

**MINUTES  
TOWN COUNCIL  
TOWN OF SHENANDOAH  
JANUARY 23, 2024**

**CALL TO ORDER:** The Shenandoah Town Council held its regular meeting on Tuesday, January 23, 2024, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr. presiding.

The meeting began with the Pledge of Allegiance.

**ATTENDANCE**

**Council Members present were:** Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Council members Denise Cave; Lynn Fox; Richard Pierce; and Christopher Reisinger.

**Council Members absent were:** I. Michael Lowe

**Other Town Officials present were:** Charles Jenkins, Town Manager; Paul Davis, Police Chief; and Tonya Southers, Town Clerk.

**Citizens present were:** Patricia & William Long; Jodie Hendricks

**Media Representatives:** None.

**AWARD PRESENTATION**

None during this period.

**RECEIVING OF VISITORS**

Patricia Long gave a presentation on an event she is trying to have in the Town of Shenandoah on May 18<sup>th</sup>, 2024. She stated there is a group of people who want to use the sidewalks along 340 in Town to sing and march and praise Jesus. She stated they have already spoken, and received approval, from Stanley and Luray to have this event. Patricia Long said their plans were to start in Stanley around 9:00 a.m. and end in Shenandoah by 5:00 p.m. She added Doug Gochenour will be leading the prayers in each town and she has someone from each town coordinating with the local churches to spread the word. She stated Jodi Hedricks is coordinating with Luray, Lisa Meadows is coordinating in Stanley and Duane Painter is helping coordinate in Shenandoah. Patricia Long also added they are working with each Town Police Chief to ensure their event is safe and to receive any guidance the Chief can give them to ensure the best possible event.

Jodi Hedricks stated he is Pastor at Rocky Branch Baptist and he has participated in this same march in Rocky Ford, Colorado. He stated there, they marched down Main Street and the Police closed the roads. He added he knew closing a main road within the county would be a hassle, so

this is why they are only requesting to use the sidewalks along 340 in the Town of Shenandoah. Jodi Hedricks added this is a non-denominational, non-political event where they only wish to give a positive witness about Jesus and unite the people in the county.

Patricia Long added the march would not last any longer than an hour with a total time of two hours for the event.

Police Chief Paul Davis stated since they had no idea on the number of participants, the Council may want to approve from Pioneer Bank to Shenandoah Elementary for their march route.

Mayor Lucas added we may be able to get approval from Pastor Kite at the Pentecostal Church for the group to park.

A ***motion*** was made by Councilman Pierce, ***seconded*** by Councilman Fox, to approve the event request for the March for Jesus on May 18, 2024 starting around 3:00 p.m. in Shenandoah and to take place along the sidewalks on 340 from Shenandoah Elementary School to Pioneer Bank and to end at 5:00 p.m.

Members Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox  
Councilman Pierce  
Councilman Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

### **January 9 , 2024 REGULAR MEETING MINUTES**

A ***motion*** was made by Councilman Fox, ***seconded*** by Councilwoman Cave, to approve the ***Regular Meeting Minutes*** held on January 9, 2024, as presented.

Members Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox  
Councilman Pierce  
Councilman Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

### **APPROVAL OF BILLS**

A ***motion*** was made by Vice Mayor Kite, ***seconded*** by Councilman Reisinger, to approve the bills, dated **January 23, 2024**, in the **Combined Accounts Disbursements Warrants #41771 - # 41798** in the amount of **\$150,902.39**.

Members Roll Call Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox  
Councilman Pierce  
Councilman Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

### **TREASURER'S REPORT**

A ***motion*** was made by Councilman Fox, ***seconded*** by Vice Mayor Kite, to approve the **January 23, 2024** Treasurer's Report, submitted by Treasurer Christl Huddle, in the amount of **\$2,666,863.91**, as presented.

Members Roll Call Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox  
Councilman Pierce  
Councilman Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

### **CORRESPONDENCE**

**#1** – Received a memo from Town Manager Charles Jenkins regarding only having received one bid for the eight HVAC units service contract. He stated Landes, who we have currently been using, does not do service contracts. He added they only come out every so often and do the maintenance.

Regular Meeting Town Council Minutes  
January 23, 2024

Councilman Pierce stated he has his maintenance contract for his home HVAC through Mountain Valley and he is very pleased with their service.

