

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
MAY 27, 2025**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, May 27, 2025, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE:

Council Members present were: Mayor Clinton O. Lucas, Jr.; Council Members Denise Cave; Lynn Fox; Brenda Haggett; I. Michael Lowe; and Christopher Reisinger.

Council Members absent were: Vice Mayor Kite

Other Town Officials present were: Charlie Jenkins, Town Manager, Paul Davis, Police Chief; and Angie Schrimsher, Town Clerk.

Citizens present were: Beverly and Teresa Painter, and Brittaney Sutherland

Media Representatives: Zach Furr, Page News and Courier

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

Teresa Painter and Beverly Painter inquired about their high utility bill for three months due to a faulty meter. Teresa Painter and Beverly Painter also spoke about Updike missing their trash twice.

Town Manager Charlie Jenkins mentioned Teresa Painter and Beverly Painters' meter was replaced with a new meter. The new meter will be checked in the future for an updated reading.

MAY 13, 2025 REGULAR MEETING MINUTES

A *motion* was made by Council Member Lowe, *seconded* by Council Member Cave to approve the *Regular Meeting Minutes* held on May 13, 2025

Members Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett

NAY: None

Council Member Lowe
Council Member Reisinger

ABSTAIN: Mayor Clinton O. Lucas, Jr
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A ***motion*** was made by Council Member Haggett ***seconded*** by Council Member Reisinger, to approve the bills, dated **May 27, 2025**, in the **Combined Accounts Disbursements Warrants #43000 - #43049** in the amount of **\$118,626.67** as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave	NAY: None
Council Member Fox	
Council Member Haggett	
Council Member Lowe	
Council Member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

TREASURERS REPORT

A ***motion*** was made by Council Member Fox, ***seconded*** by Council Member Cave, to approve the **May 22, 2025**, Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,166,711.87** as presented.

Members Roll Call Vote was as follows:

YEA: Council Member Cave	NAY: None
Council Member Fox	
Council Member Haggett	
Council Member Lowe	
Council Member Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.
ABSENT: Vice Mayor Kite
VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1-Received a memo from Town Manager Charlie Jenkins about Town Code changes for the language prohibiting livestock animals and fowl. (Please include the Ordinance)

A ***motion*** was made by Council Member Fox, ***seconded*** by Council Member Lowe, to approve the changes in language in the Town Code for prohibiting livestock animals and fowl.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

#2-Received a memo from Town Manager Charlie Jenkins noting the Code of Virginia for Subdivisions has been revised and will take effect July 1st, 2025. The Town Code for this section will also need to be revised to suit these changes and the public hearing about this will take place on June 24th, 2025. The designated reviewer of subdivision will change from Planning Commission to Town Manager or designee. The review time will reduce from 60 to 40 days. The subdivision review is purely ministerial now and if the plan meets code, then it can't be denied. The State has removed elected bodies from the process.

WATER AND SEWER

(Chair Kite, Council Member Cave, and Council Member Lowe)

Town Manager Charlie Jenkins spoke about the sewer line replacement on Fifth Street and near the Shenandoah Baptist Church. He noted due to the weather the sewer line is halfway fixed and will finish next week.

Council Member Fox inquired about the Columns Apartment's water meter at 620 Maryland Avenue.

Town Manager Charlie Jenkins stated the Columns Apartment's meter was replaced with a new meter and the next step is to add topsoil and grass seed around the meter.

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Council Member Lowe)

Council Member Fox mentioned at the South end of Town some areas need cleaning up and mowed.

Council Member Fox mentioned the grass needs mowing in spots around Town. He also noted VDOT has not cut the grass along the streets.

Council Member Fox mentioned the brush around the old truck needs bush hogged.

Town Manager Charlie Jenkins mentioned the area was mowed around the old truck, but due to the rainfall and staff shortage the area needs additional attention.

Council Member Haggett spoke about enforcing the Town Code for junk clean up and mowing lawns and lots.

Town Manager Charlie Jenkins noted that the updated Inoperable Vehicle code takes effect July 1 and that mowing can only be enforced after May 20th.

Council Member Reisinger inquired about the tall grass and trees on the hill outside the Shenandoah Elementary School.

Town Manager Charlie Jenkins noted that we need to determine whose property the trees are on before trimming.

Council Member Fox mentioned the fence needs fixed or replaced around the gazebo at Big Gem Park for safety reasons.

Town Manager Charlie Jenkins spoke about the dirt mound at Big Gem Park. He mentioned Turner Concrete needs fill soil and is interested in taking the dirt mound.

