

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
July 08, 2025**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, July 08, 2025, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Council Members Denise Cave; Brenda Haggett; I. Michael Lowe; and Christopher Reisinger (via Phone call)

Council Members absent were: Council Member Lynn Fox

Other Town Officials present were: Charles Jenkins, Town Manager; Paul Davis, Police Chief; and Angie Schrimsher, Town Clerk.

Citizens present were: Storm Hammer, and Brittaney Sutherland.

Media Representatives: None

Councilman Christopher Resinger attended the Council meeting by (Via Phone call).

A ***motion*** was made by Council Member Haggett, ***seconded*** by Vice Mayor Kite to approve Councilman Christopher Reisinger to attend the meeting by Phone call.

Members Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett
Council Member Lowe

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: Council Member Fox

VOTE: Unanimous in favor of motion

AWARD PRESENTATION

None during this period

RECEIVING OF VISITORS

Rebecca Armstrong, Rod Graves, and Charles Butler, of Page County representing Virginia American Revolution 250, requested the support of the Town Council for America's 250th Commemoration and Page County VA250 committee projects by approving a site location for a historical marker in an area of the Town of Shenandoah.

JUNE 24, 2025 JOINT PUBLIC HEARING MINUTES – CHANGES TO TOWN CODE SUBDIVISIONS

A *motion* was made by Council Member Haggett, *seconded* by Council Member Cave to approve the *Joint Public Hearing Minutes – changes to Town Code Subdivisions* held on June 24, 2025, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite	
Council Member Cave	NAY: None
Council Member Haggett	
Council Member Lowe	
Council Member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: Council Member Fox

VOTE: Unanimous in favor of motion

JUNE 24, 2025 REGULAR MEETING MINUTES

A *motion* was made by Council Member Lowe, *seconded* by Council Member Haggett to approve the *Regular Meeting Minutes* held on June 24, 2025, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite	
Council Member Cave	NAY: None
Council Member Haggett	
Council Member Lowe	
Council Member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: Council Member Fox

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A ***motion*** was made by Vice Mayor Kite ***seconded*** by Council Member Cave, to approve the bills, dated **June 24, 2025**, in the **Combined Accounts Disbursements Warrants #43120 - #43155** in the amount of **\$232,944.86** as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Council Member Fox

VOTE: Unanimous in favor of motion

TREASURERS REPORT

A ***motion*** was made by Council Member Lowe, ***seconded*** by Council Member Haggett, to approve the **July 08, 2025**, Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,389.813.80** as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Council Member Lowe

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1-Received June 2025 Shenandoah Police Department Activity Log for review.

#2-Received June 2025 Shenandoah Police Department Vehicle Summary Log for review.

#3-Town of Shenandoah Museum and Welcome Center Curator, Lora Jenkins, reported 216 visitors to the Museum and Welcome Center in June. This includes 22 who attended the First

Street Walking Tour. On June 20 an article about the Museum was featured in the Page News & Courier and the Daily-News Record. On June 26, it was announced the Museum was a finalist for the Daily-News Record 2025 Best of the Valley - Museum/Historical Site. The winner was the Frontier Culture Museum in Staunton and the other finalist was the Explore More Discovery Museum in Harrisonburg.

#4- Received a memo from Council Member Reisinger about authorizing the promotion of Nathan Baugher from part-time officer to full-time officer on July 21, 2025, with a beginning salary of \$55,000 per year. This rate is due to Officer Baugher having more than 9 years of experience, He will be eligible for a rank increase and pay increase after 6 months. Nathan Baugher was previously employed with the Town of Shenandoah and has been a part-time officer since resigning from his full-time position in 2017.

A ***motion*** was made by Vice Mayor Kite, ***seconded*** by Council Member Lowe to approve the promotion of Officer Nathan Baugher from part time Officer to full time Officer with the Shenandoah Police Department.

Members Vote was as follows:

<p>YEA: Vice Mayor Kite Council Member Cave Council Member Haggett Council Member Lowe Council Member Reisinger</p>	<p>NAY: None</p>
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ABSTAIN: Mayor Clinton O. Lucas, Jr

ABSENT: Council Member Fox

VOTE: Unanimous in favor of motion

#5-Received a memo from Deputy Treasurer Tonya Southers about an email received from Joshua Pierson, on behalf of Shenandoah Speedway, regarding a Veterans Classic race being held on July 19, 2025. She noted Joshua Pierson stated the Shenandoah Speedway would like to cordially invite the Town Council to attend this event as their special guest.

#6-Received a memo from William Sargeant regarding his two weeks' notice with the Town of Shenandoah Police Department, effective date June 25, 2025.

#7-Received a memo from Officer John Fry regarding his two weeks' notice with the Town of Shenandoah Police Department, effective date July 1, 2025.

#8-Received a memo from Town Manager Charlie Jenkins for the Page Alliance for Community Action (PACA) grant the Town applied for and received in the amount of \$8000.00 to help promote healthy outdoor activities. The application was for the installation of a half basketball court to be placed at Big Gem Park, near the picnic shelter. The court will provide recreation for

families visiting the park and will help promote outdoor exercise. Town Manager Charlie Jenkins is working with local paving and concrete companies to build the court and will have more information in the future.

#9-Received a memo from Town Manager Charlie Jenkins regarding a large elm tree located on a non-opened plat next to the house at 471 Trenton Ave. The Town does have a 10" water line that passes through this plat. The homeowner has asked the Town to trim the side of the tree that faces the house. The tree was trimmed on the power lines side a year ago by SVEC and now all the tree weight is on the side facing the house. If the tree falls towards the house, it would impact the house. The tree is healthy and trimming is a bit complicated due to power lines nearby and a service line that goes to the house. Town Manager Charlie Jenkins noted he will source quotes if the Council would like the tree to be trimmed.

