25.92
Invoice: 05250567		Inv Date 05/31/2025	Due Date 06/05/2025	Amt: \$26.45
20-523-0000		TRANSMISSIONS		\$26.45
Total Distributed:				\$26.45
Credit Memo 05250567CM		CM Date: 06/04/2025	Available: 06/05/2025	Amt: (\$0.53)
20-523-0000		05250567CM		(\$0.53)
Total Distributed:				(\$0.53)
43080	1	VACORP	06/05/2025	\$172.03
Invoice: MEMBER # 741 MA 5/22/2025		Inv Date 05/15/2025	Due Date 06/05/2025	Amt: \$172.03
10-501-0500		HYBRID DISABILITY INSURANCE		\$14.14
10-580-0500		HYBRID DISABILITY INSURANCE		\$17.34
10-601-0500		HYBRID DISABILITY INSURANCE		\$64.19
20-501-0500		HYBRID DISABILITY INSURANCE		\$38.07

Check Listing

Date From: 5/24/2025 Date To: 6/6/2025
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah
06/05/2025 10:33 AM

Page: 7 of 7

Check Number	Bank	Vendor	Date	Amount
20-801-0500		HYBRID DISABILITY INSURANCE		\$15.08
20-901-0500		HYBRID DISABILITY INSURANCE		\$23.21
Total Distributed:				\$172.03
43081	1	VECTOR SECURITY	06/05/2025	\$215.61
Invoice: 73407330 5/22/2025 12:00: Inv Date 05/14/2025 Due Date 06/05/2025 Amt:				\$215.61
20-822-0000		ALARM SYSTEMS AT 10TH ST WELL		\$57.35
20-822-0000		ALARM SYSTEMS AT 12TH ST WELL		\$53.71
20-822-0000		ALARM SYSTEMS AT TRENTON WELL		\$57.35
20-922-0000		ALARM SYSTEMS AT SEWER PLANT		\$47.20
Total Distributed:				\$215.61
32	Checks Totaling -			\$63,421.71

Totals By Fund

	Checks	Voids	Total
10	\$42,731.00		\$42,731.00
20	\$20,690.71	\$3,515.76	\$17,174.95
Totals:	\$63,421.71	\$3,515.76	\$59,905.95

