

**MINUTES  
TOWN COUNCIL  
TOWN OF SHENANDOAH  
April 23, 2024**

**CALL TO ORDER:** The Shenandoah Town Council held its regular meeting on Tuesday, April 23, 2024, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

**ATTENDANCE:**

**Council Members present were:** Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Council Members Denise Cave; Lynn Fox; I. Michael Lowe; Richard Pierce; and Christopher Reisinger.

**Council Members absent were:** None

**Other Town Officials present were:** Charles Jenkins, Town Manager; Paul Davis, Police Chief; and Angie Schrimsher, Town Clerk.

**Citizen's present were:** Jennifer Morris, Diane Shifflett, Brenda Haggett, Phil Thompson, Tina Severt, Scott Severt, Jack Severt, Bob Zirkle, and Carol Sue Zirkle.

**Media Representatives:** None

**AWARD PRESENTATION**

None at this period

**RECEIVING OF VISITORS**

Phil Thompson gave a presentation representing the Virginia Regional Transit. He is looking to have the Virginia Regional Transit commute into Page County. Providing transportation for the elderly going to appointments. Community members and other organizations are reaching out to support The Virginia Regional Transit. The transit study cost is around \$50,000.00 dollars. Phil Thompson stated asking for \$25,000.00 in funding.

**April 09, 2024 REGULAR MEETING MINUTES**

A *motion* was made by Councilman Lowe, *seconded* by Councilman Fox to approve the *Regular Meeting Minutes* held on April 09, 2024

Members Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox  
Councilman Lowe

**NAY:** None

Councilman Pierce  
Councilman Reisinger

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.  
**ABSENT:**  
**VOTE: Unanimous in favor of motion**

**APPROVAL OF BILLS**

A *motion* was made by Councilman Vice Mayor Kite, *seconded* by Councilman Pierce, to approve the bills, dated **April 23, 2024**, in the **Combined Accounts Disbursements Warrants #41980 - #42017** in the amount of **\$133,100.43** as presented.

Members Roll Call Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox  
Councilman Lowe  
Councilman Pierce  
Councilman Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.  
**ABSENT:**  
**VOTE: Unanimous in favor of motion**

**TREASURER’S REPORT**

A *motion* was made by Councilman Fox, *seconded* by Councilwoman Cave, to approve the **April 23, 2024** Treasurer’s Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,550,404.93**, as presented.

Members Roll Call Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Lowe  
Councilman Pierce  
Councilman Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.  
**ABSENT:**  
**VOTE: Unanimous in favor of motion**

**CORRESPONDENCE**

Received an invoice from Valley Equipment \$7177.57 for repairs on the Bobcat skid loader. A bearing came apart on the drive motor requiring installation of new motor. A *motion* was made by Councilmen Fox, *second* by Vice Mayor Kite, to approve the bill for the Bobcat skid loader repair.

Received a memo from Councilwoman Cave that she attended a meeting with Kirk Comer for use of funds for the Baseball Field at Big Gem and the Tennis Court.

The decision was made by the Town Council to return the raised funds back to the Shenandoah Indians and the Tennis Association that the Town had on CD for them. The decision was made due to the large monetary amount needed to complete these projects.

Received a flyer March for Jesus May 18, 2024, join us in Stanley at 9:00 a.m. The Coffee Shop to 11:00 a.m. Luray 12:00 to 2:00 p.m. Ruffner Plaza Shenandoah 3:00 p.m. to 5:00 p.m. at Pentecostal Holiness Church. Received a flyer Town of Shenandoah 2024 Memorial Festival Events Saturday, May 11, 2024 the Memorial Festival Pageant Page County High School 11:00 a.m. Friday May 24<sup>th</sup> SVFC 70 Food and Games Carnival Grounds 4:00 p.m. to 6:00 p.m. Steamed Shrimp Shenandoah Moose US-340, Shenandoah VA at 5:00 p.m. to 7:00 p.m. Cruz-in First Street 6:00 p.m.-9:00 p.m. Flag Retirement Veterans Park 7:00p.m.-8:30 p.m. Saturday, May 25<sup>th</sup> Yard, and Bake Sale Shenandoah Pentecostal Holiness Church 300 Shenandoah Avenue, Shenandoah VA 8:00 a.m. -3:00p.m. Daughter of the Stars Farmer's Market Big Gem Park 8:00 a.m. -1:00 p.m. Petting Zoo River Park 9:00 a.m-3:00 p.m. Car/Truck/Tractor Show KVK 10:00a.m.-3: 00 p.m. Memorial Walk VFW 10:00 a.m. Memorial Service VFW 10:15a.m. Book Sale Shenandoah Community Library 10:00 a.m-2:00 p.m. & Garden Workshop 12:00p.m.-1:00 p.m. Children's Parade River Park 1:00p.m. Parade 4:00p.m. SVFC 70 Food and Games 5:00p.m.-10:00p.m.

Received a flyer Tragedy in the Shenandoah the Summers-Koontz Execution Saturday, May 18, 2024 1:00p.m. at The Town of Shenandoah Museum 507 First Street Shenandoah, VA 22849 Guest Speaker Robert Moore, II.

Closed session was proceeded for business legal matters A *motion* was made by Councilman Pierce, *second* by Councilman Fox. Open session was proceeded with A *motion* made by Pierce *second* by Councilman Fox.

**WATER AND SEWER**

(Chair Kite, Councilwoman Cave, and Councilman Lowe

Councilman Lynn Fox inquired about the water pressure on Trenton Avenue. Town Manager Charlie Jenkins stated a ten-inch valve is on back order could take up to two to three weeks.

Jenkins stated he just received five new water meters. The new meters are digital, and they will give a more accurate meter reading. They will replace some of the old meters. The meters from 2014 are starting to fail. The estimated cost for the new meters is \$120.00 per meter and 20-year lifespan with a 20-year warranty.

### **STREETS & PUBLIC PROPERTY**

(Chair Fox, Vice Mayor Kite, and Councilman Lowe)

Councilman Fox inquired about the completion of Williams Ave Sewer Repair. Town Manager Charlie Jenkins stated work is completed but the area needs to be cleaned and seeded. Paving is scheduled for Pulaski on the corner of Pioneer Bank.

Councilwoman Cave inquired about overgrown grass on at the Campbell House on Sixth Street. Town Manager Charlie Jenkins will check on it, but they have until June to mow it.

### **POLICE, SAFETY & JUDICIAL**

(Chair Kite, Councilman Lowe, and Councilman Reisinger)

None during this period

### **TAXATION & FINANCE**

(Chair Pierce, Vice Mayor Kite, and Councilman Fox)

Town Council Pierce wanted to thank Town Manager Charlie Jenkins for the Budget Meeting.

### **PARKS & RECREATION**

(Chair Reisinger, Councilman Lowe and Pierce)

Received a memo a cleanup will take place behind the old truck at Big Gem Park to make the area larger. The old truck will be moved back for future parking.

### **INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT**

(Chair Cave, Councilmen Lowe and Pierce)

Councilwoman Cave inquired about the old pharmacy property. Town Manager Charlie Jenkins stated he will ask the owner if any developments are taking place. If not, the building will need to be boarded up or torn down.

### **COMMUNITY SERVICE**

(Chair Kite, Councilwoman Cave and Councilman Pierce)

Councilwoman Cave noted that the house on 714 Denver Avenue (Teresa Warlitner) lawn and flower beds looks very nice and suggested they be given a Community Enhancement Award. Town Manager Charlie Jenkins stated the Award plaque will arrive sometime this week and will be mounted at the Museum to display the awardees.

### **PERSONNEL**

(Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)

Town Manager Charlie Jenkins stated April 24, 2024 is Administrative Professional Day.

### **UNFINISHED BUSINESS**

None during this period

### **NEW BUSINESS**

None during this period

### **TOWN MANAGER'S REPORT**

Received a memo from Town Council Charlie Jenkins that in May we will go door to door collecting lead and copper pipe information for locations that have not completed and turned in their surveys.

Received a memo regarding the construction on the sidewalks along Virginia Ave. We are doing a 60-foot section with one guy training the rest on how to build sidewalks.

Received a memo from Town Manager Charlie Jenkins that he will check with other banks if we can pay off the RUS loan and get better rates. We have fourteen years left in the 40 year term.

### **MAYOR'S REPORT**

Mayor is planning the Memorial Festival service for May 25<sup>th</sup> at 10:15a.m. Any groups interested in participating in the service should contact Mayor Lucas at 540-652-6027 or Lora Jenkins 540-625-8773 [ljenkins@townofshenandoah.com](mailto:ljenkins@townofshenandoah.com)

### **FOR THE GOOD OF THE TOWN**

None during this period.

**ADJOURN**

There being no further discussion, A *motion* was made by Councilman Lowe, *seconded* by Councilman, Fox to adjourn the meeting at 8:09 p.m.

