

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
OCTOBER 28, 2025**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, October 28, 2025, at 7:00 p.m., with Vice Mayor William Kite presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE

Council Members present were: Vice Mayor William Kite; Council Members Denise Cave; Lynn Fox; Brenda Haggett; I. Michael Lowe; and Chris Reisinger.

Council Members absent were: Mayor Clinton O. Lucas, Jr.

Other Town Officials present were: Charlie Jenkins, Town Manager, Rodney Hensley, Police Lieutenant; and Angie Schrimsher, Town Clerk.

Citizens present were: Brian Dibb, Shenandoah Boy Scouts Troop 8 and Brittaney Sutherland.

Media Representatives: Lee Zion, Daily News Record.

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

None during this period.

OCTOBER 14, 2025 REGULAR MEETING MINUTES

A ***motion*** was made by Council Member Fox, ***seconded*** by Council Member Reisinger to approve the ***Regular Meeting Minutes*** held on October 14, 2025, as presented.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Council Member Haggett, *seconded* by Council Member Cave, to approve the bills, dated **October 28, 2025**, in the **Combined Accounts Disbursements Warrants #43369 -#43396** in the amount of **\$108,172.84** as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave	NAY: None
Council Member Fox	
Council Member Lowe	
Council Member Haggett	
Council Member Reisinger	

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

TREASURERS REPORT

A *motion* was made by Council Member Cave, *seconded* by Council Member Haggett, to approve the **October 28, 2025**, Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,168,613.85**, as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave	NAY: None
Council Member Fox	
Council Member Haggett	
Council Member Lowe	
Council Member Reisinger	

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Clinton O. Lucas, Jr

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1- Received a letter from Fonda McGowan thanking Lora Turner for her kindness in showing her around the Museum.

#2- Received a flyer for an event being held at the Town of Shenandoah Museum and Welcome Center titled Genealogy 101. Attendees will learn the basics of beginning genealogy research with Massanutten Regional Library's Head of Adult Services. This event is happening Saturday,

November 1 from 2:00 p.m. to 3:00 p.m. at the Museum and Welcome Center, located at 507 First Street Shenandoah, VA 22849.

#3- Received a flyer in regards to a ribbon cutting for Melissa's Sweet Tea and Sliders on November 7, 2025 at 10:00 a.m. Melissa's Sweet Tea and Sliders is located at 602 Fourth Street.

#4- Received a flyer from Chat Circle, a Senior Women's Social Group, about their meetings being held at the Town of Shenandoah Museum and Welcome Center. The group will meet every third Saturday of the month at 11:00 a.m. For anyone interested in joining this group, please email chatcircle3@gmail.com or chat with Monica at (202) 289-1112. The next meeting will be on November 15, 2025.

#5- Received a flyer for Meet the Author: James S. Allen, author of "There is More to Tell: Old Homes in Page County, VA". James S. Allen will be at the Town of Shenandoah Museum and Welcome Center on November 15 from 2:00 – 3:00 p.m. The Museum is located at 507 First St, Shenandoah, VA.

#6- Received a flyer from the Community Choir of Page County regarding their Holiday performances for 2025. On Tuesday, November 25 at 7:00 p.m., they will be at the Town of Shenandoah Museum and Welcome Center, located at 507 First St, Shenandoah, VA. Then on Sunday, December 7 at 2:00 p.m., they will be performing at Luray United Methodist Church, located at 1 East Main St, Luray, VA.

#7- Town Manager Charlie Jenkins wished to remind everyone about the Halloween costume event at the Riverpark on Friday, October 31, 2025. He noted there will be pizza, water, and candy handed out, while supplies last. There will also be food vendors. Town Manager Charlie Jenkins also noted the Shenandoah Police Department will be handing out candy from 6:00p.m. to 9:00 p.m. at the Shenandoah Police Department on Halloween night, and they are located at 411 Second Street Shenandoah.

WATER AND SEWER

(Chair Kite, Council Member Cave, and Council Member Lowe)

Town Manager Charlie Jenkins noted there were a few blockages in some sewer lines along Long Avenue. He noted a crew came out with a camera to check and see what was blocking the lines, stating in one of the sewer lines, they found a partial railroad tie and very large tree roots. Town Manager Charlie Jenkins noted he will have a contractor come out with a rotary cutter to remove the tree roots, adding the railroad tie was removed.

Town Manager Charlie Jenkins noted that a couple of leaks came up after cleaning the water tank on Twelfth Street. He stated there was a water line on 10th Street repaired. Town Manager Charlie Jenkins added this water line was not very durable, and the crew will go back in and fix the line.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Council Member Lowe)

Chair Fox inquired about fixing the road cut on Tenth Street.