CASH DISBURSEMENTS
GENERAL & UTILITY
MAY 24 - JUNE 6, 2025

1 of 1

Trans Date	Trans Desc	Debit	Credit	Reference
06/06/2025	HYBRID PAYROLL TAXES	\$0.00	\$260.75	HYBRID PAYROLL TAX
06/04/2025	PSN FEES	\$0.00	\$31.90	PSN FEES
06/03/2025	RUS 2018 BACKHOE LOA	\$0.00	\$908.00	BACKHOE LOAN
06/03/2025	RUS 2020 VEHICLES LOA	\$0.00	\$1,422.00	
06/02/2025	ANTHEM BLUE CROSS	\$0.00	\$16,124.00	ANTHEM
05/27/2025	FEDERAL PAYROLL TAXE	\$0.00	\$7,480.62	FEDERAL PAYROLL TA
05/27/2025	STATE PAYROLL TAXES	\$0.00	\$1,152.00	STATE PAYROLL TAXES
05/27/2025	FEDERAL PAYROLL TAXE	\$982.00	\$0.00	FEDERAL PAYROLL TA
05/27/2025	FEDERAL PAYROLL TAXE	\$4,198.92	\$0.00	FEDERAL PAYROLL TA
05/27/2025	FEDERAL PAYROLL TAXE	\$2,299.70	\$0.00	FEDERAL PAYROLL TA
05/27/2025	STATE PAYROLL TAXES	\$1,152.00	\$0.00	STATE PAYROLL TAXES
06/06/2025	HYBRID PAYROLL TAXES	\$48.29	\$0.00	HYBRID PAYROLL TAX
06/06/2025	HYBRID PAYROLL TAXES	\$83.63	\$0.00	HYBRID PAYROLL TAX
06/02/2025	ANTHEM BLUE CROSS	\$1,548.00	\$0.00	ANTHEM
06/06/2025	HYBRID PAYROLL TAXES	\$12.36	\$0.00	HYBRID PAYROLL TAX
06/02/2025	ANTHEM BLUE CROSS	\$14,576.00	\$0.00	ANTHEM
06/04/2025	PSN FEES	\$31.90	\$0.00	PSN FEES
06/06/2025	HYBRID PAYROLL TAXES	\$15.15	\$0.00	HYBRID PAYROLL TAX
06/06/2025	HYBRID PAYROLL TAXES	\$56.12	\$0.00	HYBRID PAYROLL TAX
06/06/2025	HYBRID PAYROLL TAXES	\$45.20	\$0.00	HYBRID PAYROLL TAX
06/03/2025	RUS 2020 VEHICLES LOA	\$17.63	\$0.00	
06/03/2025	RUS 2020 VEHICLES LOA	\$1,404.37	\$0.00	
06/03/2025	RUS 2018 BACKHOE LOA	\$813.68	\$0.00	BACKHOE LOAN
06/03/2025	RUS 2018 BACKHOE LOA	\$94.32	\$0.00	BACKHOE LOAN
06/06/2025	HYBRID PAYROLL TAXES	\$0.00	\$189.29	HYBRID PAYROLL TAX
06/03/2025	RUS	\$0.00	\$8,043.00	SEWER LOAN
06/02/2025	ANTHEM BLUE CROSS	\$0.00	\$3,644.00	ANTHEM
05/27/2025	FEDERAL PAYROLL TAXE	\$0.00	\$2,202.10	FEDERAL PAYROLL TA
05/27/2025	STATE PAYROLL TAXES	\$0.00	\$374.00	STATE PAYROLL TAXES
05/27/2025	FEDERAL PAYROLL TAXE	\$271.60	\$0.00	FEDERAL PAYROLL TA
05/27/2025	FEDERAL PAYROLL TAXE	\$1,161.30	\$0.00	FEDERAL PAYROLL TA
05/27/2025	FEDERAL PAYROLL TAXE	\$769.20	\$0.00	FEDERAL PAYROLL TA
05/27/2025	STATE PAYROLL TAXES	\$374.00	\$0.00	STATE PAYROLL TAXES
06/06/2025	HYBRID PAYROLL TAXES	\$30.43	\$0.00	HYBRID PAYROLL TAX
06/06/2025	HYBRID PAYROLL TAXES	\$66.75	\$0.00	HYBRID PAYROLL TAX
06/06/2025	HYBRID PAYROLL TAXES	\$33.28	\$0.00	HYBRID PAYROLL TAX
06/02/2025	ANTHEM BLUE CROSS	\$3,644.00	\$0.00	ANTHEM
06/06/2025	HYBRID PAYROLL TAXES	\$13.18	\$0.00	HYBRID PAYROLL TAX
06/06/2025	HYBRID PAYROLL TAXES	\$20.29	\$0.00	HYBRID PAYROLL TAX
06/06/2025	HYBRID PAYROLL TAXES	\$25.36	\$0.00	HYBRID PAYROLL TAX
06/03/2025	RUS	\$3,744.57	\$0.00	SEWER LOAN
06/03/2025	RUS	\$4,298.43	\$0.00	SEWER LOAN
		\$41,831.66	\$41,831.66	

TOWN OF SHENANDOAH TREASURER'S REPORT

June 5, 2025

GENERAL FUND		ACCOUNT BALANCE
	CHECKING ACCOUNT	\$ 672,185.97
	CHECKING ACCOUNT - ARPA FUNDS (MUSEUM BALANCE)	\$ -
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (INFRASTRUCTURE)	\$ 87,240.84
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (TRUCK BALANCE)	\$ 964.55
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (RAM TRUCK BALANCE)	\$ -
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 91,276.64
	CDBG REVOLVING LOAN CERTIFICATE OF DEPOSIT-RESTRICTED (Pioneer)	\$ 11,797.27
	PAYROLL ACCOUNT - BRB	\$ 50.00
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 28,287.11
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED (Blue Ridge)	\$ 12,881.53
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED (Blue Ridge)	\$ 23,443.19
	GENERAL CERTIFICATES OF DEPOSIT	\$ -
UTILITY FUND		
	CHECKING ACCOUNT	\$ 238,409.57
	CHECKING ACCOUNT - ARPA FUNDS (NEW WELL BALANCE)	\$ -
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (WATER/SEWER LINES BALANCE)	\$ 33,059.63
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (MARYLAND AVENUE SEWER LINE)	\$ -
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (NEW WELL)	\$ -
	WATER & SEWER EXISTING LINES REPLACEMENT ACCOUNT	\$ 55,919.88
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 194,767.19
	PAYROLL ACCOUNT - BRB	\$ 50.00
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 263,657.17
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 131,539.72
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 12,881.53
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT (Blue Ridge)	\$ 28,287.11
	BOND RETIREMENT CERTIFICATES OF DEPOSIT - RESERVED (Pioneer)	\$ 617,151.08
	TOTAL OF ALL FUNDS	\$ 2,503,849.98

Submitted by:
Christl C. Huddle, Treasurer

5/22/2025

funds must been spent by 12/31/2026

ARPA 2nd Tranche Funds Summary
Balances remaining

<u>Project</u>	<u>Amount</u>
Water & Sewer Lines	\$ 33,059.63
Maryland Avenue Sewer	\$ -
New Well from ARPA 2nd	\$ -
Chevy Truck	\$ 964.55
Ram Truck	\$ -
Infrastructure	<u>\$ 87,240.84</u>
OBLIGATED BUT NOT SPENT	\$ 121,265.02
BALANCE NOT YET OBLIGATED	<u>\$ -</u>
BALANCE OF REMAINING ARPA 2ND TRANCHE	\$ 121,265.02