Members Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox  
Councilman Pierce  
Councilman Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:**

**VOTE: Unanimous in favor of motion**

APPROVED:

ATTESTED:

\_\_\_\_\_  
Clinton O. Lucas, Jr., Mayor

\_\_\_\_\_  
Angela Schrimsher, Town Clerk

## **APPROVAL OF BILLS**

Council Meeting of May 14, 2024  
General and Utility Disbursements  
Warrants #42018 - #42061  
In the amount of \$176,800.20

Checks Issued - \$101,897.06  
Cash Disbursements - \$74,903.14

SUBMITTED BY:  
Christl C. Huddle  
Treasurer

## Check Listing

Date From: 4/19/2024 Date To: 5/10/2024  
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah  
05/10/2024 11:28 AM

Page: 1 of 13

Check Number	Bank	Vendor	Date	Amount
42018	1	PARTNERS 1ST FED. CREDIT UNION	04/22/2024	<u>\$780.00</u>
		..... 10-201-0000	\$730.00	
		..... 20-201-0000	\$50.00	
Invoice: 24042215304462016857		Inv Date 04/26/2024	Due Date 04/22/2024	Amt: <u>\$780.00</u>
10-215-0000		Misc-Partners 1st		\$730.00
20-215-0000		Misc-Partners 1st		\$50.00
			<b>Total Distributed:</b>	<u>\$780.00</u>
42019	1	TOWN OF SHENANDOAH	04/22/2024	<u>\$31,000.97</u>
		..... 10-201-0000	\$22,230.45	
		..... 20-201-0000	\$8,770.52	
Invoice: PAYROLL TRANSFE 4/22/2024		Inv Date 04/22/2024	Due Date 04/22/2024	Amt: <u>\$31,000.97</u>
10-108-0100		PAYROLL TRANSFER		\$22,230.45
20-108-0100		PAYROLL TRANSFER		\$8,770.52
			<b>Total Distributed:</b>	<u>\$31,000.97</u>
42020	1	VA CREDIT UNION, INC.	04/22/2024	<u>\$420.00</u>
		..... 10-201-0000	\$120.00	
		..... 20-201-0000	\$300.00	
Invoice: 2404221530446203966		Inv Date 04/26/2024	Due Date 04/22/2024	Amt: <u>\$420.00</u>
10-215-0000		Misc-VACU		\$120.00
20-215-0000		Misc-VACU		\$300.00
			<b>Total Distributed:</b>	<u>\$420.00</u>
42021	1	AFLAC	04/25/2024	<u>\$617.48</u>
		..... 10-201-0000	\$379.40	
		..... 20-201-0000	\$238.08	
Invoice: 240408144037670331		Inv Date 04/12/2024	Due Date 04/25/2024	Amt: <u>\$159.47</u>
10-214-0100		Acc Ins		\$106.94
20-214-0100		Acc Ins		\$52.53
			<b>Total Distributed:</b>	<u>\$159.47</u>
Invoice: 240408144037670332		Inv Date 04/12/2024	Due Date 04/25/2024	Amt: <u>\$32.45</u>
20-214-0200		Can Ins		\$32.45
			<b>Total Distributed:</b>	<u>\$32.45</u>
Invoice: 240408144037670333		Inv Date 04/12/2024	Due Date 04/25/2024	Amt: <u>\$60.79</u>
10-214-0700		DISABILITY		\$35.50
20-214-0700		DISABILITY		\$25.29
			<b>Total Distributed:</b>	<u>\$60.79</u>
Invoice: 240408144037670334		Inv Date 04/12/2024	Due Date 04/25/2024	Amt: <u>\$47.26</u>
10-214-0900		Hospital Ins		\$47.26
			<b>Total Distributed:</b>	<u>\$47.26</u>



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Town of Shenandoah  
05/10/2024 11:28 AM

Page: 2 of 13

Check Number	Bank	Vendor	Date	Amount
Invoice: 240408144037670335		Inv Date 04/12/2024	Due Date 04/25/2024	Amt: \$8.77
20-214-0300		ICare		\$8.77
<b>Total Distributed:</b>				<b>\$8.77</b>
Invoice: 240422153044620331		Inv Date 04/26/2024	Due Date 04/25/2024	Amt: \$159.47
10-214-0100		Acc Ins		\$106.94
20-214-0100		Acc Ins		\$52.53
<b>Total Distributed:</b>				<b>\$159.47</b>
Invoice: 240422153044620332		Inv Date 04/26/2024	Due Date 04/25/2024	Amt: \$32.45
20-214-0200		Can Ins		\$32.45
<b>Total Distributed:</b>				<b>\$32.45</b>
Invoice: 240422153044620333		Inv Date 04/26/2024	Due Date 04/25/2024	Amt: \$60.79
10-214-0700		DISABILITY		\$35.50
20-214-0700		DISABILITY		\$25.29
<b>Total Distributed:</b>				<b>\$60.79</b>
Invoice: 240422153044620334		Inv Date 04/26/2024	Due Date 04/25/2024	Amt: \$47.26
10-214-0900		Hospital Ins		\$47.26
<b>Total Distributed:</b>				<b>\$47.26</b>
Invoice: 240422153044620335		Inv Date 04/26/2024	Due Date 04/25/2024	Amt: \$8.77
20-214-0300		ICare		\$8.77
<b>Total Distributed:</b>				<b>\$8.77</b>
42022	I	B R COMMUNICATIONS	04/25/2024	<b>\$2,223.28</b>
		10-201-0000		\$2,223.28
Invoice: 23524		Inv Date 04/05/2024	Due Date 04/25/2024	Amt: \$2,223.28
10-559-0400		POLICE ARPA - INSTALL LIGHTS/SIRENS/ETC-CHARGER		\$2,223.28
<b>Total Distributed:</b>				<b>\$2,223.28</b>
42023	I	CINTAS CORP LOC.394	04/25/2024	<b>\$110.92</b>
		10-201-0000		\$110.92
Invoice: 4189477379		Inv Date 04/15/2024	Due Date 04/25/2024	Amt: \$110.92
10-870-0000		PAPER TOWELS/TOILET TISSUE		\$110.92
<b>Total Distributed:</b>				<b>\$110.92</b>
42024	I	Highspeedlink	04/25/2024	<b>\$645.85</b>
		10-201-0000		\$591.65
		20-201-0000		\$54.20
Invoice: 118579		Inv Date 05/01/2024	Due Date 04/25/2024	Amt: \$645.85
10-559-0100		ARPA - THE MUSEUM VoIP Phones & Voice Mail		\$69.20
10-710-0000		VoIP Phones & Faxing at Police Dept		\$278.55

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Date From: 4/19/2024 Date To: 5/10/2024  
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah  
05/10/2024 11:28 AM

Page: 3 of 13

Check Number	Bank	Vendor	Date	Amount
10-872-0000		VoIP Phones in Office		\$243.90
20-822-0000		VoIP Phone at Public Works		\$27.10
20-922-0000		VoIP Phone at Sewer Plant		\$27.10
<b>Total Distributed:</b>				<b>\$645.85</b>
42025	1	Pace Analytical Services, LLC	04/25/2024	<b>\$190.20</b>
20-201-0000				\$190.20
Invoice: 2430516871		Inv Date 04/04/2024	Due Date 04/25/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
<b>Total Distributed:</b>				<b>\$63.40</b>
Invoice: 2430516549		Inv Date 04/03/2024	Due Date 04/25/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
<b>Total Distributed:</b>				<b>\$63.40</b>
Invoice: 2430516060		Inv Date 04/01/2024	Due Date 04/25/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
<b>Total Distributed:</b>				<b>\$63.40</b>
42026	1	SELECT SPECIALITY PRODUCTS, IN	04/25/2024	<b>\$338.00</b>
10-201-0000				\$338.00
Invoice: 55960		Inv Date 02/29/2024	Due Date 04/25/2024	Amt: \$338.00
10-605-0000		SAFETY PAINT - BLUE AND GREEN		\$338.00
<b>Total Distributed:</b>				<b>\$338.00</b>
42027	1	STONEBURNER INC.	04/25/2024	<b>\$202.43</b>
10-201-0000				\$202.43
Invoice: 38117		Inv Date 04/15/2024	Due Date 04/25/2024	Amt: \$202.43
10-990-0100		EXTERIOR SCREWS/DRILL BITS		\$202.43
<b>Total Distributed:</b>				<b>\$202.43</b>
42028	1	The Supply Room	04/25/2024	<b>\$78.40</b>
20-201-0000				\$7.84
10-201-0000				\$70.56
Invoice: 5276120-0		Inv Date 03/31/2024	Due Date 04/25/2024	Amt: \$78.40
10-605-0000		Water		\$23.52
10-611-0000		Water		\$23.52
10-705-0000		Water		\$7.84
10-874-0000		Water		\$15.68
20-904-0000		Water		\$7.84
<b>Total Distributed:</b>				<b>\$78.40</b>
42029	1	TRUMBO ELECTRIC, INC.	04/25/2024	<b>\$1,200.00</b>

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Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah  
05/10/2024 11:28 AM

