

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
OCTOBER 14, 2025**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, October 14, 2025, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Council Members Denise Cave; Brenda Haggett; Lynn Fox; I. Michael Lowe; and Chris Reisinger.

Council Members absent were: Vice Mayor William Kite.

Other Town Officials present were: Charlie Jenkins, Town Manager, Rodney Hensley, Police Lieutenant; and Angie Schrimsher, Town Clerk.

Citizens present were: None

Media Representatives: None

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

None during this period.

SEPTEMBER 23, 2025 PUBLIC HEARING MINUTES

A *motion* was made by Council Member Haggett, *seconded* by Council Member Cave to approve the *Public Hearing Minutes* held on September 23, 2025, as presented.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Lowe
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

SEPTEMBER 23, 2025 REGULAR MEETING MINUTES

A *motion* was made by Council Member Lowe, *seconded* by Council Member Reisinger to approve the *Regular Meeting Minutes* held on September 23, 2025, as presented.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Council Member Fox *seconded* by Council Member Reisinger, to approve the bills, dated **October 14, 2025**, in the **Combined Accounts Disbursements Warrants #43323 -#43368** in the amount of **\$239,963.71** as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Lowe
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

TREASURERS REPORT

A *motion* was made by Council Member Haggett *seconded* by Council Member Lowe, to approve the **October 14, 2025**, Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,219,002.58** as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox

NAY: None

Council Member Haggett
Council Member Lowe
Council Member Reisinger

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1- Received September 2025 Shenandoah Police Department Activity Log for review.

#2- Received September 2025 Shenandoah Police Department Vehicle Summary Log for review.

#3- Town of Shenandoah Museum and Welcome Center Curator, Lora Turner, reported 169 visitors to the Museum and Welcome Center in September. This includes 24 who attended the event with Guest Speaker Robert Moore on September 6th. The Museum sponsored the food for the Luray-Page Chamber of Commerce's Business After Hours at Mr. Garcia's on September 18th. Museum Curator Lora Turner was invited to Journey's Crossing on September 22nd to speak to the residents about the Museum and the Town's History. Carla Bauserman, who works part time at the Museum, handed in her resignation.

#4-Received a memo from Town Treasurer Christl Huddle regarding an invoice from New Direction Mechanical, LLC to replace the heat pump at the Shenandoah Police Department. The memo noted the estimated cost is \$7,598.00. The Council approved this expense at the August 26, 2025 Town Council Meeting. Treasurer Christl Huddle requested Council to authorize the transfer of \$7,598.00 from the General Capital Improvement Checking Account to the General Checking Account to pay for the heat Pump at the Shenandoah Police Department.

A ***motion*** was made by Council Member Fox, ***seconded*** by Council Member Reisinger to approve the transfer of \$7,598.00 from the General Capital Improvement Checking Account to the General Checking Account to pay for heat pump replacement at the Shenandoah Police Department.

Members Vote was as follows:

YEA:	Council Member Cave	NAY: None
	Council Member Fox	
	Council Member Haggett	
	Council Member Lowe	
	Council Member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

#5-Received a memo from Town Manager Charlie Jenkins about requests over the years to install a fence at the dog park on Tenth Street.

Town Council decided not to install a fence at the dog park at this time, however, they would like to use the funds to benefit other needs in the Town in the future.

#6-Received a flyer from the Town of Shenandoah Museum and Welcome Center regarding a class called "Genealogy 101", which is intended to teach the basics of beginning genealogy research with Massanutten Regional Library's Head of Adult Services. This event is happening Saturday, November 1, 2025 from 2:00 p.m. to 3:00 p.m. at the Town of Shenandoah Museum and Welcome Center, located at 507 First Street, Shenandoah.

#7-Received a flyer from Page News Courier inquiring about whether the Town Council would be interested in adding an advertisement in the Page Newspaper to honor Veterans Day as well as inquiring if the Council would like to place an advertisement celebrating the Holidays. The Town Council decided to use Facebook to honor Veterans Day and celebrate the Holidays as well as hang a banner on the school fence for Veterans Day.

#8-Received a memo from Town Treasurer Christl Huddle regarding an invoice from JTM Excavating, LLC for labor and materials to complete the Route 340 water line project, noting it exceeded the original estimate of \$30,000.00. Her memo noted \$22,568.51 has been paid to Ferguson from the ARPA funds. She noted the invoice for JTM Excavating, LLC was for \$19,600.00. Town Treasurer Christl Huddle requested the additional \$12,168.51 for the Route 340 water line project to be paid from the remaining ARPA funds.

