

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
DECEMBER 09, 2025**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, December 09, 2025, at 7:10 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor Kite; Council Members Denise Cave; Brenda Haggett; Lynn Fox; Michael Lowe; and Christopher Reisinger.

Council Members absent were: None

Other Town Officials present were: Charlie Jenkins, Town Manager, Rodney Hensley, Police Lieutenant; and Angie Schrimmacher, Town Clerk.

Citizens present were: Mika Cerlglano

Media Representatives: Lee Zion, Daily News Record.

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

None during this period

NOVEMBER 11, 2025 REGULAR MEETING MINUTES

A *motion* was made by Council Member Cave, *seconded* by Council Member Reisinger to approve the *Regular Meeting Minutes* held on November 11, 2025, as presented.

Members Vote was as follows:

YEA:	Vice Mayor Kite	NAY: None
	Council Member Cave	
	Council Member Fox	
	Council Member Haggett	
	Council Member Lowe	
	Council Member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Vice Mayor Kite, *seconded* by Council Member Reisinger, to approve the bills, dated **December 09, 2025**, in the **Combined Accounts Disbursements Warrants #43428 - #43479** in the amount of **\$253,791.12** as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

TREASURERS REPORT

A *motion* was made by Council Member Fox, *seconded* by Council Member Lowe, to approve the **December 09, 2025** Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,429,653.46**, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1-Received the November 2025 Shenandoah Police Department Activity Log for review.

#2-Received the November 2025 Shenandoah Police Department Vehicle Gas Log for review.

#3-Town of Shenandoah Museum and Welcome Center Curator, Lora Turner, reported 179 visitors to the Museum and Welcome Center in November. Included in this total were the 12 visitors who attended Genealogy 101, 24 visitors who attended Meet the Author: Jim Allen, and 37 visitors who attended the Community Choir of Page County performance.

#4-Received a Resolution in Recognition of the 100th birthday of Shenandoah Resident Betty Jo Hammer.

#5-Received a letter from Town Manager Charlie Jenkins regarding Kathy Breeden's water petition. The Town Council decided to table this until the next meeting.

#6-Received a letter from Town Manager Charlie Jenkins about road maintenance on Pocahontas Avenue near Autumn Ridge Apartments. The Town Council decided to table this until the next meeting.

#7- Received a flyer from Page Free Clinic asking the Town Council if they would be interested in making a donation.

#8- Received a flyer regarding the Military Tribute Veterans Banners. Town Council decided to table this until the next meeting.

WATER AND SEWER

(Chair Kite, Council Member Cave, and Council Member Lowe)

Town Manager Charlie Jenkins noted Well Source Water Protection Plan advisory meeting is coming up and he spoke to the Town Council about needing volunteers.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Council Member Lowe)

Town Manager Charlie Jenkins noted VDOT filled in potholes with tar and gravel between Third and Second Street.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Council Member Lowe, and Council Member Reisinger)

None during this period.

TAXATION & FINANCE

(Chair Fox, Vice Mayor Kite, and Council Member Haggett)

None during this period.

PARKS & RECREATION

(Chair Haggett, Council Member Lowe and Council Member Reisinger)

None during this period.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Council Member Lowe and Council Member Haggett)

None during this period.

COMMUNITY SERVICE

(Chair Kite, Council Member Cave and Council Member Haggett)

Town Council has decided to nominate Turner Concrete and Excavating for the Community Enhancement Award for the fourth quarter.

A ***motion*** was made by Vice Mayor Kite, ***seconded*** by Council Member Fox to approve the Community Enhancement Award fourth quarter to Turner Concrete and Excavating.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite

Council Member Cave

Council Member Fox

Council Member Haggett

Council Member Lowe

Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

PERSONNEL COMMITTEE

(Chair Reisinger, Council Member Cave, Council Member Lowe and Council Member Haggett)

Council Member I. Michael Lowe stated he is interested in serving another term on the Industrial Development Authority (IDA).

A ***motion*** was made by Council Member Fox, ***seconded*** by Vice Mayor Kite to approve I. Michael Lowe for another four year term for the Industrial Development Authority (IDA).

Members Roll Call Vote was as follows:

YEA:	Vice Mayor Kite	NAY: None
	Council Member Cave	
	Council Member Fox	
	Council Member Haggett	
	Council Member Lowe	
	Council Member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

Town Manager Charlie Jenkins noted Shenandoah Police Chief Paul Davis will be retiring in January 2026.

UNFINISHED BUSINESS

None during this period.

NEW BUSINESS

None during this period.

TOWN MANAGER'S REPORT

None during this period.

MAYOR'S REPORT

None during this period.

FOR THE GOOD OF THE TOWN

None during this period.

ADJOURN

There being no further discussion, a ***motion*** was made by Vice Mayor Kite, ***seconded*** by Council Member Reisinger, to adjourn the meeting at 8:09 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: None

VOTE: Unanimous in favor of motion

APPROVED:


Michael Lowe, Council Member

ATTESTED:

Angela Schrimsher
Angela Schrimsher, Town Clerk