Page: 4 of 13

Check Number	Bank	Vendor	Date	Amount
		20-201-0000	\$1,200.00	
Invoice: 279796		Inv Date 03/27/2024	Due Date 04/25/2024	Amt: \$1,200.00
20-990-0500		ELEC UPGRADE - SEWER PLANT LIFT STATION		\$1,200.00
			<b>Total Distributed:</b>	<b>\$1,200.00</b>
42030	1	UNITED SYSTEMS & SOFTWARE, INC.	04/25/2024	<b>\$2,583.54</b>
		20-201-0000	\$2,583.54	
Invoice: 106081		Inv Date 04/17/2024	Due Date 04/25/2024	Amt: \$2,583.54
20-560-0300		TRANSMITTERS FOR METERS		\$2,583.54
			<b>Total Distributed:</b>	<b>\$2,583.54</b>
42031	1	C & C EXTERMINATING	05/01/2024	<b>\$75.00</b>
		10-201-0000	\$75.00	
Invoice: 21760		Inv Date 04/23/2024	Due Date 05/01/2024	Amt: \$75.00
10-559-0100		ARPA - MUSEUM - PEST CONTROL		\$75.00
			<b>Total Distributed:</b>	<b>\$75.00</b>
42032	1	DAILY NEWS RECORD	05/01/2024	<b>\$414.00</b>
		10-201-0000	\$207.00	
		20-201-0000	\$207.00	
Invoice: 111677		Inv Date 04/25/2024	Due Date 05/01/2024	Amt: \$414.00
10-508-0000		FY 2024-25 BUDGET AD		\$207.00
20-508-0000		FY 2024-25 BUDGET AD		\$207.00
			<b>Total Distributed:</b>	<b>\$414.00</b>
42033	1	EXXONMOBIL FLEET SERVICES	05/01/2024	<b>\$45.11</b>
		10-201-0000	\$45.11	
Invoice: 96388942		Inv Date 04/15/2024	Due Date 05/01/2024	Amt: \$45.11
10-706-0000		POLICE FUEL		\$45.11
			<b>Total Distributed:</b>	<b>\$45.11</b>
42034	1	JR'S TIRE CENTER, INC	05/01/2024	<b>\$20.00</b>
		20-201-0000	\$20.00	
Invoice: 252315		Inv Date 04/08/2024	Due Date 05/01/2024	Amt: \$20.00
20-906-0000		INSPECTION - CARRY-ON TRAILER		\$20.00
			<b>Total Distributed:</b>	<b>\$20.00</b>
42035	1	LENNY CAMPBELL SERVICE CO INC	05/01/2024	<b>\$1,675.00</b>
		10-201-0000	\$1,675.00	
Invoice: 20638		Inv Date 03/22/2024	Due Date 05/01/2024	Amt: \$1,675.00
10-990-0400		BALANCE DUE - GARAGE DOOR - OLD PW BLDG		\$1,675.00

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Town of Shenandoah  
05/10/2024 11:28 AM

Page: 5 of 13

Check Number	Bank	Vendor	Date	Amount
			<b>Total Distributed:</b>	<b>\$1,675.00</b>
42036	1	Pace Analytical Services, LLC	05/01/2024	<u>\$190.20</u>
			20-201-0000	\$190.20
Invoice: 2430518210		Inv Date 04/11/2024	Due Date 05/01/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			<b>Total Distributed:</b>	<b>\$63.40</b>
Invoice: 2430517435		Inv Date 04/08/2024	Due Date 05/01/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			<b>Total Distributed:</b>	<b>\$63.40</b>
Invoice: 2430517779		Inv Date 04/10/2024	Due Date 05/01/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			<b>Total Distributed:</b>	<b>\$63.40</b>
42037	1	RACEY ENGINEERING	05/01/2024	<u>\$2,800.00</u>
			20-201-0000	\$2,800.00
Invoice: 1420		Inv Date 04/12/2024	Due Date 05/01/2024	Amt: \$2,800.00
20-559-0300		ENGINEERING - MARYLAND AVE SEWER LINE		\$2,800.00
			<b>Total Distributed:</b>	<b>\$2,800.00</b>
42038	1	ROCKINGHAM REDI-MIX, INC.	05/01/2024	<u>\$706.00</u>
			10-201-0000	\$706.00
Invoice: 734946		Inv Date 04/22/2024	Due Date 05/01/2024	Amt: \$706.00
10-990-0100		CONCRETE - VIRGINIA AVE SIDEWALK		\$706.00
			<b>Total Distributed:</b>	<b>\$706.00</b>
42039	1	UNITED SYSTEMS & SOFTWARE, INC.	05/01/2024	<u>\$493.42</u>
			20-201-0000	\$493.42
Invoice: 106141		Inv Date 04/22/2024	Due Date 05/01/2024	Amt: \$493.42
20-805-0000		ULTRASONIC METERS FOR TESTING		\$493.42
			<b>Total Distributed:</b>	<b>\$493.42</b>
42040	1	VACORP	05/01/2024	<u>\$165.25</u>
			20-201-0000	\$87.92
			10-201-0000	\$77.33
Invoice: MEMBER # 741 MA		Inv Date 04/30/2024	Due Date 05/01/2024	Amt: \$165.25
10-501-0500		HYBRID DISABILITY INSURANCE		\$13.73
10-580-0500		HYBRID DISABILITY INSURANCE		\$16.83
10-601-0500		HYBRID DISABILITY INSURANCE		\$33.04

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Town of Shenandoah  
05/10/2024 11:28 AM

Page: 6 of 13

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10-670-0500		HYBRID DISABILITY INSURANCE		\$13.73
20-501-0500		HYBRID DISABILITY INSURANCE		\$35.20
20-801-0500		HYBRID DISABILITY INSURANCE		\$30.20
20-901-0500		HYBRID DISABILITY INSURANCE		\$22.52
<b>Total Distributed:</b>				<b>\$165.25</b>
42041	1	VALLEY SPORTS CONNECTION LLC	05/01/2024	<b>\$94.00</b>
		10-201-0000	\$94.00	
Invoice: 2024-111		Inv Date 04/23/2024	Due Date 05/01/2024	Amt: \$94.00
10-510-0000		PERMANENT PLAQUE - CEA WINNERS		\$94.00
<b>Total Distributed:</b>				<b>\$94.00</b>
42042	1	Wex Bank	05/01/2024	<b>\$479.32</b>
		10-201-0000	\$479.32	
Invoice: 96412498		Inv Date 04/15/2024	Due Date 05/01/2024	Amt: \$479.32
10-530-0000		FUEL - FIRE CO REIMB		\$479.32
<b>Total Distributed:</b>				<b>\$479.32</b>
42043	1	PARTNERS 1ST FED. CREDIT UNION	05/06/2024	<b>\$780.00</b>
		10-201-0000	\$730.00	
		20-201-0000	\$50.00	
Invoice: 24050614401753016857		Inv Date 05/10/2024	Due Date 05/06/2024	Amt: \$780.00
10-215-0000		Misc-Partners 1st		\$730.00
20-215-0000		Misc-Partners 1st		\$50.00
<b>Total Distributed:</b>				<b>\$780.00</b>
42044	1	TOWN OF SHENANDOAH	05/06/2024	<b>\$31,450.61</b>
		20-201-0000	\$9,268.38	
		10-201-0000	\$22,182.23	
Invoice: PAYROLL TRANSFE 5/6/2024		Inv Date 05/06/2024	Due Date 05/06/2024	Amt: \$31,450.61
10-108-0100		PAYROLL TRANSFER		\$22,182.23
20-108-0100		PAYROLL TRANSFER		\$9,268.38
<b>Total Distributed:</b>				<b>\$31,450.61</b>
42045	1	VA CREDIT UNION, INC.	05/06/2024	<b>\$420.00</b>
		10-201-0000	\$120.00	
		20-201-0000	\$300.00	
Invoice: 2405061440175303966		Inv Date 05/10/2024	Due Date 05/06/2024	Amt: \$420.00
10-215-0000		Misc-VACU		\$120.00

## Check Listing

Date From: 4/19/2024 Date To: 5/10/2024  
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah  
05/10/2024 11:28 AM

Page: 7 of 13

Check Number	Bank	Vendor	Date	Amount
20-215-0000		Misc-VACU		\$300.00
<b>Total Distributed:</b>				<b>\$420.00</b>
42046	1	B R COMMUNICATIONS	05/07/2024	<b>\$2,635.84</b>
..... 10-201-0000				\$2,635.84
Invoice: 23545		Inv Date 04/18/2024	Due Date 05/07/2024	Amt: \$144.00
10-708-0000		RADAR CALIBRATION		\$144.00
<b>Total Distributed:</b>				<b>\$144.00</b>
Invoice: 23513		Inv Date 04/02/2024	Due Date 05/07/2024	Amt: \$2,491.84
10-559-0400		POLICE ARPA - INSTALL & PARTS 2023 DURANGO		\$2,491.84
<b>Total Distributed:</b>				<b>\$2,491.84</b>
42047	1	CHRISTL HUDDLE	05/07/2024	<b>\$158.12</b>
..... 20-201-0000				\$158.12
Invoice: 050324		Inv Date 05/07/2024	Due Date 05/07/2024	Amt: \$158.12
20-513-0000		MILEAGE - VRSA ANNUAL MTG - RICHMOND		\$158.12
<b>Total Distributed:</b>				<b>\$158.12</b>
42048	1	CONSTRUCTION MATERIALS GROUP	05/07/2024	<b>\$478.61</b>
..... 10-201-0000				\$478.61
Invoice: 606949		Inv Date 04/15/2024	Due Date 05/07/2024	Amt: \$99.93
10-990-0100		SIDEWALK PATCH - 1ST ST		\$99.93
<b>Total Distributed:</b>				<b>\$99.93</b>
Invoice: 606951		Inv Date 04/15/2024	Due Date 05/07/2024	Amt: \$378.68
10-990-0100		VA AVE SIDEWALK - TOOLS TO FINISH CONCRETE		\$378.68
<b>Total Distributed:</b>				<b>\$378.68</b>
42049	1	DEAN HOME CENTER	05/07/2024	<b>\$170.89</b>
..... 10-201-0000				\$130.90
..... 20-201-0000				\$39.99
Invoice: 218367/1		Inv Date 04/04/2024	Due Date 05/07/2024	Amt: \$103.92
10-685-0800		REPAIR BIG GEM KIOSK		\$103.92
<b>Total Distributed:</b>				<b>\$103.92</b>
Invoice: 218784/1		Inv Date 04/18/2024	Due Date 05/07/2024	Amt: \$10.99
10-990-0100		1ST ST SIDEWALK PATCH		\$10.99
<b>Total Distributed:</b>				<b>\$10.99</b>
Invoice: 218729/1		Inv Date 04/16/2024	Due Date 05/07/2024	Amt: \$15.99
10-990-0100		VA AVE SIDEWALK - CHALK LINE		\$15.99
<b>Total Distributed:</b>				<b>\$15.99</b>