Mayor Lucas inquired if the Town Museum and Welcome Center HVAC units came with a maintenance contract.

Town Manager Charles Jenkins stated they did not, they only came with a warranty. He added he called Landes and put them on hold until a decision is made.

Councilman Fox inquired what Landes had been charging us.

Town Manager Jenkins stated he was unsure but could find out. He added the bid Mountain Valley emailed was for a total of \$735.00 for all eight of the Town's HVAC units.

A ***motion*** was made by Councilman Fox, ***seconded*** by Councilman Pierce, to go with Mountain Valley for the service contract for all eight of the Town's HVAC units at a price of \$735.00.

Members Roll Call Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox  
Councilman Pierce  
Councilman Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

**#2** – Received a memo from Councilman Pierce with Personnel Committee's recommendation to hire Angela Schrimsher as Town Clerk, at a salary of \$31,200.00 per year, with a six-month probationary period. He added her start date will be determined after she gives her two-week's notice at her current job, if approved by Council.

A ***motion*** was made by Councilman Pierce, ***seconded*** by Councilman Reisinger, to concur with the Personnel Committee's recommendation to hire Angela Schrimsher as Town Clerk, at a salary of \$31,200.00 per year, with a six-month probationary period, to start after she gives her current boss her two-week's notice.

Members Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox  
Councilman Pierce

**NAY:** None

Councilman Reisinger

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

**#3** – Received a proposal from Trumbo for a soft start controller for the well pump in the amount of \$13,110.00. The proposal stated they will install a new 30HP SQD Altistart 48 enclosed Soft Start Controller to replace the existing Revere Pump Controller. They will install the pump in the same location, modifying the existing conduit and wiring as necessary to facilitate the installation, reusing as much of the conduit and wiring as possible. The new controller will have an on/off switch and run/stop pilot lights. Trumbo is also including installation of a new exterior 200Amp service disconnect as the existing installation does not have a service disconnect installed. They will rework the existing conduits from the new service disconnect to feed the existing pump controller disconnect which will now feed the new soft start controller. Trumbo will also utilize a second existing disconnect to feed the existing transformer. They will install a new SPD to protect the service from transient electrical voltages.

Town Manager Charles Jenkins added this work has been done on the other wells. He added when the current pump starts, the pipes and part of the building shakes.

A ***motion*** was made by Councilman Fox, ***seconded*** by Vice Mayor Kite, to purchase the soft start controller for the well pump in the amount of \$13,110.00.

Members Roll Call Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox  
Councilman Pierce  
Councilman Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

**#4** – Received a memo from the Secretary at the Shenandoah Volunteer Fire Department regarding acceptance of their newly elected Officers for 2024. The Officers elected term will begin January 7, 2024 and end on January 5, 2025. Their Officers for 2024 are:

<b>PRESIDENT:</b>	<b>Gary Taylor</b>
<b>VICE PRESIDENT:</b>	<b>Scott Dearing</b>
<b>SECRETARY:</b>	<b>Heather Greene</b>
<b>TREASURER:</b>	<b>David Huffman</b>
<b>CHAPLAIN:</b>	<b>Roy Smith, Jr.</b>

<b>CHIEF:</b>	<b>Dustin Lucas</b>
<b>ASSISTANT CHIEF:</b>	<b>James Williams</b>
<b>CAPTAIN:</b>	<b>Dylan Hensley</b>
<b>FIRST LIEUTENANT:</b>	<b>Zack Wells</b>
<b>SECOND LIEUTENANT:</b>	<b>Logan Stewart</b>
<b>THIRD LIEUTENANT:</b>	<b>Andrew Miller</b>
<b>CHIEF TRUCK DRIVER:</b>	<b>Andrew Miller</b>
<b>EMS OFFICER:</b>	<b>Dustin Lucas</b>
<b>CHIEF FIRE WARDEN:</b>	<b>Billy Foltz</b>
<b>WARDENS:</b>	<b>Bobby Comer, Sr.</b>
	<b>Bobby Comer, Jr.</b>
	<b>Joe Stover</b>

A ***motion*** was made by Councilwoman Cave, ***seconded*** by Vice Mayor Kite, to concur with the election results for the Shenandoah Volunteer Fire Department.

