

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
March 12, 2024**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, March 12, 2024, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

ATTENDANCE:

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Council Members Denise Cave; Lynn Fox; I. Michael Lowe; Richard Pierce; and Christopher Reisinger.

Council Members absent were:

Other Town Officials present were: Charles Jenkins, Town Manager; Paul Davis, Police Chief; and Angie Schrimsher, Town Clerk.

Citizen's present were: Mary Queen, Carol Sue Zirkle, Robert P. Zirkle, Diane Shifflett, Jennifer Morris, Brenda Haggett, Taiya Shiner (Abbott) and Garfield Freeze, Jr.

Media Representatives: None

AWARD PRESENTATION

None during this period.

RECEIVING OF VISITORS

#1- Jackie Smoot gave a statement to the town council on Tuesday about unlimited parking at the Town post office. Jackie stated the business beside the post office parking limitation should be 30 minutes. Three cars parked at the business for three days for the week. Jackie suggested having an open sign in the window for the business. Jackie is also concerned about the elderly's safety parking and walking across the street.

Town manager Charlie Jenkins stated owners of the property are leasing the building. For parking at the business, it is an open parking lot you cannot tell people they cannot park in front of the business. Jack is also concerned about the trash pickup in the town. The town hired the company Updike, to pick up the trash in late August of last year. It is becoming a problem of trash not getting picked up at some of the residence houses.

Jackie had to call three times about her trash not getting missed at her home. Jackie stated she talked to the previous town manager in the past. The pervious town manager stated Town of Shenandoah Bins is at the lowest cost compared to other towns. Jackie Smoot stated the laundromat's trash did not get picked up for two weeks. Town manager Charlie Jenkins stated

talked to the previous town manager in the past. The pervious town manager stated Town of Shenandoah Bins is at the lowest cost compared to other towns. Jackie Smoot stated the laundromat's trash did not get picked up for two weeks. Town manager Charlie Jenkins stated that Uptide takes video of each trash pickup. Jackie was pleased to hear that video is being taken at every stop. Vice Mayor Kite stated trash will not be picked up if trash bin is not at the road, and if lid is not closed facing the road handle needs to be towards the business or residence. Councilwoman Cave stated we need to know if the handle is not facing the road. Jackie Smoot will pass along the information to the citizens.

#2- G.R. Freeze gave a statement to the Town council on Tuesday about the parking space at the post office. Town council manager Charlie Jenkins stated it is an open Street. Councilman Richard Pierce stated there is 30-minute parking for the citizens at the post office. G.R. Freeze stated he has an apartment complex, and the residence there only uses one trash can, and he is being charged for three trash cans. He is asking for a refund for the two trash cans at the apartment complex. He has spoken to the Town office about it.

G.R. Freeze stated he only needed one trash bin. The Town Manager Charlie Jenkins stated if one household overflows a trash bin, they would have a second trash bin to use. We can contact Uptide and they should know if G.R. Freeze has been assigned to one or more trash bins then we can give a refund.

#3- Diane Shifflett gave a statement to the Town Council about the multiple items on the homeowner's property in the town. Diane Shifflett would like to know what could be done and she is asking for the Town's help to clean up and make the community a better and safer place to live. April 1st through the 12th the town will be having an annual spring cleanup. This will help the citizens that want to dispose of any items they have laying around the property. Town codes were brought up in the meeting and will need to be updated. This will also help with the process of keeping the town in an orderly manner.

It was mentioned the cost to update the codes would be around \$15,000 to \$20,000 Dollars. The Towns' goal is to have all codes updated as soon as possible. Mayor Lucas stated a case taken to court about residence having multiple items on the property. The judge did not think there was a problem when he saw the pictures and threw the case out of court. Court costs and fees were around \$6100.00 in taxpaying money. Diane Shifflett also stated about cattle fencing used in the town. She asked the question is cattle fencing allowed? Town Manager Charlie Jenkins stated there is no rule to use cattle fencing on Town property.

#4- Brenda Haggett stated about the overgrown trees and brush around the area near Big Gem Park where the old pickup truck sits. Brenda Haggett wants to see clean up and removal of the limbs and brush in the area and have the walking trails cleaned. This would allow more space in the area for family activities. Vice Mayor William Kite stated that it would be the telephone companies' responsibility to clean the area.

#5-Received an estimate from Myers Ford for a cooling fan and an oil change on one of the Towns companies trucks the amount was \$804.00. Also received an estimate for \$650.00 for the

\$2303.60.

#6- There will be an Easter egg hunt at the Shenandoah Moose Lounge. Saturday. March 30th. From 2:00 to 4:00. Fun games and refreshments. Photos with the Easter Bunny by Moment photography. Pictures start at \$15 and up. Cash payments only.