## Check Listing

Date From: 4/19/2024 Date To: 5/10/2024  
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah  
05/10/2024 11:28 AM

Page: 8 of 13

Check Number	Bank	Vendor	Date	Amount
Invoice: 219133/1		Inv Date 04/29/2024	Due Date 05/07/2024	Amt: \$39.99
20-804-0000		REPLACEMENT HOSE FOR POWER WASHER		\$39.99
<b>Total Distributed:</b>				<b>\$39.99</b>
42050	1	FORTILINE INC.	05/07/2024	<b>\$469.23</b>
		10-201-0000	\$269.48	
		20-201-0000	\$199.75	
Invoice: 6476749		Inv Date 04/22/2024	Due Date 05/07/2024	Amt: \$199.75
20-990-0110		FITTINGS - WELLS		\$199.75
<b>Total Distributed:</b>				<b>\$199.75</b>
Invoice: 6470389		Inv Date 04/22/2024	Due Date 05/07/2024	Amt: \$269.48
10-605-0000		BRASS NIPPLES - MAINT RESTOCK		\$269.48
<b>Total Distributed:</b>				<b>\$269.48</b>
42051	1	HOLTZMAN OIL CORP.	05/07/2024	<b>\$6,539.46</b>
		10-201-0000	\$6,539.46	
Invoice: 2544022		Inv Date 03/21/2024	Due Date 05/07/2024	Amt: \$765.99
10-606-0000		FUEL - PUBLIC WORKS		\$765.99
<b>Total Distributed:</b>				<b>\$765.99</b>
Invoice: 2543926		Inv Date 03/21/2024	Due Date 05/07/2024	Amt: \$410.39
10-706-0000		FUEL - POLICE DEPT		\$410.39
<b>Total Distributed:</b>				<b>\$410.39</b>
Invoice: 2504246		Inv Date 03/07/2024	Due Date 05/07/2024	Amt: \$1,036.96
10-706-0000		FUEL - POLICE DEPT		\$1,036.96
<b>Total Distributed:</b>				<b>\$1,036.96</b>
Invoice: 2518757		Inv Date 03/07/2024	Due Date 05/07/2024	Amt: \$324.18
10-606-0000		FUEL - PUBLIC WORKS		\$324.18
<b>Total Distributed:</b>				<b>\$324.18</b>
Invoice: 2589619		Inv Date 04/11/2024	Due Date 05/07/2024	Amt: \$743.56
10-606-0000		FUEL - PUBLIC WORKS		\$743.56
<b>Total Distributed:</b>				<b>\$743.56</b>
Invoice: 2589620		Inv Date 04/11/2024	Due Date 05/07/2024	Amt: \$963.82
10-606-0000		FUEL - PUBLIC WORKS		\$963.82
<b>Total Distributed:</b>				<b>\$963.82</b>
Invoice: 2574046		Inv Date 04/05/2024	Due Date 05/07/2024	Amt: \$1,433.80
10-706-0000		FUEL - POLICE DEPT		\$1,433.80
<b>Total Distributed:</b>				<b>\$1,433.80</b>

## Check Listing

Date From: 4/19/2024 Date To: 5/10/2024  
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah  
05/10/2024 11:28 AM

Page: 9 of 13

Check Number	Bank	Vendor	Date	Amount
Invoice: 2544023A		Inv Date 03/21/2024	Due Date 05/07/2024	Amt: \$860.76
10-606-0000		PUBLIC WORKS FUEL		\$860.76
			Total Distributed:	\$860.76
42052	1	J & M AUTO PARTS	05/07/2024	\$804.05
		20-201-0000	\$16.79	
		10-201-0000	\$829.48	
		10-201-0000	(\$42.22)	
Invoice: 04282024		Inv Date 04/28/2024	Due Date 05/07/2024	Amt: \$61.02
10-605-0000		VEH MAINT - GREASE/COTTER PINS		\$0.88
10-608-0000		VEH MAINT - GREASE/COTTER PINS		\$60.14
			Total Distributed:	\$61.02
Invoice: 04282024A		Inv Date 04/28/2024	Due Date 05/07/2024	Amt: \$152.74
10-608-0000		HOSES FOR SKID STEET		\$152.74
			Total Distributed:	\$152.74
Invoice: 04282024B		Inv Date 04/28/2024	Due Date 05/07/2024	Amt: \$100.93
10-608-0000		BATTERY FOR CASE TRACTOR		\$100.93
			Total Distributed:	\$100.93
Invoice: 04282024C		Inv Date 04/28/2024	Due Date 05/07/2024	Amt: \$143.45
10-608-0000		STARTER FLUID/ BELTS/PULLEY - 2003 CHEVY		\$143.45
			Total Distributed:	\$143.45
Invoice: 04282024D		Inv Date 04/28/2024	Due Date 05/07/2024	Amt: \$165.83
10-708-0000		BATTERY - 2001 FORD EXPLORER		\$165.83
			Total Distributed:	\$165.83
Invoice: 04282024E		Inv Date 04/28/2024	Due Date 05/07/2024	Amt: \$205.51
10-708-0000		OIL/WIPER BLADES/OCTANE BOOST - POLICE		\$205.51
			Total Distributed:	\$205.51
Invoice: 04282024F		Inv Date 04/28/2024	Due Date 05/07/2024	Amt: \$5.75
20-518-0000		WASHER FLUID - 2014 FORD EXPLORER		\$5.75
			Total Distributed:	\$5.75
Invoice: 04282024G		Inv Date 04/28/2024	Due Date 05/07/2024	Amt: \$11.04
20-805-0000		WATER METER GASKETS		\$11.04
			Total Distributed:	\$11.04
Credit Memo 6069-304141		CM Date: 03/28/2024	Available: 05/07/2024	Amt: (\$42.22)



## Check Listing

Date From: 4/19/2024 Date To: 5/10/2024  
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah  
05/10/2024 11:28 AM

Page: 10 of 13

Check Number	Bank	Vendor	Date	Amount
	10-608-0000	6069-304141		(\$42.22)
			<b>Total Distributed:</b>	(\$42.22)
42053	1	JR'S TIRE CENTER, INC	05/07/2024	<b>\$268.74</b>
			10-201-0000	\$268.74
Invoice: 252473		Inv Date 04/16/2024	Due Date 05/07/2024	Amt: \$268.74
10-608-0000		SERVICE/TIRES/INSPECTION - DODGE 5500		\$268.74
			<b>Total Distributed:</b>	\$268.74
42054	1	Pace Analytical Services, LLC	05/07/2024	<b>\$211.20</b>
			20-201-0000	\$211.20
Invoice: 2430519675		Inv Date 04/18/2024	Due Date 05/07/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			<b>Total Distributed:</b>	\$63.40
Invoice: 2430519200		Inv Date 04/16/2024	Due Date 05/07/2024	Amt: \$63.40
20-908-0000		TESTING SERVICES		\$63.40
			<b>Total Distributed:</b>	\$63.40
Invoice: 2430518869		Inv Date 04/15/2024	Due Date 05/07/2024	Amt: \$84.40
20-908-0000		TESTING SERVICES		\$84.40
			<b>Total Distributed:</b>	\$84.40
42055	1	RENT EQUIP RENTAL & SALES	05/07/2024	<b>\$140.00</b>
			10-201-0000	\$140.00
Invoice: 46886		Inv Date 04/15/2024	Due Date 05/07/2024	Amt: \$140.00
10-990-0100		JACKHAMMER RENTAL - SIDEWALK		\$140.00
			<b>Total Distributed:</b>	\$140.00
42056	1	ROCKINGHAM REDI-MIX, INC.	05/07/2024	<b>\$1,814.00</b>
			10-201-0000	\$1,814.00
Invoice: 736168		Inv Date 05/01/2024	Due Date 05/07/2024	Amt: \$865.00
10-990-0100		CONCRETE - VA AVE SIDEWALK		\$865.00
			<b>Total Distributed:</b>	\$865.00
Invoice: 735639		Inv Date 04/26/2024	Due Date 05/07/2024	Amt: \$949.00
10-990-0100		CONCRETE - VA AVE SIDEWALK		\$949.00
			<b>Total Distributed:</b>	\$949.00
42057	1	VA UTILITY PROTECTION SERVICE	05/07/2024	<b>\$19.55</b>
			20-201-0000	\$19.55
Invoice: 04240550		Inv Date 04/30/2024	Due Date 05/07/2024	Amt: \$19.55
20-523-0000		TRANSMISSIONS		\$19.55
			<b>Total Distributed:</b>	\$19.55

