

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
JANUARY 13, 2026**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, January 13, 2026, at 7:00 p.m., with Council Member I. Michael Lowe. presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE

Council Members present were: Council Members Denise Cave; Lynn Fox; Brenda Haggett; I. Michael Lowe; and Christopher Reisinger.

Council Members absent were: Mayor Clinton O. Lucas, Jr. and Vice Mayor William Kite

Other Town Officials present were: Charlie Jenkins, Town Manager, Rodney Hensley, Police Lieutenant; and Angie Schrimsher, Town Clerk.

Citizens present were: Lindsey Pavco, Bree Pavco Sierra Bolyard, Jeun Giers, Austin Shifflett, Marvin Heinze, and Jacob Turner.

Media Representatives: None

AWARD PRESENTATION

Turner Concrete and Excavating received the Community Enhancement Award for the 4th quarter of 2025. Turner Concrete and Excavating discussed moving the large mound of dirt at Big Gem Park. They added they would be willing to do this, in the future, and gave Town Council an estimate for this possible job. Turner Concrete and Excavating noted this would enhance Big Gem Park by increasing the space. Turner Concrete and Excavating are in the process of adding fencing, light poles and a small storage building to the property.

RECEIVING OF VISITORS

None during this period

DECEMBER 09, 2025 REGULAR MEETING MINUTES

A *motion* was made by Council Member Fox, *seconded* by Council Member Reisinger to approve the *Regular Meeting Minutes* held on December 09, 2025, as presented.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox

NAY: None

Council Member Haggett
Council Member Reisinger

ABSTAIN: Council Member Lowe

ABSENT: Mayor Clinton O. Lucas, Jr. and Vice Mayor Willam Kite

VOTE: Unanimous in favor of motion

DECEMBER 09, 2025 JOINT PUBLIC HEARING MINUTES

A *motion* was made by Council Member Cave, *seconded* by Council Member Reisinger to approve the *Joint Public Hearing Minutes* held on December 09, 2025, as presented.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Council Member Lowe

ABSENT: Mayor Clinton O. Lucas, Jr. and Vice Mayor Willam Kite

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Council Member Fox, *seconded* by Council Member Haggett, to approve the bills, dated **January 13, 2026**, in the **Combined Accounts Disbursements Warrants #43480 - #43554** in the amount of **\$312,166.07** as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Council Member Lowe

ABSENT: Mayor Clinton O. Lucas, Jr. and Vice Mayor Willam Kite

VOTE: Unanimous in favor of motion

TREASURERS REPORT

A *motion* was made by Council Member Haggett, *seconded* by Council Member Cave, to approve the **January 09, 2026** Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,357,858.70**, as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Council Member Lowe

ABSENT: Mayor Clinton O. Lucas, Jr. and Vice Mayor Kite

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1-Received the December 2025 Shenandoah Police Department Activity Log for review.

#2-Received the December 2025 Shenandoah Police Department Vehicle Gas Log for review.

#3-Received the January through December 2025 Shenandoah Police Department Activity Log for review.

#4-Received the January through December 2025 Shenandoah Police Department Vehicle Gas Log for review.

#5-Received a memo from Museum Curator, Lora Turner, reported 364 visitors to the Museum in December 2025, noting this was the biggest month for visitors to date. Of the 364 visitors, 71 came to see the EPC Handbell and Chime Teams on December 1st, there were 180 visitors to see Santa on December 6th, they had 13 visitors for the DAR meeting on December 11th, and 36 visitors for the Shenandoah Valley Foods Investor Meeting on December 13th.

#6-Received a letter from the auditors, RFC/CPAs Consultants, regarding the Town of Shenandoah for fiscal year end June 30, 2025.

Town Manager Charlie Jenkins noted the auditors mentioned in the letter everything was approved and cleared.

WATER AND SEWER

(Chair Kite, Council Member Cave, and Council Member Lowe)

Town Manager Charlie Jenkins noted a drought watch is in effect for the Town of Shenandoah. The Town has been monitoring all the well water levels.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Council Member Lowe)

Town Manager Charlie Jenkins noted next year the Town would like to plan on paving the alleyway that leads to Pennsylvania Avenue to Shenandoah Elementary's Cafeteria.