From ARPA 1st Tranche funds:

Designated for New Well	<u>\$ -</u>
TOTAL AVAILABLE FUNDS FOR	
NEW WELL	\$ -

Activity Log Vehicle Summary

Shenandoah Police Department

(05/01/2025 - 05/31/2025)

Vehicle Number:	Vehicle Description:	Miles Driven:	Gas Used:	Mileage:
V600	2023 Durango Vin 8019	52.0	13.0	8,042
V601	2020 Chevrolet Tahoe	44.0	8.0	50,070
V602	2020 Ford Explorer Vin 7911	572.0	56.5	21,551
V603	2021 Dodge Charger Vin 3366	760.0	91.8	34,225
V604	2017 Ford Explorer	487.0	54.4	64,047
V605	2020 Ford Explorer 7910	232.0	26.0	46,570
V606	2023 Charger Vin 3851	100.0		11,447
V607	2016 Charger Spare	575.0	34.8	75,277
Vehicles:	9	Totals:	2,822.0	284.5

Activity Log Event Summary (Cumulative Totals)

Shenandoah Police Department

(05/01/2025 - 05/31/2025)

911 Accidental Dial	3	911 Open Line	1
Administrative Duties	28	Alarm Activation	1
Animal Complaint	3	Arrest	5
Assault	2	Assist Another SPD Officer	2
Assist Fire Department	1	Assist Maintenance	1
Assist Other Department	7	Assist Page County	18
Assist PCSO-Primary	1	Assist Rescue Squad	1
Assist State Police	2	B&E	3
BOL	7	Call Complainant	15
Child Abuse	1	Civil Dispute	3
Civil Issue	6	Commercial Alarm	4
Community Interaction	14	Consensual Encounter	1
Court Appearance	1	Courtesy Ride	1
Deliver Council Packets	5	Destruction of Property	3
DIP	3	Disabled Vehicle	3
Disorderly Conduct	6	Domestic	6
ECO/Mental Subject	4	Emergency Protective Order	1
Extra Patrol	12	Fire	1
Follow Up Investigation	8	Foot Patrol	12
Found Item(s)	1	Investigation	54
Juvenile Issue	16	K-9 Free Air Sniff	1
Larceny	5	Littering	1
Meet Complainant	24	Meeting	2
Narcotics Violations	1	Noise Complaint	1
Open Door/Window	2	Overdose	1
Paper Service	4	Police Service	72
Property Check	329	Property Damage	1
Prowler	1	Public Service	21
Reckless Driving	3	Ride by Property Check	315
Robbery	1	Sex Offense	1
Sexual Assault	1	Shots Fired	1
Stationary Radar	14	Summons Issued	2
Suspicious Activity	12	Suspicious Person	7

Activity Log Event Summary (Cumulative Totals)

Shenandoah Police Department

(05/01/2025 - 05/31/2025)

Suspicious Vehicle	6	Town Code Violation	2
Traffic Complaint	6	Traffic Control	5
Traffic Crash	3	Traffic Stop	24
Training	1	Transport	1
Tree / Debris In Roadway	1	Trespassing	10
Vandalism	3	Vehicle Maintenance	4
Warrant	4	Warrant Service	5
Welfare Check	5		

Total Number of Events: 1,170

Felony: 19

Misdemeanor: 7

Summons: 3



Town of Shenandoah Museum, Welcome Center & Covid Information
507 First Street Shenandoah, VA 22849
540-652-8773
ljenkins@townofshenandoah.com

There were 297 visitors to the Museum in May. This includes 21 First Graders, staff, and chaperones from Mount Carmel Christian Academy and 75 First Graders, staff, and chaperones from Shenandoah Elementary School.