## Check Listing

Date From: 4/19/2024 Date To: 5/10/2024  
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah  
05/10/2024 11:28 AM

Page: 11 of 13

Check Number	Bank	Vendor	Date	Amount
42058	1	VALLEY SPORTS CONNECTION LLC	05/07/2024	<u>\$180.75</u>
			10-201-0000	\$180.75
Invoice: 2024-036		Inv Date 02/22/2024	Due Date 05/07/2024	Amt: \$180.75
10-533-0000		PLAQUES - REC LEAGUE/FIRE DEPT		\$180.75
<b>Total Distributed:</b>				<b>\$180.75</b>
42059	1	VECTOR SECURITY	05/07/2024	<u>\$190.34</u>
			20-201-0000	\$190.34
Invoice: 73894069		Inv Date 04/14/2024	Due Date 05/07/2024	Amt: \$190.34
20-822-0000		ALARM SYSTEMS AT 10TH ST WELL		\$49.62
20-822-0000		ALARM SYSTEMS AT 12TH ST WELL		\$46.15
20-822-0000		ALARM SYSTEMS AT TRENTON WELL		\$49.62
20-922-0000		ALARM SYSTEMS AT SEWER PLANT		\$44.95
<b>Total Distributed:</b>				<b>\$190.34</b>
42060	1	VISA	05/07/2024	<u>\$7,227.17</u>
			10-201-0000	\$5,202.41
			10-201-0000	(\$53.99)
			20-201-0000	\$2,078.75
Invoice: 04172024A		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$79.98
10-506-0000		COPY PAPER FOR TAXES		\$79.98
<b>Total Distributed:</b>				<b>\$79.98</b>
Invoice: 04172024B		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$246.34
10-507-0000		FOLDERS/PENS/INK/ENVELOPE S/LETTERHEAD		\$246.34
<b>Total Distributed:</b>				<b>\$246.34</b>
Invoice: 04172024C		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$65.00
10-532-0000		DMV ACCESS FEE - SCHRIMSCHER		\$65.00
<b>Total Distributed:</b>				<b>\$65.00</b>
Invoice: 04172024D		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$572.18
10-533-0000		MEM DAY FLAGS/CEA GIFT CARDS		\$572.18
<b>Total Distributed:</b>				<b>\$572.18</b>
Invoice: 04172024E		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$282.80
10-605-0000		TOOLS - PUBLIC WORKS		\$282.80
<b>Total Distributed:</b>				<b>\$282.80</b>

## Check Listing

Date From: 4/19/2024 Date To: 5/10/2024

Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah  
05/10/2024 11:28 AM

Page: 12 of 13

Check Number	Bank	Vendor	Date	Amount
Invoice: 04172024F		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$929.46
10-611-0000		INMATES MEALS		\$929.46
			Total Distributed:	\$929.46
Invoice: 04172024G		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$200.48
10-672-0000		BOTTLED WATER/SPRAYER/WEEDKILLER		\$200.48
			Total Distributed:	\$200.48
Invoice: 04172024H		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$730.73
10-705-0000		CLEANING SUPP/TSHIRTS/K9 FOOD/TONER/WIFI ADAPTER		\$730.73
			Total Distributed:	\$730.73
Invoice: CELL PHONES 5/7/2024 12:0		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$726.27
10-710-0000		POLICE CELL PHONES		\$559.51
10-872-0000		TOWN MANAGER CELL PHONE		\$41.69
20-822-0000		WATER - TOWN CREW CELL PHONES		\$83.38
20-922-0000		SEWER - TOWN CREW CELL PHONES		\$41.69
			Total Distributed:	\$726.27
Invoice: 04172024I		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$755.00
10-872-0000		ALARM SYSTEM FOR MUSEUM		\$755.00
			Total Distributed:	\$755.00
Invoice: 04172024J		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$122.57
10-710-0000		CELL PHONE CASES		\$69.93
10-872-0000		CELL PHONE CASES		\$52.64
			Total Distributed:	\$122.57
Invoice: 04172024K		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$321.45
10-990-0100		PARKING SIGNS & POSTS - VA AVE		\$321.45
			Total Distributed:	\$321.45
Invoice: 04172024L		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$215.50
20-804-0000		CALCULATORS/SAFETY GLASSES/FILE CABINET		\$215.50
			Total Distributed:	\$215.50
Invoice: 04172024M		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$347.97
20-808-0000		WATER TESTING SUPPLIES		\$347.97
			Total Distributed:	\$347.97
Invoice: 04172024N		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$99.99

## Check Listing

Date From: 4/19/2024 Date To: 5/10/2024  
Vendor Range: A & B DEV OF SHENANDOAH, INC - ZUKOVSKY, TOM

Town of Shenandoah  
05/10/2024 11:28 AM

Page: 13 of 13

Check Number	Bank	Vendor	Date	Amount
20-812-0000		ORANGE HOODIE - CHACON		\$99.99
<b>Total Distributed:</b>				<b>\$99.99</b>
Invoice: 04172024O		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$713.54
20-904-0000		TONER CARTRIDGE/CLEANING SUPPLIES/TOOLS		\$713.54
<b>Total Distributed:</b>				<b>\$713.54</b>
Invoice: 04172024P		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$417.68
20-990-0400		SAW BLADE TO CUT ROAD		\$417.68
<b>Total Distributed:</b>				<b>\$417.68</b>
Invoice: 04172024Q		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$159.00
20-990-0600		PRINTER FOR SEWER PLANT		\$159.00
<b>Total Distributed:</b>				<b>\$159.00</b>
Invoice: 04172024R		Inv Date 04/17/2024	Due Date 05/07/2024	Amt: \$295.22
10-704-0100		POLICE MEALS		\$295.22
<b>Total Distributed:</b>				<b>\$295.22</b>
Credit Memo 112023		CM Date: 05/07/2024	Available: 05/07/2024	Amt: (\$53.99)
10-509-0000		112023		(\$53.99)
<b>Total Distributed:</b>				<b>(\$53.99)</b>
42061	1	U. S. POST OFFICE	05/10/2024	<b>\$390.13</b>
<b>Total Distributed:</b>				<b>\$390.13</b>
Invoice: MAIL 5/10/2024 12:00:00 A		Inv Date 05/10/2024	Due Date 05/10/2024	Amt: \$390.13
20-506-0000		MAIL WATER BILLS		\$390.13
<b>Total Distributed:</b>				<b>\$390.13</b>
44	Checks Totaling -			<b>\$101,897.06</b>

### Totals By Fund

Fund	Checks	Voids	Total
10	\$71,781.14		\$71,781.14
20	\$30,115.92		\$30,115.92
<b>Totals:</b>	<b>\$101,897.06</b>		<b>\$101,897.06</b>

