

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
June 09, 2026**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, June 09, 2026, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with a moment of silence.

The Pledge of Allegiance.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Council Members Denise Cave; Lynn Fox; Brenda Haggett; and Christopher Reisinger.

Council Members absent were: Vice Mayor Kite, and Council Member I. Michael Lowe.

Other Town Officials present were: Charlie Jenkins, Town Manager; Angie Schrimsher, Town Clerk; Rodney Hensley, Chief of Police.

Citizens present were: Gary Taylor (Red) and Marvin Heinze.

Media Representatives: None

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

None during this period.

May 26, 2026 REGULAR MEETING MINUTES

A *motion* was made by Council Member Fox, *seconded* by Council Member Reisinger to approve the *Regular Meeting Minutes* held on May 12, 2026, as presented
Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite and Council Member I. Michael Lowe

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Council Member Haggett, *seconded* by Council Member Fox, to approve the bills, dated **June 09, 2026** in the **Combined Accounts Disbursement Warrants #43829 - #43856** in the amount of **\$139,488.61** as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite and Council Member Lowe
VOTE: Unanimous in favor of motion

TREASURERS REPORT

A *motion* was made by Council Member Cave, *seconded* by Council Member Haggett, to approve the **June 09, 2026**, Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,833,506.57**, as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite and Council Member Lowe
VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1-Received the May 2026 Shenandoah Police Department Activity Log for review.

#2-Received the May 2026 Shenandoah Police Department Vehicle Gas Log for review.

#3-Town of Shenandoah Museum and Welcome Center Curator, Lora Turner, reported 293 visitors to the Museum and Welcome Center in May. This includes the EPC Handbell and Chime Teams, the first grade visit from Shenandoah Elementary School, visit by the VA Alpha Kappa

Beta Nu Sorority, and the Page County VA250 Committee dedication of the marker placed on the exterior of the Museum. WHSV TV-3, The Daily news Record, Page News and Courier, and Page Valley news covered the marker dedication.

#4-Received a memo from Town Manager Charlie Jenkins to install split fencing along the Big Gem Access Road, noting it will take approximately 600 feet of fencing. He added the fencing would notch around the parking area at the pond, extend along the road and go in front of the play structures creating a barrier separating vehicular traffic and recreation areas. Town Manager Charlie Jenkins informed Council the Town Crew will install the split fence with an estimated cost of around \$2,836.36

A *motion* was made by Council Member Reisinger, *seconded* by Council Member Fox to authorize the purchase of split fencing in the amount of \$2,836.36 with the Public Works Crew to install.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: Vice Mayor Kite and Council Member I. Michael Lowe

VOTE: Unanimous in favor of motion

#5 -Received memo from Town Manager Charlie Jenkins asking the Town Council to use Capital Outlay Street Equipment funds to purchase a 2004 Chevrolet C4500 Bucket Truck in the amount of \$8,690.00.

A *motion* was made by Council Member Reisinger, *seconded* by Council Member Fox to approve the funds used to purchase a 2004 Chevrolet C4500 Bucket Truck in the amount of \$8,690.00 from the Capital Outlay Street Equipment funds.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: Vice Mayor Kite and Council Member I. Michael Lowe

VOTE: Unanimous in favor of motion

#6 -Received a memo from Michael A. Knight from the Town of Stanley for an invite to the Meet and Greet on Saturday, July 4th, 2026, from 3:00 p.m. to 4:00 p.m. at the Stanley Volunteer Fire Department at 190 East Main Street, Stanley, VA. The Stanley Homecoming Parade will follow at 5 p.m.

#7- Received a memo from Town Manager Charlie Jenkins about fixing the 12th Street Well Generator Power Transfer Switch. The Kohler Decision Maker MPAC1500 switch control panel has failed and needs to be replaced. Funding would come from the ARPA designated funds.

A *motion* was made by Council Member Fox, *seconded* by Council Member Reisinger to approve the purchase of a Kohler Decision Maker MPAC1500 switch control panel in the amount of \$3,000.00 to be paid from ARPA designated funds.