Town Manager Charlie Jenkins noted the road near the Park and Ride area on Long Avenue was paved back in the 1990's. He noted due to the logging trucks traveling back and forth over the years it has damaged the road, noting the Town is looking into paving it next year.

Town Manager Charlie Jenkins noted Wahnona Avenue and Eleventh Street have nine lots for future development. He noted he had spoken to Council about this previously.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Council Member Lowe, and Council Member Reisinger)

None during this period.

TAXATION & FINANCE

(Chair Fox, Vice Mayor Kite, and Council Member Haggett)

None during this period.

PARKS & RECREATION

(Chair Haggett, Council Member Lowe and Council Member Reisinger)

Chair Haggett spoke about the Memorial Day meeting and the committee decided to have a golf cart decorating contest added to this year's events.

Town Manager Charlie Jenkins noted the Public Works crew will be cleaning up the overgrown area next week at the Veteran's Park.

Chair Haggett spoke about having the landscaping at the Police Department's hilltop updated.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Council Member Lowe and Council Member Haggett)

Chair Cave spoke about the Business Networking Breakfast on Tuesday, January 27th from 7: 30 a.m-9:00 a.m. at the Luray Volunteer Fire Department, located at 1 Firehouse Lane, Luray. She added to RSVP by Friday, January 23rd

Town Manager Charlie Jenkins followed up on the old pharmacy property, noting the new buyers are scheduled for closing on January 26, 2026.

Town Manager Charlie Jenkins noted the question comes up in the Town about having a local grocery store. He mentioned Aldi wanted to add 800 grocery stores in the U.S. He added Aldi's requirements on the website are a minimum of three acres and they also require 20,000 cars per day passing the lot. Town Manager Charlie Jenkins stated the Town of Shenandoah has an estimate of 6,000 cars per day per VDOT, and the Town doesn't meet those requirements.

COMMUNITY SERVICE

(Chair Kite, Council Member Cave and Council Member Haggett)

Council Member Cave mentioned four loads of donated items were delivered to the Page County SPCA. She wanted to thank everyone who participated.

PERSONNEL COMMITTEE

(Chair Reisinger, Council Member Cave, Council Member Lowe and Council Member Haggett)

None during this period.

UNFINISHED BUSINESS

None during this period.

NEW BUSINESS

None during this period.

OLD BUSINESS

Town Manager Charlie Jenkins noted in the previous Council meeting that the water tap on River Road was discussed and tabled. The residents along River Road had a utility easement to install a waterline. The Town Council decided not to allow a water tap to this location since the resident could not come up with the documentation. Town Manager Charlie Jenkins noted the documentation for the water tap was between the resident, and AECOM, not with the Town. If documentation is produced and AECOM agrees to pay for the water tap, the Town will install it.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins mentioned the lead and copper survey that was conducted last year, adding the Town did receive a grant of \$32,500.00 from the Virginia Department of Health. He noted after the grant was finalized, the Town did receive a deposit of \$32,478.00 for non-budgeted items.

MAYOR'S REPORT

None during this period.

FOR THE GOOD OF THE TOWN

None during this period.

ADJOURN

There being no further discussion, a ***motion*** was made by Council Member Reisinger, ***seconded*** by Council Member Haggett, to adjourn the meeting at 8:00 p.m.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

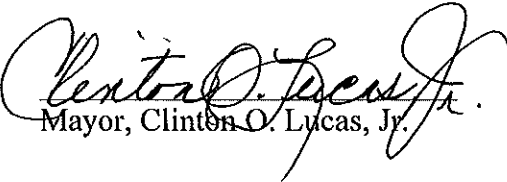
NAY: None

ABSTAIN: Council Member Lowe

ABSENT: Mayor Clinton O. Lucas, Jr. and Vice Mayor William Kite

VOTE: Unanimous in favor of motion

APPROVED:


Mayor, Clinton O. Lucas, Jr.

ATTESTED:


Angela Schrimsher, Town Clerk