GENERAL & UTILITY  
 CASH DISBURSEMENTS  
 APRIL 20 - MAY 10, 2024

Trans Date	Trans Desc	Debit	Credit	Reference
05/10/2024	STATE PAYROLL TAXES	\$0.00	\$999.00	STATE PAYROLL TAXES
05/10/2024	FEDPAYROLL TAXES	\$0.00	\$6,511.59	FED PAYROLL TAXES
05/10/2024	FEDPAYROLL TAXES	\$866.72	\$0.00	FED PAYROLL TAXES
05/10/2024	FEDPAYROLL TAXES	\$3,706.04	\$0.00	FED PAYROLL TAXES
05/10/2024	FEDPAYROLL TAXES	\$1,938.83	\$0.00	FED PAYROLL TAXES
05/10/2024	STATE PAYROLL TAXES	\$999.00	\$0.00	STATE PAYROLL TAXES
05/10/2024	HYBRID PAYROLL TAXES	\$73.21	\$0.00	HYBRID PAYROLL TAX
05/10/2024	HYBRID PAYROLL TAXES	\$50.78	\$0.00	HYBRID PAYROLL TAX
05/10/2024	VRS - Treasurer of Virgini	\$2,822.80	\$0.00	VRS
05/10/2024	HYBRID PAYROLL TAXES	\$13.00	\$0.00	HYBRID PAYROLL TAX
05/10/2024	VRS - Treasurer of Virgini	\$1,020.65	\$0.00	VRS
05/10/2024	VRS - Treasurer of Virgini	\$569.48	\$0.00	VRS
05/10/2024	HYBRID PAYROLL TAXES	\$15.93	\$0.00	HYBRID PAYROLL TAX
05/10/2024	HYBRID PAYROLL TAXES	\$31.28	\$0.00	HYBRID PAYROLL TAX
05/10/2024	HYBRID PAYROLL TAXES	\$31.28	\$0.00	HYBRID PAYROLL TAX
05/10/2024	VRS - Treasurer of Virgini	\$2,787.86	\$0.00	VRS
05/10/2024	HYBRID PAYROLL TAXES	\$13.00	\$0.00	HYBRID PAYROLL TAX
05/10/2024	HYBRID PAYROLL TAXES	\$16.25	\$0.00	HYBRID PAYROLL TAX
05/10/2024	VRS - Treasurer of Virgini	\$432.12	\$0.00	VRS
05/10/2024	VRS - Treasurer of Virgini	\$6,154.24	\$0.00	VRS
05/10/2024	VRS - Treasurer of Virgini	\$0.00	\$5,907.12	VRS
05/10/2024	FEDPAYROLL TAXES	\$0.00	\$3,059.33	FED PAYROLL TAXES
05/10/2024	STATE PAYROLL TAXES	\$0.00	\$505.00	STATE PAYROLL TAXES
05/10/2024	HYBRID PAYROLL TAXES	\$0.00	\$225.22	HYBRID PAYROLL TAX
05/10/2024	FEDPAYROLL TAXES	\$377.56	\$0.00	FED PAYROLL TAXES
05/10/2024	FEDPAYROLL TAXES	\$1,614.40	\$0.00	FED PAYROLL TAXES
05/10/2024	FEDPAYROLL TAXES	\$1,067.37	\$0.00	FED PAYROLL TAXES
05/10/2024	STATE PAYROLL TAXES	\$505.00	\$0.00	STATE PAYROLL TAXES
05/10/2024	VRS - Treasurer of Virgini	\$1,151.76	\$0.00	VRS
05/10/2024	HYBRID PAYROLL TAXES	\$83.27	\$0.00	HYBRID PAYROLL TAX
05/10/2024	HYBRID PAYROLL TAXES	\$32.01	\$0.00	HYBRID PAYROLL TAX
05/10/2024	HYBRID PAYROLL TAXES	\$33.33	\$0.00	HYBRID PAYROLL TAX
05/10/2024	VRS - Treasurer of Virgini	\$2,134.84	\$0.00	VRS
05/10/2024	VRS - Treasurer of Virgini	\$1,022.16	\$0.00	VRS
05/10/2024	HYBRID PAYROLL TAXES	\$28.60	\$0.00	HYBRID PAYROLL TAX
05/10/2024	VRS - Treasurer of Virgini	\$1,598.36	\$0.00	VRS
05/10/2024	HYBRID PAYROLL TAXES	\$21.34	\$0.00	HYBRID PAYROLL TAX
05/10/2024	HYBRID PAYROLL TAXES	\$26.67	\$0.00	HYBRID PAYROLL TAX
		\$74,903.14	\$74,903.14	

GENERAL & UTILITY  
 CASH DISBURSEMENTS  
 APRIL 20 - MAY 10, 2024

Trans Date	Trans Desc	Debit	Credit	Reference
04/26/2024	HYBRID PAYROLL TAXES	\$0.00	\$244.73	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$73.21	\$0.00	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$50.78	\$0.00	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$13.00	\$0.00	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$15.93	\$0.00	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$31.28	\$0.00	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$31.28	\$0.00	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$13.00	\$0.00	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$16.25	\$0.00	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$0.00	\$225.22	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$83.27	\$0.00	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$32.01	\$0.00	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$33.33	\$0.00	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$28.60	\$0.00	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$21.34	\$0.00	HYBRID PAYROLL TAX
04/26/2024	HYBRID PAYROLL TAXES	\$26.67	\$0.00	HYBRID PAYROLL TAX
04/29/2024	FEDPAYROLL TAXES	\$0.00	\$6,572.09	FED PAYROLL TAXES
04/29/2024	STATE PAYROLL TAXES	\$0.00	\$1,008.00	STATE PAYROLL TAXES
04/29/2024	FEDPAYROLL TAXES	\$869.88	\$0.00	FED PAYROLL TAXES
04/29/2024	FEDPAYROLL TAXES	\$3,719.62	\$0.00	FED PAYROLL TAXES
04/29/2024	FEDPAYROLL TAXES	\$1,982.59	\$0.00	FED PAYROLL TAXES
04/29/2024	STATE PAYROLL TAXES	\$1,008.00	\$0.00	STATE PAYROLL TAXES
04/29/2024	STATE PAYROLL TAXES	\$0.00	\$466.00	STATE PAYROLL TAXES
04/29/2024	FEDPAYROLL TAXES	\$0.00	\$2,876.96	FED PAYROLL TAXES
04/29/2024	FEDPAYROLL TAXES	\$358.20	\$0.00	FED PAYROLL TAXES
04/29/2024	FEDPAYROLL TAXES	\$1,531.56	\$0.00	FED PAYROLL TAXES
04/29/2024	FEDPAYROLL TAXES	\$987.20	\$0.00	FED PAYROLL TAXES
04/29/2024	STATE PAYROLL TAXES	\$466.00	\$0.00	STATE PAYROLL TAXES
05/01/2024	ANTHEM BLUE CROSS	\$0.00	\$15,654.00	ANTHEM
05/01/2024	ANTHEM BLUE CROSS	\$2,274.00	\$0.00	ANTHEM
05/01/2024	ANTHEM BLUE CROSS	\$13,380.00	\$0.00	ANTHEM
05/01/2024	ANTHEM BLUE CROSS	\$0.00	\$6,244.00	ANTHEM
05/01/2024	ANTHEM BLUE CROSS	\$6,244.00	\$0.00	ANTHEM
05/06/2024	RUS 2018 BACKHOE LOA	\$0.00	\$908.00	BACKHOE LOAN
05/06/2024	RUS 2020 VEHICLES LOA	\$0.00	\$1,422.00	
05/06/2024	RUS 2020 VEHICLES LOA	\$48.57	\$0.00	
05/06/2024	RUS 2020 VEHICLES LOA	\$1,373.43	\$0.00	
05/06/2024	RUS 2018 BACKHOE LOA	\$786.84	\$0.00	BACKHOE LOAN
05/06/2024	RUS 2018 BACKHOE LOA	\$121.16	\$0.00	BACKHOE LOAN
05/06/2024	RUS	\$0.00	\$8,043.00	SEWER LOAN
05/06/2024	RUS	\$3,828.60	\$0.00	SEWER LOAN
05/06/2024	RUS	\$4,214.40	\$0.00	SEWER LOAN
05/10/2024	VRS - Treasurer of Virgini	\$0.00	\$13,787.15	VRS
05/10/2024	HYBRID PAYROLL TAXES	\$0.00	\$244.73	HYBRID PAYROLL TAX

**TOWN OF SHENANDOAH  
TREASURER'S REPORT**

May 10, 2024

<b>GENERAL FUND</b>		<b>ACCOUNT BALANCE</b>
	<b>CHECKING ACCOUNT</b>	<b>\$ 212,793.40</b>
	CHECKING ACCOUNT - ARPA FUNDS (MUSEUM BALANCE)	\$ 383.50
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (NOT OBLIGATED)	\$ 128,977.00
	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (TRUCK BALANCE)	\$ 964.55
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 63,689.32
	CDBG REVOLVING LOAN CERTIFICATE OF DEPOSIT-RESTRICTED	\$ 11,168.53
	PAYROLL ACCOUNT - BRB	\$ 50.00
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT	\$ 27,239.58
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED	\$ 12,404.51
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT - RESERVED	\$ 22,575.04
	GENERAL CERTIFICATES OF DEPOSIT	\$ -
	NEW BALLFIELD - BIG GEM PARK CD - RESTRICTED	\$ 11,818.79
	NEW TENNIS COURT CD - RESTRICTED	\$ 5,486.97
<b>UTILITY FUND</b>		
	<b>CHECKING ACCOUNT</b>	<b>\$ 39,222.08</b>
*	CHECKING ACCOUNT - ARPA FUNDS (NEW WELL BALANCE)	\$ 86,772.79
**	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (WATER/SEWER LINES BALANCE)	\$ 194,106.92
***	CHECKING ACCOUNT - ARPA FUNDS 2nd TRANCHE (MARYLAND AVENUE SEWER LINE)	\$ 414,361.25
	WATER & SEWER EXISTING LINES REPLACEMENT ACCOUNT	\$ 895.08
	CAPITAL IMPROVEMENTS CHECKING ACCOUNT	\$ 167,061.50
	PAYROLL ACCOUNT - BRB	\$ 50.00
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT	\$ 382,555.71
	CAPITAL IMPROVEMENTS CERTIFICATES OF DEPOSIT	\$ 39,644.08
	BOND RETIREMENT CERTIFICATES OF DEPOSIT - RESERVED	\$ 584,259.81
	<b>TOTAL OF ALL FUNDS</b>	<b>\$ 2,406,480.41</b>

Submitted by:  
Christl C. Huddle, Treasurer

- \* 2/13/24 - Allocated \$18,750 for Racey Engineering (New Well)
- \*\* 1/9/24 - Allocated \$54,841 to repair Williams Ave sewer line
- \*\*\* 1/9/24 - Allocated an additional \$140,000 to Maryland Ave sewer line project