#10-Received a flyer from the Town of Shenandoah Museum and Welcome Center about the Reading Railroad event they are having on Saturday, July 19 from 2:00 p.m. to 3:00 p.m. The Town Museum and Welcome Center is located at 517 First Street Shenandoah, VA 22849.

#11-Received a memo from Town Manager Charlie Jenkins regarding yard and tree debris removal. He noted there is a need within the Town for yard and tree debris disposal, noting it would aid homeowners with extra yard clippings, leaves and tree limbs disposal. Town Manager Charlie Jenkins noted pickups would be limited to anything three inches in size or less. He noted there would be designated areas, by appointment, for people to drop off debris. Town Manager Charlie Jenkins also noted we would need to inspect the debris because it cannot contain any items other than yard debris. He also noted once the debris is dropped off, Public Works would need to transport it to a dumpster, not accessible to the Public due to residents being able to throw trash in it. A further option is for Public Works to come to the home location and pick up the debris and haul it away. There would be a cost to the homeowner due to the use of the backhoe, dump truck and labor. The estimated cost to the service would be \$100.00 per load limit of one load every 6 months. Town Manager Charlie Jenkins noted the Landfill would supply the dumpster for \$35.00 per ton plus a \$200.00 trip charge. Town Council decided to table for the next meeting.

WATER AND SEWER

(Chair Kite, Council Member Cave, and Council Member Lowe)

Town Manager Charlie Jenkins spoke about the waterline behind the Baptist Church having been completed.

Town Manager Charlie Jenkins informed Council the water meters are still in the process of being replaced.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Council Member Lowe)

Town Manager Charlie Jenkins spoke about the two and half inches of rainfall we received. He stated near the tunnel on Maryland and First Street VDOT had to clean out the pipe under the street due to the area not draining well.

Vice Mayor Kite inquired about the gutter on Sixth Street and Pennsylvania Avenue, noting it needs cleaned out due to the rainfall.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Council Member Lowe, and Council Member Reisinger)

Police Chief Paul Davis spoke about Shenandoah Police Department working with Manpower for the next few weeks.

TAXATION & FINANCE

(Chair Fox, Vice Mayor Kite, and Council Member Haggett)

None during this period.

PARKS & RECREATION

(Chair Haggett, Council Member Lowe and Council Member Reisinger)

Chair Haggett wants to get with the Town and find some ideas on what to do where the old truck is at Big Gem Park.

Chair Haggett mentioned she would like to add plants and flowers to the Williams Avenue flower bed.

Town Manager Charlie Jenkins mentioned the River Park bathroom roof has been completed.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Council Member Lowe and Council Member Haggett)

Chair Cave spoke about the Home Occupancy requests, she reviewed on street parking must include delivery trucks and Fire Trucks.

Chair Cave mentioned that detached buildings cannot be used for businesses.

Chair Cave inquired about an update on the old Thrift Store on the South side of Town.

Town Manager Charlie Jenkins mentioned that the grass was mowed by the Town and a letter was sent to the residents about the two abandoned cars around the back of the property.

COMMUNITY SERVICE

(Chair Kite, Council Member Cave and Council Member Haggett)

None during this period.

PERSONNEL COMMITTEE

(Chair Reisinger, Council Member Cave, Council Member Lowe and Council Member Haggett)

Town Manager Charlie Jenkins spoke about the closing date of the part-time job opening with Public Works. The closing date will be Friday July 11, 2025.

UNFINISHED BUSINESS

Council Member Cave contacted animal control and local rescue about the feral cats in Town.

NEW BUSINESS

None during this period.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins spoke about some of the updates on the Town's equipment and repairs. The ditch witch motor needs replaced with an estimated cost of \$5800.00. He also noted the small tractor has a transmission leak.

MAYOR'S REPORT

None during this period.

FOR THE GOOD OF THE TOWN

Brittaney Sutherland spoke about how she would like to have some patch work done on the street in front of her home at 215 Maryland Avenue.

Storm Hammer inquired about Big Gem Park and who is maintaining the trees and brush.

Town Manager Charlie Jenkins mentioned the Shenandoah Indians volunteered to clean up the trees and brush in Big Gem Park.

Storm Hammer inquired about having a movie event in Town. Town Council mentioned the Town had movie night but due to decreased attendance post Covid, the Town Council decided to do away with Movie Night.

Storm Hammer inquired about the Home Occupancy Ordinance regulations.

Storm Hammer inquired about four trees at 815 Ninth Street, noting the two trees could be Town property.

Town Manager Charlie Jenkins stated he will come to the property and see if the two trees belong to the Town.

ADJOURN

There being no further discussion, a ***motion*** was made by Vice Mayor Kite, ***seconded*** by Council Member Reisinger, to adjourn the meeting at 8:30 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett
Council Member Lowe
Council Member Reisinger

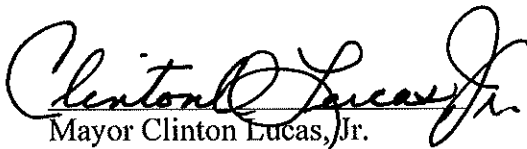
NAY: None

ABSTAIN: Mayor Clinton O. Lucas


ABSENT: Council Member Fox

VOTE: Unanimous in favor of motion

APPROVED:


Mayor Clinton Lucas, Jr.

ATTESTED:


Angela Schrimsher, Town Clerk