

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
SEPTEMBER 23, 2025**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, September 23, 2025, at 7:07 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor Willam Kite; Council Members Denise Cave; Brenda Haggett; I. Michael Lowe; and Chris Reisinger.

Council Members absent were: Council Member Lynn Fox.

Other Town Officials present were: Charlie Jenkins, Town Manager, Rodney Hensley, Police Lieutenant; and Angie Schrimsher, Town Clerk.

Citizens present were: None

Media Representatives: None

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

None during this period.

SEPTEMBER 09, 2025 PUBLIC HEARING MINUTES

A *motion* was made by Council Member Cave, *seconded* by Council Member Reisinger to approve the *Public Hearing Minutes* held on September 09, 2025, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Lowe
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Council Member Fox

VOTE: Unanimous in favor of motion

SEPTEMBER 09, 2025 REGULAR MEETING MINUTES

A ***motion*** was made by Council Member Cave, ***seconded*** by Council Member Haggett to approve the ***Regular Meeting Minutes*** held on September 09, 2025, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Council Member Fox

VOTE: **Unanimous in favor of motion**

APPROVAL OF BILLS

A ***motion*** was made by Vice Mayor Kite ***seconded*** by Council Member Reisinger, to approve the bills, dated **September 23, 2025**, in the **Combined Accounts Disbursements Warrants #43298 -#43322** in the amount of **\$130,734.64** as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Lowe
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Council Member Fox

VOTE: **Unanimous in favor of motion**

TREASURERS REPORT

A ***motion*** was made by Council Member Haggett ***seconded*** by Vice Mayor Kite, to approve the **September 23, 2025**, Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,308,476.61** as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave

NAY: None

Council Member Haggett
Council Member Lowe
Council Member Reisinger

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Council Member Fox

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1-Received a memo for proposed changes to Town Code, Chapter 50. The proposed changes include:

Section 50-33 Definitions

- Descriptions for Duplex added.
- Travel Trailer description revised to note it can't be used as dwelling.

Section 50-66 R-1 Zoning

- R-1, (b)(8) Home occupation added as by right

Section 50-67 R-2 Zoning

- R-2 (b)(8) Home occupation added as by right
- (d)(2) and (3) updated to allow 2 family structure (Duplex) to split a 7500 sq ft lot for separate ownership

Section 50-68 R-3 Zoning

- R-3 (b)(10) Home occupation added as by right

Section 50-71 Floodplain Management

- Repealed and moved to Chapter 51

Section 50-101 Fences

- (e) added to define fence height of 10' in commercial areas.

Section 50-105 Signs

- Whole section revised to bring it current with State Code.

Section 50-112 Home Occupations

- (a) revised to add accessory building as allowed location
- (c) description note that a business license is required
- (d) description of occupation examples added

A ***motion*** was made by Council Member Reisinger ***seconded*** by Vice Mayor Kite to approve the proposed changes to the Floodplain Management repealed moved to Town Code, Chapter 51 Article I as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett

NAY: None

Council Member Lowe
Council Member Reisinger

ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: Council Member Fox

VOTE: Unanimous in favor of motion

A *motion* was made by Council Member Reisinger *seconded* by Council Member Haggett to approve the proposed changes to Town Code, Chapter 50 Article II Zoning, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite Council Member Cave Council Member Haggett Council Member Lowe Council Member Reisinger	NAY: None
--	-------------------------

ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: Council Member Fox

VOTE: Unanimous in favor of motion

#2- Received August 2025 Shenandoah Police Department Activity Log for review.

#3- Received August 2025 Shenandoah Police Department Vehicle Summary Log for review.

#4- Received a flyer for The Historic First Street Walking Tour with Waymie Comer. The Tour will begin at 10:00 a.m. on October 18, 2025 and for anyone interested in doing the Tour, please meet at the Town of Shenandoah Museum and Welcome Center located at 507 First Street, Shenandoah, VA 22849

#5- Received a flyer about the Town of Shenandoah Halloween Costume Parade being held on October 31, 2025 from 4:00 p.m. to dusk at the Shenandoah Landing and River Park. There will be free pizza and water while supplies last. Shenandoah Landing and River Park is located at 315 Morrison Road, Shenandoah, VA 22849.

WATER AND SEWER

(Chair Kite, Council Member Cave, and Council Member Lowe)

Town Manager Charlie Jenkins noted a section of pipe was replaced at the intersection of 340 and Marcus Street at Kenny Alger's field.

Town Manager Charlie Jenkins noted new water service was installed at 1018 Ramona Avenue.