POLICE, SAFETY & JUDICIAL

(Chair Kite, Council Member Lowe, and Council Member Reisinger)

Police Chief Paul Davis thanked the Town Council for purchasing the new police vest.

Council Member Haggett mentioned the hill near the Police Department needs to be trimmed of weeds.

TAXATION & FINANCE

(Chair Fox, Vice Mayor Kite, and Council Member Haggett)

None during this period

PARKS & RECREATION

(Chair Haggett, Council Member Lowe and Council Member Reisinger)

Council Member Haggett thanked Town Manager Charlie Jenkins and T.A. Pendleton for the pea gravel and how nice the gravel looks at the Town of Shenandoah entrance sign near Williams Ave. She would like to plant potted plants in the flower bed.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Council Member Lowe and Council Member Haggett)

Chair Cave spoke about how she will be attending the second session with the Virginia Hunt State Fellowship in Roanoke. The program will discuss the K-12 system in Virginia.

COMMUNITY SERVICE

(Chair Kite, Council Member Cave and Council Member Haggett)

Chair Cave mentioned that if anyone in Town knows of someone, we can nominate for Community Service, please let the Town Council know.

PERSONNEL COMMITTEE

(Chair Reisinger, Council Member Cave, Council Member Lowe and Council Member Haggett)

None during this period

UNFINISHED BUSINESS

Council Member Cave spoke about having an event for the Public Works Crew to show appreciation for all they do in the Town.

NEW BUSINESS

Council Member Fox inquired about having the work orders sent electronically and giving a copy to Public Works, Office staff and Town Manager Charlie Jenkins.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins spoke about the meeting on April 22, 2025 where PHI Care came to the meeting and spoke about air services for employees at a rate of \$50.00 per employee. The Town Council will look over the agreement as both the Towns of Stanley and Luray have signed up their employees. He noted the cost is around \$1000.00 to \$1500.00 for around 27 employees. Town Manager Charlie Jenkins stated he will check with the insurance company.

Town Manager Charlie Jenkins thanked the Town Crew, Brenda Haggett, Nancy Karnes and all who volunteered with the Memorial Day Festival.

Town Manager Charlie Jenkins spoke about the Town inmates, noting they are on hold due to ongoing issues at the jail.

Council Member Fox inquired about having young adults mow and weed eat around the Town.

Town Manager Charlie Jenkins stated it is required by law that anyone who handles equipment for the Town needs to be 18 years of age or older.

MAYOR'S REPORT

Mayor Clinton O. Lucas, Jr. mentioned he would like to show appreciation to the Shenandoah Police Department with a gift card in the amount of \$50.00 for each officer.

A ***motion*** was made by Council Member Fox, ***seconded*** by Council Member Haggett, to approve the purchase of a \$100.00 gift card for each Town of Shenandoah Police Officer in appreciation for their hard work and dedication.

Members Roll Call Vote was as follows:

YEA: Council Member Cave
Council Member Fox
Council Member Haggett
Council Member Lowe
Council Member Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT: Vice Mayor Kite

VOTE: Unanimous in favor of motion

FOR THE GOOD OF THE TOWN

Brittaney Sutherland mentioned that one of the Police Cruisers needs new tires.

Brittaney Sutherland inquired about her high-water usage and stated her water bill was mixed up with her aunt's bill and was charged for four trash cans, noting she has only one trash can. She requested a refund.

ADJOURN

There being no further discussion, a ***motion*** was made by Council Member Cave, ***seconded*** by Council Member Fox, to adjourn the meeting at 8:15 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Council Member Cave
Council Member Haggett
Council Member Lowe
Council Member Reisinger

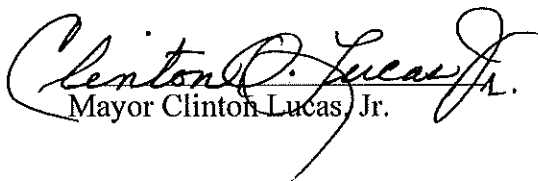
NAY: None

ABSTAIN: Mayor Clinton O. Lucas

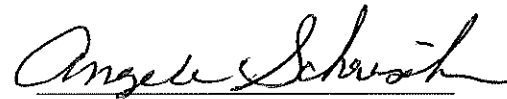
ABSENT: Council Member Fox

VOTE: Unanimous in favor of motion

APPROVED:


Mayor Clinton Lucas, Jr.

ATTESTED:


Angela Schrimsher, Town Clerk