A ***motion*** was made by Council Member Reisinger, ***seconded*** by Council Member Lowe to approve the additional expense of \$12,168.51 to pay JTM Excavation, LLC to be paid from the remaining ARPA funds.

Members Roll Call Vote was as follows:

YEA:	Council Member Cave	NAY: None
	Council Member Fox	
	Council Member Haggett	
	Council Member Lowe	
	Council Member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

WATER AND SEWER

(Chair Kite, Council Member Cave, and Council Member Lowe)

Town Manager Charlie Jenkins noted several water repairs were done on Third Street and Fourth Street in the alleyways.

Town Manager Charlie Jenkins noted the clearing for the new basketball court is in process, adding once property is cleared, Turner Concrete will come in and pour the concrete.

Town Manager Charlie Jenkins noted a water line patch was replaced at Mr. Garcia's.

Town Manager Charlie Jenkins noted VDOT cut and cleaned the trees on Route 340 and Maryland Avenue.

Town Manager Charlie Jenkins noted a water leak was repaired on Tenth Street.

Town Manager Charlie Jenkins noted a small leak was repaired on South Second Street.

Town Manager Charlie Jenkins noted the water tank on Twelfth Street was drained and cleaned.

Town Manager Charlie Jenkins noted he received an invoice from Hensil Good Paving for the repairs at Mr. Garcia's parking lot. He noted the estimated cost was \$9,000.00. Hensil Good Paving also went and fixed manholes and repaired some things on Eight Street, Third Street, Fifth Street, Junior Avenue, Ramona Avenue, Denver and Virginia Avenue. Town Manager Charlie Jenkins stated the estimated cost for the additional repairs is \$5,000.00, bringing the total cost to \$14,000.00.

A ***motion*** was made by Council Member Reisinger, ***seconded*** by Council Member Fox, to take out funds for Hensil Good Paving from the Capital One Project in the amount of \$14,000.00.

Members Roll Call Vote was as follows:

YEA:	Council Member Cave	NAY: None
	Council Member Fox	
	Council Member Haggett	
	Council Member Lowe	
	Council Member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Council Member Lowe)

Town Manager Charlie Jenkins noted he sent out VDOT's paving profile for a review of the Town roads.

Mayor Lucas mentioned VDOT did a wonderful job paving Eppard's Subdivision.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Council Member Lowe, and Council Member Reisinger)

Officer Rodney Hensley mentioned he spoke with Cat's Cradle about having the spay and neuter mobile clinic come out and care for the feral cats, adding it could take up to over a year for them to come out. He stated as of right now, they do not have anyone who can come out and trap in the area.

Officer Hensley mentioned the electric bikes are allowed in the Town limits and are regulated under Virginia's State Code, Class 3. He explained Class 3 states you must be at least 14 years of age to operate a class 3 electric bike as well as wear a helmet, noting passengers must also wear a helmet.

Officer Hensley mentioned that the Shenandoah Police Department will be giving out candy on Halloween night from 6:00 p.m. to 9:00 p.m. at the Police Department, located at 411 Second Street.

TAXATION & FINANCE

(Chair Fox, Vice Mayor Kite, and Council Member Haggett)

None during this period.

PARKS & RECREATION

(Chair Haggett, Council Member Lowe and Council Member Reisinger)

Chair Haggett mentioned she purchased a 10-foot artificial Christmas Tree with funds from the Beautification Committee to decorate Big Gem Park.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Council Member Lowe and Council Member Haggett)

Town Manager Charlie Jenkins informed the Council he is looking into a grant cycle plan for next year for a 50/50 grant for outdoor bathrooms or for other outdoor activities.

COMMUNITY SERVICE

(Chair Kite, Council Member Cave and Council Member Haggett)

None during this period.

PERSONNEL COMMITTEE

(Chair Reisinger, Council Member Cave, Council Member Lowe and Council Member Haggett)

None during this period.

UNFINISHED BUSINESS

None during this period.

NEW BUSINESS

None during this period.

TOWN MANAGER'S REPORT

None during this period.

MAYOR'S REPORT

Mayor Lucas mentioned the Town of Shenandoah is having a brush clean up from October 20th through the 24th. Please contact Town Hall to schedule an appointment. He added branches can be no bigger than 3 inches in diameter and only one load per resident.

FOR THE GOOD OF THE TOWN

None during this period.

ADJOURN

There being no further discussion, a ***motion*** was made by Council Member Fox, ***seconded*** by Council Member Haggett, to adjourn the meeting at 8:10 p.m.

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

APPROVED:


Vice Mayor, William Kite

ATTESTED:


Angela Schrimsher, Town Clerk