# Activity Log Event Summary (Cumulative Totals)

## Shenandoah Police Department (04/01/2024 - 04/30/2024)

<No Event Type Specified>	2	911 Accidental Dial	7
911 Open Line	1	Administrative Duties	26
Animal Complaint	1	Arrest	2
Assault	4	Assist Another SPD Officer	9
Assist Fire Department	2	Assist Maintenance	3
Assist Motorist	1	Assist Other Department	2
Assist Page County	20	Assist PCSO-Primary	2
Assist State Police	4	B&E	1
BOL	4	Business Interaction	13
Call Complainant	11	Child Abuse	2
Civil Dispute	5	Civil Issue	1
Community Interaction	6	Court Appearance	3
Death	1	Deliver Council Packets	5
Destruction of Property	1	DIP	3
Disorderly Conduct	3	Domestic	4
ECO/Mental Subject	4	Extra Patrol	13
Follow Up Investigation	1	Foot Patrol	19
Forgery/Uttering	1	Found Item(s)	2
Funeral Escort	1	Harassment	1
Investigation	29	Juvenile Issue	4
K-9 Article Search	1	Larceny	1
Meet Complainant	19	Meeting	8
Narcotics Violations	1	Noise Complaint	3
Paper Service	3	Police Service	22
Property Check	319	Property Damage	1
Public Service	13	Reckless Driving	1
Ride by Property Check	266	Scam	2
Shots Fired	2	Stationary Radar	20
Summons Issued	21	Suspicious Activity	5
Suspicious Person	3	Suspicious Vehicle	2
Temporary Detention Order	2	Threats	1
Traffic Complaint	4	Traffic Control	13
Traffic Crash	3	Traffic Stop	44



# Activity Log Event Summary (Cumulative Totals)

Shenandoah Police Department  
(04/01/2024 - 04/30/2024)

Training	5	Transport	1
Trespassing	4	Vehicle Maintenance	13
Warning	5	Warrant Service	9
Welfare Check	5		

**Total Number of Events: 1,046**

**Felony: 3**

**Misdemeanor: 4**

**Summons: 27**

# Activity Log Vehicle Summary

## Shenandoah Police Department

(04/01/2024 - 04/30/2024)

Vehicle Number:	Vehicle Description:	Miles Driven:	Gas Used:	Mileage:
V600	2023 Durango Vn 8019	228.0	31.5	3,149
V601	2020 Chevrolet Tahoe	74.0	18.5	37,464
V602	2020 Ford Explorer Vn 7911	486.0	18.0	16,351
V603	2021 Dodge Charger Vn 3366	1,980.0	86.9	21,220
V604	2017 Ford Explorer	694.0	82.0	56,030
V605	2020 Ford Explorer 7910	833.0	18.0	37,400
V606	2016 Dodge Charger Spare	146.0	11.0	71,184
V607	2023 Charger Vn 3851	336.0	27.6	3,501
V608	2012 Dodge Grand Caravan	6.0	16.0	37,317
<b>Vehicles:</b>	<b>9</b>	<b>Totals:</b>	<b>4,783.0</b>	<b>309.5</b>

2024 Museum  
Statistics

Month	Attendance	Total Revenue	Printing	Donations	Raffle	Book	Misc	Ancestry	Events
January	147	\$ 171.06	\$ 64.90	\$ 66.16	\$ 40.00				
February	115	\$ 538.98	\$ 233.45	\$ 70.53	\$ 235.00				
March	220	\$ 662.61	\$ 559.90	\$ 57.71	\$ 45.00				
April	192	\$ 629.15	\$ 373.80	\$ 240.35		\$ 15.00			
May									
June									
July									
August									
September									
October									
November									
December									
<b>Total</b>	<b>674</b>	<b>\$ 2,001.80</b>	<b>\$ 1,232.05</b>	<b>\$ 434.75</b>	<b>\$ 320.00</b>	<b>\$15.00</b>			

2023 Museum  
Statistics

Month	Attendance	Total Revenue	Printing	Donations	Books	Ornaments	Coin	Ancestry
January	40	\$ 232.15	\$ 146.65	\$ 32.00	\$ 33.50	\$ 20.00		
February	68	\$ 318.90	\$ 156.90	\$ 37.00		\$ 100.00	\$ 25.00	
March	134	\$ 639.75	\$ 425.30	\$ 146.95	\$ 67.50			
April	112	\$ 404.25	\$ 350.25	\$ 54.00				
May	244	\$ 650.45	\$ 206.45	\$ 389.00	\$ 30.00		\$ 25.00	
June	207	\$ 815.96	\$ 530.50	\$ 226.96	\$ 33.50		\$ 25.00	
July	158	\$ 581.50	\$ 363.10	\$ 226.40				
August	162	\$ 781.87	\$ 661.25	\$ 115.62	\$ 5.00			
September	119	\$ 1,206.45	\$ 109.00	\$ 1,097.45				
October	172	\$ 309.76	\$ 109.26	\$ 160.50				\$ 40.00
November	102	\$ 162.85	\$ 93.95	\$ 68.90				
December	293	\$ 152.13	\$ 88.85	\$ 63.28				
<b>Total</b>	<b>1811</b>	<b>\$ 6,023.87</b>	<b>\$ 3,241.46</b>	<b>\$ 2,618.06</b>	<b>\$ 169.50</b>	<b>\$ 120.00</b>	<b>\$ 75.00</b>	<b>\$ 40.00</b>



**Town of Shenandoah Museum, Welcome Center & Covid Information**  
**507 First Street Shenandoah, VA 22849**  
**540-652-8773**  
**[ljenkins@townofshenandoah.com](mailto:ljenkins@townofshenandoah.com)**

There were 192 visitors to the Museum in the month of April.

This includes the 42 who attended the Meet the Author: Warren Pence event on 4/13/24 and the 28 who attended the DAR Ducks in a Row event on 4/20/24.

The Town of Shenandoah Museum and Welcome Center was nominated and won the Luray-Page County Chamber of Commerce's Hospitality Business of the Year Award. The award was given at the annual Chamber Banquet on May 2<sup>nd</sup> at the Stoneman Valley Ranch in Luray.

The Town of Shenandoah Museum and Welcome Center has made it to the next round of voting for the Daily News-Record Best of the Valley (we are in the top 5)! From May 8-16 you can go and vote daily for us at [www.dnronline.com/bov](http://www.dnronline.com/bov) under the "Activities" category for Best Museum/Historical Site. The winners will be announced in June.

Lora Jenkins

Museum Curator



Town of Shenandoah Museum, Welcome Center & Covid Information  
507 First Street Shenandoah, VA 22849  
540-652-8773  
[ljenkins@townofshenandoah.com](mailto:ljenkins@townofshenandoah.com)

Gift Shop startup costs at Museum

**Square point of sale system:** Retail Plus \$89 per month (\$1,068) processing rates per transaction 2.5% + 10 cents (in person) or 3.5% + 15 cents (manual). Does not include cash drawer (\$129.00).

**Clover point of sale system:** Standard \$135.00 per month for 36 months or \$1,799 + \$49.95 per month processing 2.3% + 10 cents (in person) or 3.5% + 10 cents (manual). Does not include cash drawer (no price found).

**Inventory**-start small, sell only t-shirts, magnets, hats, and stickers at first. **Budget \$1,000.00.**

**\*Would have to setup an online account to report sales tax each month**

Lora Jenkins

Museum Curator

## Memorandum

**TO: Mayor and Town Council**

**FROM: Christl Huddle, Treasurer** *CH*

**DATE: May 14, 2024**

**SUBJECT: FY 2024-25 Proposed Donations**

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I have attached the proposed allocation from the FY 24-25 budget line item, which includes a donation to the Rec League next fiscal year. There is a total of \$45,000 in the proposed budget for G/L Accounts 10-514-0000 and 20-514-0000 for donation expenses and dues/membership fees.

Dues and membership fees are estimated based on the current year's fees.

Please adopt the proposed donations for FY 2024-25 in the amount of \$28,020.

Thank you.

**DONATIONS****Fiscal Year 2024 - 2025****GENERAL DONATIONS****PROPOSED FY 24-25**

Back Pack Program	\$	1,250.00
Boy Scouts	\$	150.00
Choices, Inc.	\$	1,000.00
Concern Hot Line	\$	100.00
First Responders Appreciation Dinner	\$	1,000.00
FOSR - Friends of the Shen River	\$	100.00
Food For Friends	\$	500.00
Girl Scouts	\$	150.00
Miscellaneous	\$	2,000.00
PACA	\$	500.00
Page Co Habitat for Humanity	\$	100.00
Page Free Clinic	\$	100.00
Page Youth Football	\$	500.00
PTSA - After Prom	\$	200.00
Scholastic Donations	\$	1,000.00
Shen Area Agency on Aging	\$	100.00
Shen Beautification Committee	\$	3,500.00
Shen Community Library	\$	1,200.00
Shen Heritage Center	\$	1,000.00
Shen Lion's Club	\$	150.00
Shen Page One	\$	1,650.00
Shen Community Center	\$	-
Shen Recreation League	\$	2,500.00
Shen Vol. Fire Co., Inc.	\$	9,270.00
<b>GENERAL DONATION TOTALS:</b>	\$	<b>28,020.00</b>
<b>TOTAL DUE AND FEES</b>		
<b>(see attached page)</b>	\$	<b>16,895.00</b>
<b>TOTAL DONATIONS/DUES &amp; FEES</b>	\$	<b>44,915.00</b>



