

**MINUTES  
TOWN COUNCIL  
TOWN OF SHENANDOAH  
August 26, 2025**

**CALL TO ORDER:** The Shenandoah Town Council held its regular meeting on Tuesday, August 26, 2025, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with the Pledge of Allegiance

**ATTENDANCE**

**Council Members present were:** Mayor Clinton O. Lucas, Jr.; Council Members Denise Cave; Brenda Haggett; I. Michael Lowe and Chris Reisinger.

**Council Members absent were:** Vice Mayor William Kite and Council Member Lynn Fox.

**Other Town Officials present were:** Charles Jenkins, Town Manager; Rodney Hensley, Police Captain; and Angie Schrimsher, Town Clerk.

**Citizens present were:** Diane Shifflett and Brittaney Sutherland.

**Media Representatives:** None

**AWARD PRESENTATION**

None during this period.

**RECEIVING OF VISITORS**

Jackie Smoot came to the Town Council Meeting to present a suggestion to have Mattie Gordon Day. The Town Council decided to table their decision for the next Town Council meeting.

**AUGUST 12, 2025 REGULAR MEETING MINUTES**

A *motion* was made by Council Member Haggett, *seconded* by Council Member Reisinger to approve the *Regular Meeting Minutes* held on August 12, 2025, as presented.

Members Vote was as follows:

**YEA:** Council Member Cave  
Council Member Haggett  
Council Member Lowe  
Council Member Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Vice Mayor Kite and Council Member Fox

**VOTE: Unanimous in favor of motion**

**APPROVAL OF BILLS**

A *motion* was made by Council Member Lowe *seconded* by Council Member Cave, to approve the bills, dated **August 26, 2025**, in the **Combined Accounts Disbursements Warrants #43236 -#43265** in the amount of **\$103,608.94** as presented.

Members Roll Call Vote was as follows:

<b>YEA:</b> Council Member Cave	<b>NAY:</b> None
Council Member Haggett	
Council Member Lowe	
Council Member Reisinger	

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Vice Mayor Kite and Council Member Fox

**VOTE: Unanimous in favor of motion**

**TREASURERS REPORT**

A *motion* was made by Council Member Haggett, *seconded* by Council Member Cave, to approve the **August 26, 2025**, Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,320,686.52** as presented.

Members Roll Call Vote was as follows:

<b>YEA:</b> Council Member Cave	<b>NAY:</b> None
Council Member Haggett	
Council Member Lowe	
Council Member Reisinger	

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Vice Mayor Kite and Council Member Fox

**VOTE: Unanimous in favor of motion**

**CORRESPONDENCE**

#1-Received an estimate from New Direction on the repairs for the Shenandoah Police Departments air conditioning unit for \$7,598.00 with a ten-year warranty. and an estimate from Mountain Valley for \$8,894.00 with a seven-year warranty.

A *motion* was made by Council Member Lowe, *seconded* by Council Member Cave, to approve New Direction's estimate on the repairs for the Shenandoah Police Department air conditioning in the amount of \$7,598.00.

Members Roll Call Vote was as follows:

**YEA:** Council Member Cave  
Council Member Haggett  
Council Member Lowe  
Council Member Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Vice Mayor Kite and Council Member Fox

**VOTE: Unanimous in favor of motion**

### **WATER AND SEWER**

(Chair Kite, Council Member Cave, and Council Member Lowe)

Town Manager Charlie Jenkins mentioned an update on the project near Quincy Ave. He noted most of the lines were repaired or replaced at the shopping center where Mr. Garcia's Country Cuts, and Southern Accents Florist are located, adding water pressure increased to 50 pounds.

Mayor Clinton O. Lucas, Jr. noted to please contact the Town Hall if any leaks are seen in Town.

### **STREETS & PUBLIC PROPERTY**

(Chair Fox, Vice Mayor Kite, and Council Member Lowe)

Town Manager Charlie Jenkins mentioned a short repair was done at the new well on Quincy extension roadway – noting the ditch there was not draining properly. He added water was running over the road down into the well road. Town Manager Charlie Jenkins informed Council gravel was added to the ditch, and a new drain will be installed.

### **POLICE, SAFETY & JUDICIAL**

(Chair Kite, Council Member Lowe, and Council Member Reisinger)

Police Captain Rodney Hensley spoke to Page Paws about what options the Town has for handling the feral cats. Captain Hensley mentioned the TNR program is by far one of the best options.

### **TAXATION & FINANCE**

(Chair Fox, Vice Mayor Kite, and Council Member Haggett)

None during this period.

### **PARKS & RECREATION**

(Chair Haggett, Council Member Lowe and Council Member Reisinger)

None during this period.

### **INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT**

(Chair Cave, Council Member Lowe and Council Member Haggett)

Chair Cave mentioned she finished her fellowship with the Hunt Institute last week in Williamsburg for higher education.

Chair Cave spoke about a Business after hours event on September 18, 2025, from 5:30p.m. to 7:00 p.m. at Mr. Garcia's Mexican Grille and Cantina located at 211 Quincy Avenue.

### **COMMUNITY SERVICE**

(Chair Kite, Council Member Cave and Council Member Haggett)

None during this period.

### **PERSONNEL COMMITTEE**

(Chair Reisinger, Council Member Cave, Council Member Lowe and Council Member Haggett)

None during this period.

### **UNFINISHED BUSINESS**

None during this period.

### **NEW BUSINESS**

None during this period.

### **TOWN MANAGER'S REPORT**

Town Manager Charlie Jenkins noted the Town Hall will have a rezoning hearing on September 9<sup>th</sup>, 2025, at 7:00 p.m. at Town Hall.

Town Manager Charlie Jenkins noted there will be a Joint Public Hearing on September 23, 2025, at 7:00 p.m. at Town Hall to discuss zoning code changes.

Town Manager Charlie Jenkins noted that the Town crew are preparing the trucks for VDOT inspection.

Town Manager Charlie Jenkins noted that the AC unit at the Town Hall is due to be fixed as well as the two units at the Shenandoah Museum.

Town Manager Charlie Jenkins spoke about the TOT money that will be set aside for a new digital Town sign. He went over different designs. Town Manager Charlie Jenkins mentioned that we needed to go with a less ambitious sign to reduce the price.

**MAYOR'S REPORT**

None during this period.

**FOR THE GOOD OF THE TOWN**

Diane Shifflett spoke about the dangers of children riding electric bikes on the sidewalk and she wanted to know if there is a Town Ordinance on the electric bikes.

Diane Shifflett spoke about how she did not agree with having Mattie Gordon Day, noting there are many other children that live in Town that should be recognized.

Brittaney Sutherland spoke about the area where VDOT graded on Third Street, gravel is washing into her yard and would like the Town to fix and mow the area.

**ADJOURN**

There being no further discussion, a ***motion*** was made by Council Member Cave, ***seconded*** by Council Member Haggett, to adjourn the meeting at 8:04 p.m.

Members Vote was as follows:

**YEA:** Council Member Cave  
Council Member Haggett  
Council Member Lowe  
Council Member Reisinger

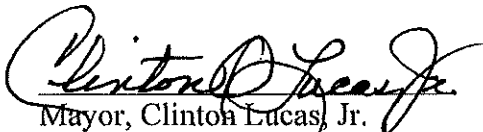
**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Vice Mayor Kite and Council Member Fox

**VOTE:** Unanimous in favor of motion

APPROVED:



Mayor, Clinton Lucas, Jr.

ATTESTED:



Angela Schrimsher, Town Clerk