Members Vote was as follows:

YEA: Council Member Cave	NAY: None
Council Member Fox	
Council Member Haggett	
Council member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: Vice Mayor Kite and Council Member I. Michael Lowe

VOTE: Unanimous in favor of motion

WATER AND SEWER

(Chair Kite, Council Member Cave, and Council Member Lowe)

Town Manager Charlie Jenkins stated the Town crew replaced a waterline near Morrison Lane.

Town Manager Charlie Jenkins noted a water leak was also repaired on Virginia Avenue and Sixth Street.

Town Manager Charlie Jenkins informed Town Council about needing to find solutions for removing floating scum at the sewer plant.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Council Member Lowe)

Town Manager Charlie Jenkins informed the Town Council about a tree at North Second Street and Sixth Street. Due to the tree being near the roadway, the Council determined that VDOT should be responsible for its removal.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Council Member Lowe, and Council Member Reisinger)

None during this period.

TAXATION & FINANCE

(Chair Fox, Vice Mayor Kite, and Council Member Haggett)

Chair Fox inquired about requiring a 3% fee for credit card payments made inside the office. This fee covers the charge from the Credit Card processing companies.

A *motion* was made by Council Member Fox, *seconded* by Council Member Cave to approve a 3% fee for payments made by card in the office with an effective date of July 1st, 2026.

Members Vote was as follows:

YEA:	Council Member Cave	NAY: None
	Council Member Fox	
	Council Member Haggett	
	Council Member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: Vice Mayor Kite and Council Member Lowe

VOTE: Unanimous in favor of motion

Council Member Cave suggested automatically switching residents to emailed billing if they sign up for automatic withdrawal/payments on PSN.

PARKS & RECREATION

(Chair Haggett, Council Member Lowe and Council Member Reisinger)

None during this period.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Council Member Lowe and Council Member Haggett)

Chair Cave inquired about setting up the Business After Hours Meeting sometime this year.

Town Manager Charlie Jenkins noted he will contact Lora Turner for further discussion.

Town Manager Charlie Jenkins plans to meet with Shenandoah Valley Foods and government officials regarding DHCD grants/loans.

COMMUNITY SERVICE

(Chair Kite, Council Member Cave and Council Member Haggett)

None during this period.

PERSONNEL COMMITTEE

(Chair Reisinger, Council Member Cave, Council Member Lowe and Council Member Haggett)

Town Manager Charlie Jenkins noted Donnie Jewell has retired from The Town of Shenandoah after 36 years of service. The Town Council greatly appreciates the work ethic, care, and knowledge that Donnie exhibited during his tenure with the Town.

UNFINISHED BUSINESS

None during this period.

NEW BUSINESS

Council Member Fox inquired about the changes to the Town Council Agenda starting July 1, 2026.

Town Manager Charlie Jenkins noted changes to the state code on July 1 will require some changes to the Meeting Agenda.

Council Member Haggett inquired about possibly having an area for parking at the Junior Avenue boat landing.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins stated that Phillips Corporation will fund waterline installations for five properties on River Road.

Town Manager Charlie Jenkins announced the Town has just received a new Town Code book. There will be a Public Hearing the last week of July to adopt the Town Code revisions.

MAYOR'S REPORT

None during this period.

FOR THE GOOD OF THE TOWN

None during this period.

ADJOURN

There being no further discussion, a *motion* was made by Council Member Cave, *seconded* by Council Member Fox, to adjourn the meeting at 7:53 p.m.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger


NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

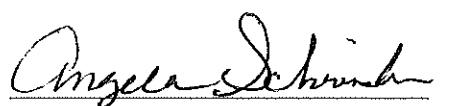
ABSENT: Vice Mayor Kite and Council Member Lowe

VOTE: Unanimous in favor of motion

APPROVED:


Mayor, Clinton O. Lucas, Jr.

ATTESTED:


Angela Schrimsher, Town Clerk