February 27, 2024 REGULAR MEETING MINUTES

A *motion* was made by Councilman Lowe, *seconded* by Councilman Fox, to approve the *Regular Meeting Minutes* held on February 27, 2024

Members Vote was as follows:

YEA: Vice Mayor Kite	NAY: None
Councilwoman Cave	
Councilman Fox	
Councilman Pierce	
Councilman Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT:

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Councilman Vice Mayor Kite, *seconded* by Councilman Pierce, to approve the bills, dated **March 12, 2024**, in the **Combined Accounts Disbursements Warrants #41881 - #41912** in the amount of **\$132,090.62**, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite	NAY: None
Councilwoman Cave	
Councilman Fox	
Councilman Lowe	
Councilman Pierce	
Councilman Reisinger	

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT:

VOTE: Unanimous in favor of motion

STREETS & PUBLIC PROPERTY

(Chair Fox, Vice Mayor Kite, and Councilman Lowe)

Sidewalk renewal at 415 Sixth street and 509 Pennsylvania Avenue \$2500.00 materials free labor concrete and tools needed \$2200.00 Town will the split cost \$1100.00 each homeowner agreed. The town will proceed with the project. A *motion* was made by Vice Mayor Kite, *seconded* by Councilman Reisinger,

POLICE, SAFETY & JUDICIAL

(Chair Kite, Councilman Lowe, and Councilman Reisinger)

Police Assistance Pact was handed out by Police Chief Paul Davis to the council at the last meeting from the Town of Bridgewater. Elkton police department would like to help with assistance. Follow up. Bridgewater stated an agreement with Elkton police department.

TAXATION & FINANCE

(Chair Pierce, Vice Mayor Kite, and Councilman Fox)

Budget meeting March 26, 2024, 6:00 pm

PARKS & RECREATION

(Chair Reisinger, Councilman Lowe and Pierce)

Councilwoman Cave stated meeting will take place to discuss the funds for the little league baseball field and tennis court Kirk Comer on April 15, 2024.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chair Cave, Councilmen Lowe and Pierce)

Councilman; Pierce Stated New Business will be coming soon at 502 First Street.

COMMUNITY SERVICE

(Chair Kite, Councilwoman Cave and Councilman Pierce)

Town Manager Charlie Jenkins stated Former Shenandoah Burger King at the Exxon 601 Fourth Street is up for lease.

PERSONNEL

(Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)

TREASURER'S REPORT

A *motion* was made by Councilman Fox, *seconded* by Councilman Reisinger, to approve the **March 12, 2024** Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,550,404.93**, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Lowe
Councilman Pierce
Councilman Reisinger

NAY: None

ABSTAIN: Mayor Clinton O. Lucas, Jr.

ABSENT:

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#6- There will be an Easter egg hunt at the Shenandoah Moose Lounge. Saturday. March 30th. From 2:00 to 4:00. Fun games and refreshments. Photos with the Easter Bunny by Moment photography. Pictures start at \$15 and up. Cash payments only.

#7- Meet the Author Warren Pence author of my river stories April 13, 2024, 2:00pm-3:00pm Town of Shenandoah Museum 507 First Street Shenandoah, VA 22849.

#8- Free Community service program sponsored by the Shenandoah River Chapter DAR Saturday, April 20, 2024, at 10:30am Shenandoah Museum and Visitor Center 507 First Street in Shenandoah, VA

WATER AND SEWER

(Chair Kite, Councilwoman Cave, and Councilman Lowe

Town Manager Charlie Jenkins stated Williams Avenue had some utility issues. Spent six hours digging, went down about six feet looking for water lines. We assume that the water lines were moved. Town Council Charlie Jenkins stated between Denver and Central Avenue we replaced two hundred feet of low water pressure we spent three days replacing the three-quarter inch line.

None during this period

UNFINISHED BUSINESS

None during this period

NEW BUSINESS

None during this period.

TOWN MANAGER'S REPORT

Town Manager Charlie Jenkins addressed safety issues at the Towns Museum drop off edge constructing a railing with twelve post four feet tall. Each would have four peg holes jumping chained installed through the peg holes the cost estimated around \$3144.00 tabled at this time.

Town Manager Charlie Jenkins stated the new ditch witch tank had to be sent back because of a leak. The old tank was put back on.

MAYOR'S REPORT

Town of Shenandoah is having a flag replacement. The mayor and the town council would like to replace the flags along route 340 Among other places in town. The approximate cost for each flag is \$34.00. If you are interested in sponsoring a flag, please contact the town office at (540)-652-8164.

FOR THE GOOD OF THE TOWN

None during this period.

ADJOURN

There being no further discussion, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman, Fox to adjourn the meeting at 8:53 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilwoman Cave
Councilman Fox
Councilman Pierce
Councilman Reisinger

NAY: None