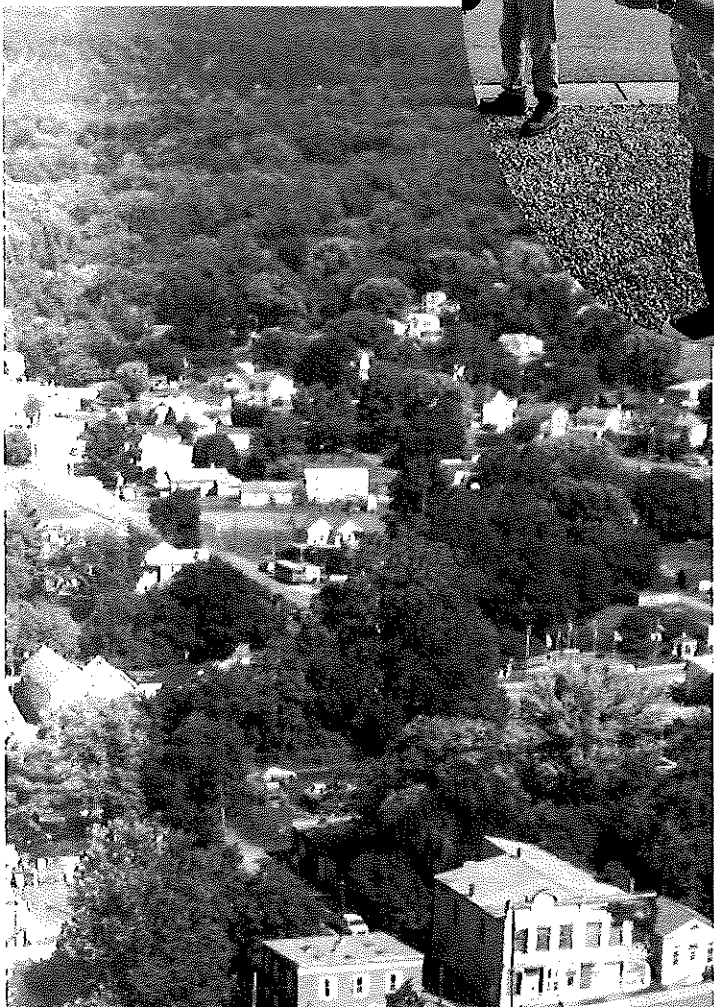
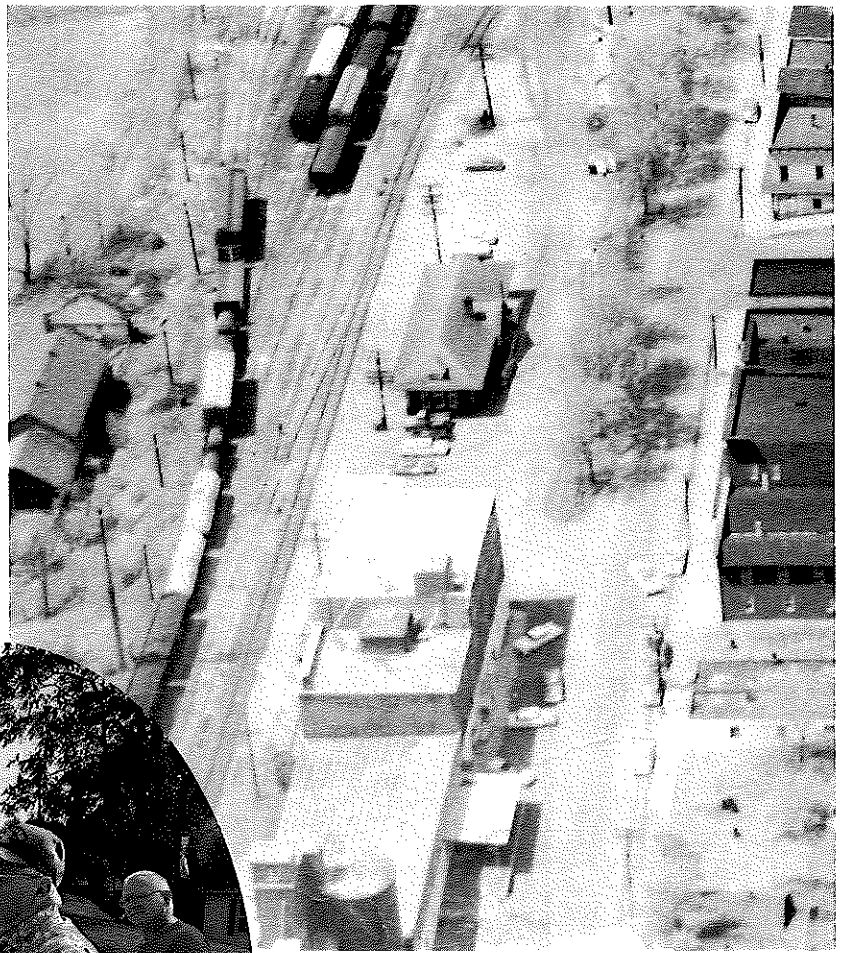
The drawing for the quilt raffle was held on May 16. Bennie Jarrells of Shenandoah won the quilt. The quilt raised \$450.00 for the Museum.

Big Red's Power Washing LLC won second place in the Town of Shenandoah Memorial Festival Parade, they donated their \$50.00 prize to the Town of Shenandoah Museum.

Lora Jenkins

Museum Curator

**HISTORIC
FIRST STREET
WALKING TOUR WITH
WAYMIE COMER**



**MEET AT MUSEUM 507 FIRST
STREET, SHENANDOAH, VA
22849
10:00 A.M.
JUNE 21**