**DUES & FEES**

Fiscal Year 2024 - 2025

**GENERAL DUES & FEES****PROPOSED FY 24-25**

ASCAP	\$	425.00
Chamber of Commerce	\$	1,000.00
Memorial Day Festival	\$	5,000.00
Miscellaneous Dues	\$	1,000.00
Shenandoah Valley Travel Association	\$	250.00
CivicPlus LLC	\$	3,125.00
Local Gov't Attorneys Annual Membership	\$	250.00
Treasurer's Association	\$	100.00
Jones Lang LaSalle Americas, Inc.	\$	475.00
University of VA	\$	250.00
Costco	\$	90.00

Northern Shen Valley Reg. Comm	\$	725.00
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Shen Valley Soil & Water	\$	375.00
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Virginia Municipal League	\$	1,900.00
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<b>GENERAL DONATION TOTALS:</b>	<b>\$</b>	<b>14,965.00</b>
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**UTILITY DUES & FEES**

Miscellaneous Dues	\$	100.00
Treasurer's Association	\$	100.00
VA Rural Water Association	\$	450.00
Costco	\$	90.00
American Waterworks Association	\$	400.00
Water/Wastewater Operators' Licenses	\$	240.00
ARCGIS	\$	550.00

<b>UTILITY DONATION TOTALS:</b>	<b>\$</b>	<b>1,930.00</b>
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<b>TOTAL DUES AND FEES</b>	<b>\$</b>	<b>16,895.00</b>
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# Memorandum

**TO: Mayor and Town Council**

**FROM: Christl Huddle, Treasurer** *CH*

**DATE: May 14, 2024**

**SUBJECT: FY 2023-24 Donation for Shenandoah Rec League**

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I received an email and financial statement from the Shenandoah Rec League, requesting their donation from the Town for FY 2023-24. The previous Treasurer Cindy Breeden left an updated list of approved donations and donations paid through 12-11-2023 for the FY 2023-24. There was no donation for the Rec League on this list.

There are no available funds left in this fiscal year for this \$2,500 donation. All remaining funds in the donation line item are designated to other organizations.

Please advise how to proceed with the request from the Shenandoah Rec League regarding this matter.

Thank you.

**DONATIONS LEFT TO PAY IN FY**

Back Pack Program	\$	1,250.00
Boy Scouts	\$	150.00
Choices, Inc.	\$	1,000.00
Concern Hot Line	\$	100.00
FOSR - Friends of the Shen River	\$	100.00
Girl Scouts	\$	150.00
Miscellaneous	\$	2,000.00
PACA	\$	500.00
Page Co Habitat for Humanity	\$	100.00
PTSA - After Prom	\$	100.00
Scholastic Donations	\$	900.00
Shen Area Agency on Aging	\$	100.00
Shen Heritage Center	\$	1,000.00
Shen Page One	\$	1,650.00
Shen Vol. Fire Co., Inc.	\$	9,270.00

AMOUNT LEFT TO PAY \$ 18,370.00

**DUES AND FEES LEFT TO PAY IN FY**

Memorial Day Festival	\$	5,000.00
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**BUDGETED**

10-514-0000	\$	36,137.00
20-514-0000	\$	1,350.00
	\$	<u>37,487.00</u>

AMOUNT PAID TO DATE \$ 16,421.32

AMOUNT DESIGNATED \$ 21,370.00

AMOUNT LEFT IN LINE ITEM \$ (304.32)



**CONFIDENTIAL**

5/10/24

To Whom It Concerns,

Effective July 1, 2024 I will retire from  
my position as water/wastewater operator from Town  
of Shenandoah

Leise Olue



## **2024 CRUZ-IN FRIDAYS ON FIRST STREET**

426 First Street, Shenandoah, VA 22849

*Brought to you by SHENANDOAH HERITAGE CENTER*

For more information contact (540) 742-1141



**6 'TIL 9 PM**

**May 24th (Rain or Shine)**

**Part of the 27th Annual Memorial Festival**

*Sponsored by: JR's TIRE SERVICE*

**June 7th (Rain Date June 14th)**

*Sponsored by: SHENANDOAH MACHINE SHOP*

**July 12th (Rain Date July 19th)**

*Sponsored by: J&M AUTO PARTS*

**August 2nd (Rain Date August 9th)**

*Sponsored by: MAY'S RECYCLING*

**September 13th (Rain Date September 20th)**

*Sponsored by: BLUE RIDGE BANK*

**NO REGISTRATION FEES**

**All Makes/Models/Years Welcome**

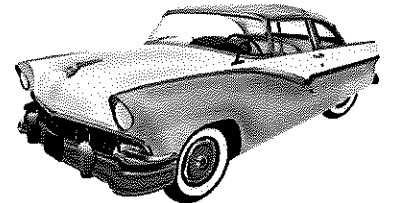
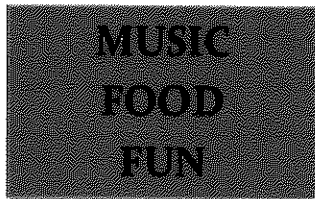
**All Registered Vehicles eligible for**

**cash prizes of \$50 or \$100**

**(2 drawings per event)**

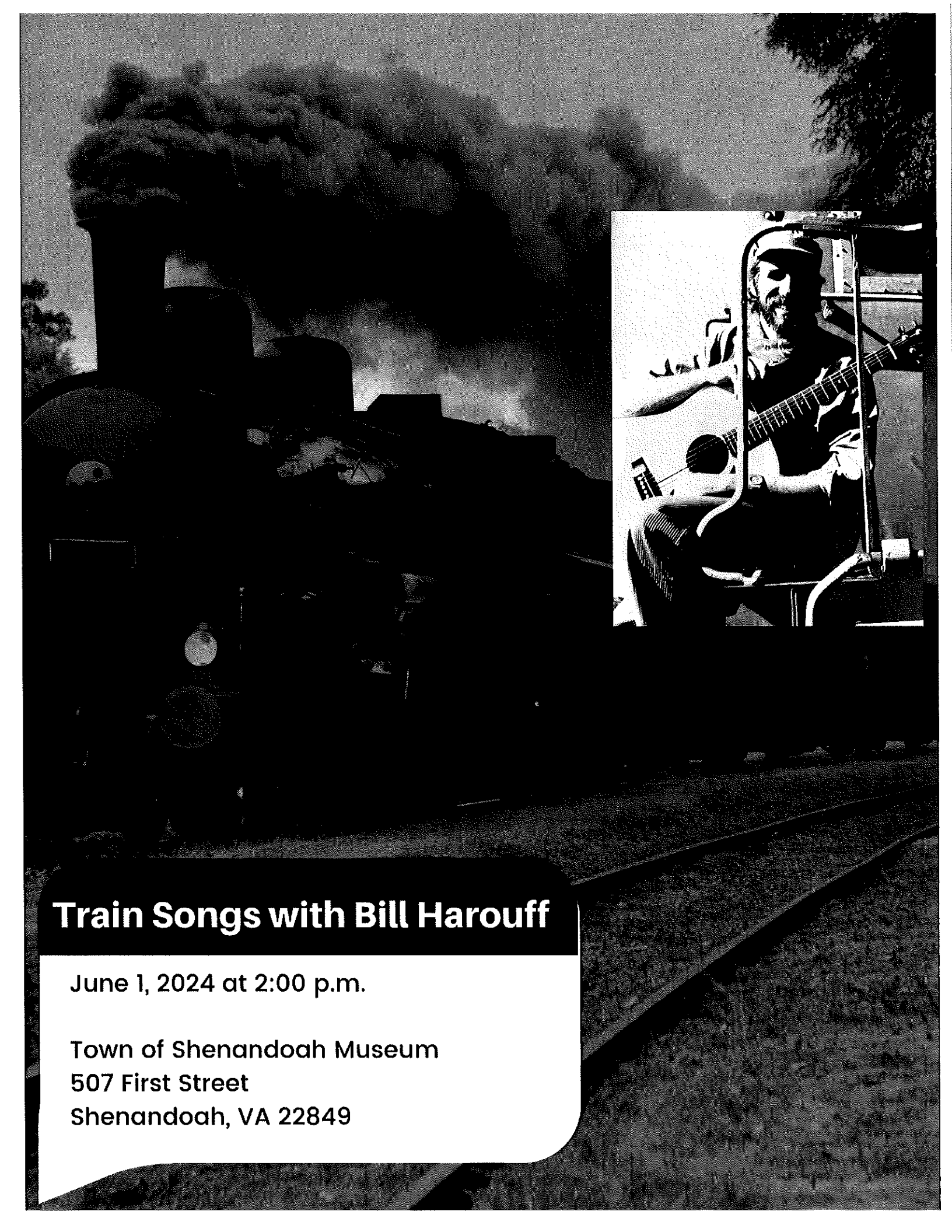
**DOOR PRIZES AND 50/50 DRAWING**

***MUST BE PRESENT TO WIN***



[www.townofshenandoah.com](http://www.townofshenandoah.com) [www.facebook.com/groups/OfficialTownofShenandoah](http://www.facebook.com/groups/OfficialTownofShenandoah)

[www.facebook.com/Town-of-Shenandoah-Cruz-In-Fridays](http://www.facebook.com/Town-of-Shenandoah-Cruz-In-Fridays)



## **Train Songs with Bill Harouff**

June 1, 2024 at 2:00 p.m.

Town of Shenandoah Museum  
507 First Street  
Shenandoah, VA 22849