Town Manager Charlie Jenkins noted 2 of the 3 lots on River Road have requested water service.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Council Member Lowe)

Town Manager Charlie Jenkins noted VDOT came out and paved Eppard's subdivision.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Council Member Lowe, and Council Member Reisinger)

Officer Rodney Hensley mentioned the central air unit was repaired at the Police Department.

Officer Hensley spoke about the TRIAD Conference being held on September 25, 2025 at Christ United Methodist Church located at 211 Central Avenue, Shenandoah, VA 22849. Check in time is from 8:00 a.m. - 9:00 a.m. with the program going from 9:00 a.m. to 1:30 p.m. Free Transportation from the Stanley Food Lion parking lot 558 W. Main Street Ctr, Luray VA 22835 with pick-up time from 7:30 a.m. to 7:45 a.m. For more information, contact them at 540-843-3305, clafkin-coffman@pagesheriff.com or <https://www.facebook.com/PageCountyTriad/>

Officer Hensley mentioned he spoke with Page Paws and reached out to Cat's Cradle to set up a date and time to see about having the spay and neuter mobile come out to care for the feral cats in Town.

TAXATION & FINANCE

(Chair Fox, Vice Mayor Kite, and Council Member Haggett)

None during this period.

PARKS & RECREATION

(Chair Haggett, Council Member Lowe and Council Member Reisinger)

Chair Haggett inquired about having a bathroom installed at Wig Wam Park and what funding could be used.

Town Manager Charlie Jenkins noted he would like to look into applying for a park recreation grant to cover the cost of installing restrooms.

Chair Haggett mentioned she setup all the fall decorations around the Town.

Town Manager Charlie Jenkins noted the Town has received an \$8000.00 grant from PACA for a new basketball court. He noted a 25 x 50 foot concrete pad is scheduled to be poured once the property is cleared across from Big Gem Park.

Council Member Cave inquired about the Town submitting a grant application for funding a pickle ball court.

Town Manager Charlie Jenkins noted he is in the process of looking over some of the grant funding applications and to see what possibilities and ideas they have to offer.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Council Member Lowe and Council Member Haggett)

Town Manager Charlie Jenkins informed Council about the After-Hours Event held on September 18 at Mr. Garcia's Mexican Restaurant and Cantina located at 211 Quincy Avenue Shenandoah. He noted around 20 business representatives attended the event.

COMMUNITY SERVICE

(Chair Kite, Council Member Cave and Council Member Haggett)

None during this period.

PERSONNEL COMMITTEE

(Chair Reisinger, Council Member Cave, Council Member Lowe and Council Member Haggett)

None during this period.

UNFINISHED BUSINESS

Council Member Cave inquired if there was any new information for the Town sign.

Town Manager Charlie Jenkins noted that he is going to put out a proposal about constructing the stone columns for a new Town sign.

NEW BUSINESS

None during this period.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins spoke about how he visited Third Street and went to investigate why the gravel is washing up into 215 Maryland Avenue. He noted a while back VDOT came out with a grader to cut the ditch so it would run down the line. He added water had washed the gravel down the line of the ditch. Town Manager Charlie Jenkins stated VDOT was asked by a resident if they could dump some gravel and cover a hole and the gravel washed out into the yard at 215 Maryland Avenue.

Town Manager Charlie Jenkins spoke about the Town's plan to have a brush removal from October 20-24, noting one load per house and it can't contain any trash. The branches must be no more than 3" inches in diameter. Town Manager Charlie Jenkins stated for anyone wishing to sign up, please call the Town Office.

Town Manager Charlie Jenkins spoke about having a home/business Halloween decorating contest, noting those interested must notify the Town by October 17th. Judging will be on October 29th, with 1st, 2nd, and 3rd place ribbons in each division.

Town Manager Charlie Jenkins spoke about the Town Ordinance regarding riding electric bikes in Town. He stated they are prohibited from riding them on the sidewalks.

MAYOR'S REPORT

Mayor Lucas spoke about the new food truck in Town "Melissa's Sweet Tea and Sliders". He noted they did receive permission from Holtzman to park their food truck where it is located.

FOR THE GOOD OF THE TOWN

None during this period.

ADJOURN

There being no further discussion, a ***motion*** was made by Vice Mayor Kite, ***seconded*** by Council Member Reisinger, to adjourn the meeting at 8:02 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett
Council Member Lowe
Council Member Reisinger

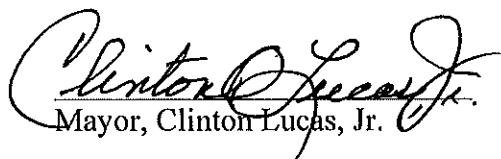
NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Council Member Fox

VOTE: Unanimous in favor of motion

APPROVED:


Mayor, Clinton Lucas, Jr.

ATTESTED:


Angela Schrimsher, Town Clerk