Town Manager Charlie Jenkins noted he is in the process of having a paver come out and fix that location.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Council Member Lowe, and Council Member Reisinger)

None during this period.

TAXATION & FINANCE

(Chair Fox, Vice Mayor Kite, and Council Member Haggett)

Town Manager Charlie Jenkins noted that Town Personal Property and Real Estate Taxes were mailed out October 27th.

Council Member Cave inquired about whether there would be an issue with mailing the taxes due to the delay with the utility bills.

Town Manager Charlie Jenkins informed Council the Utility bills have to go to the Elkton Post Office since they are mailed in bulk. He mentioned that he spoke to the Elkton Post Office and once the bills left the facility there was no way of tracking them, adding the utility bills would eventually get delivered. Town Manager Charlie Jenkins also informed Council the taxes are not sent in bulk and were sent directly from the Shenandoah Post Office.

Town Manager Charlie Jenkins noted that residents do have the option to set up their utility bills and Town Taxes with automatic electronic withdrawal with our third-party vendor PSN.

PARKS & RECREATION

(Chair Haggett, Council Member Lowe and Council Member Reisinger)

Chair Haggett inquired about an update on the basketball court across from Big Gem.

Town Manager Charlie Jenkins noted the contractor is in the process of adding concrete to the light poles on their property and once that project is done, they will pour the concrete for the new basketball court.

Chair Haggett mentioned she purchased a 10-foot artificial Christmas Tree through the Beautification Committee. She would like to schedule a date to have the tree set up at Big Gem Park, noting she will meet with Town Manager Charlie Jenkins about scheduling a date.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Council Member Lowe and Council Member Haggett)

Town Manager Charlie Jenkins noted Town Council and the Planning Commission will have a Joint Public Hearing for a rezoning request on December 9, 2025, at 7:00 p.m. at Town Hall.

COMMUNITY SERVICE

(Chair Kite, Council Member Cave and Council Member Haggett)

Council Member Cave inquired if the Town was going to have the Angel Tree event this year.

Town Manager Charlie Jenkins noted the coordinator will contact the Town and will have it set up.

Council Member Cave spoke about coordinating a fund drive for the Page County SPCA.

Town Manager Charlie Jenkins noted he will pass the information to The Shenandoah Museum Curator Lora Turner as she will be handling this project.

PERSONNEL COMMITTEE

(Chair Reisinger, Council Member Cave, Council Member Lowe and Council Member Haggett)

None during this period.

UNFINISHED BUSINESS

Council Member Cave inquired about how the brush clean up went last week.

Town Manager Charlie Jenkins noted there were 10 locations brush was picked up at, noting three large, 30-foot-long dumpsters were hauled off to the landfill. The estimated cost was around \$600.00 for the landfill to take the brush.

NEW BUSINESS

Council Member Fox mentioned about the need for more residential development to allow gravel roads to be used instead of paved roads.

The Town Council will review the request in January's meeting.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins noted the Town received a safety grant for \$3000.00 and the funds will pay for a motorized tarp for the Town's dump truck and more flashing caution lights.

Town Manager Charlie Jenkins noted the Public Works crew, is working to make sure all Town trucks are prepared for the winter season.

Town Manager Charlie Jenkins noted Civic Plus is working on the Town Code changes.

Town Manager Charlie Jenkins noted the resident at 523 Third Street is requesting to have Town Council to look over the sidewalk and steps for replacement.

Town Council would like to get estimates on the replacement of the steps.

Town Manager Charlie Jenkins will gather some information and will get back with them at the next meeting.

Town Manager Charlie Jenkins noted he spoke with a company that is willing to work with the Town to have a digital sign placed at Big Gem. The sign is double sided and a concrete base with space at the bottom for plants and shrubs. Town Manager Charlie Jenkins noted \$25,000 Page County TOT grant funding will be used for the sign.

MAYOR'S REPORT

None during this period.

FOR THE GOOD OF THE TOWN

Shenandoah Boy Scouts Troop 8 came to the Town Council Meeting to show their new neckerchief design. Their neckerchiefs have the Town logo and orange with black for the border.

ADJOURN

There being no further discussion, a *motion* was made by Council Member Haggett, *seconded* by Council Member Fox, to adjourn the meeting at 8:02 p.m.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Lowe
Council Member Reisinger

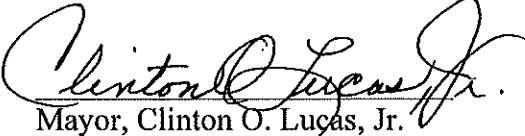
NAY: None

ABSTAIN: Vice Mayor Kite.

ABSENT: Mayor Clinton O. Lucas, Jr.

VOTE: Unanimous in favor of motion

APPROVED:


Mayor, Clinton O. Lucas, Jr.

ATTESTED:


Angela Schrimsher, Town Clerk