Members Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox  
Councilman Pierce  
Councilman Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

**#5** – Received a memo from **Page Free Clinic** in regard to the Town's \$100 donation. They thanked the Town of Shenandoah for its support of the Page Free Clinic. The mission of their organization is to provide quality medical services to those who do not have access to affordable health care. With the help of the Town's donation, they were able to provide over 500 free medical visits in 2023. The Page Free Clinic cannot do what it does without the generous support of a caring community. To learn more about this organization, please visit [www.pagefreeclinic.org](http://www.pagefreeclinic.org).

**#6** – Received a memo from **Shenandoah United Methodist Church** inviting council members and their Spouse/Guest to the Seventh Appreciation Dinner for our First Responders on Saturday, February 17, 2024 at 6:00 p.m. The event is co-sponsored by Christ United Methodist Church and the Town of Shenandoah. The dinner will be held in the Christ United Methodist Church Fellowship Hall, located at 211 Central Avenue, Shenandoah, VA. RSVP is requested by Thursday, February 8, 2024.

**#7** – Received a proposal from Trumbo regarding updating breakers, wiring and starter for the Wastewater Treatment Plant in the amount of \$3,870.00. They will install three new 50A 3P

circuit breakers to feed the three existing WWTP pumps as reviewed on site. They will replace the existing 40A circuit breakers with 50A circuit breakers. The existing #10 THHN wiring will be upgraded to #8 THHN between the breakers and the existing motor starters. Trumbo will also replace the #10 THHN wiring from the bottom side of the starters to the junction box below. The wiring from the junction box to the pumps is large enough to supply the newly proposed 10HP pumps. They will also replace the existing motor starter for Pump 2 as it is not large enough to feed the newly proposed 10HP pump. The starters for Pumps 1 and 3 are large enough to feed new 10HP pumps and will not require upgrades other than the wiring and circuit breakers. Motor overloads will be provided to keep in stock for when the pumps are upgraded, they will not be installed at this time.

Town Manager Charles Jenkins stated the previously approved lift pump for the WWTP is in need of more power and this is what this proposal is for.

A ***motion*** was made by Vice Mayor Kite, ***seconded*** by Councilman Fox, to approve the work from Trumbo to update the breakers, wiring and starter for the Wastewater Treatment Plant in the amount of \$3,780.00.

Members Roll Call Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox  
Councilman Pierce  
Councilman Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

**#8** – Received a memo from Town Manager Charles Jenkins regarding the Town Charter and Code changes. He stated he met with the Town Attorney and we have missed getting on the General Assembly docket for 2024.

Town Manager Charles Jenkins noted the Town Attorney, Mr. Rose, will submit the charter changes this fall for the 2025 Assembly. He added for the Code changes, Town Attorney, Mr. Rose, was hoping for a detailed account of each change the Council wished to make. Town Manager Jenkins also noted he gave Town Attorney, Mr. Rose, the section by section notes taken at each meeting. He stated we have three options moving forward:

- Have staff spend time going through each section and wording the change as best we can. Then have legal review it. Currently all full-time staff have very little extra time. We could bring in part-time staff to aid in this.
- Send the Code changes off to Municode (civicsplus) as they do offer this service. I contacted them last week but as of yet I don't have an answer back on the cost for this.

- Mr. Rose to review each change as he gets time. This would be very costly due to his hourly rate.

Councilman Pierce stated it seems like sending it to Municode is the best option.

Vice Mayor Kite said when we did the changes last time, we sent them to Municode.

Councilwoman Cave asked if the lawyer would cost us more than \$15,000.00?

Town Manager Charles Jenkins stated yes. He added it would more than likely take the Town Attorney a year to go over everything and make the necessary changes.

Police Chief Paul Davis stated with the codes his department has to deal with, Municode has lawyers on staff and they update them how we want.

Vice Mayor Kite inquired about whether or not Municode automatically goes through our Town Code every 2-3 years and updates it.

Police Chief Paul Davis stated they update items dealing with new laws from the General Assembly.

Mayor Lucas stated Municode has a high end cost of \$15,000.00. He stated if they could give us a price, instead of just a range, we would probably be able to better determine which way we would like to go. He also stated to pay the Town Attorney at his hourly rate for this work, it would definitely cost way more than \$15,000.00.

Councilman Fox stated a lot of the changes we need to make are bringing a lot of the Town Codes up to meet State Codes.

Town Manager Charles Jenkins stated Town Attorney Daniel Rose expected a letter for a few changes, not an entire notebook.

Councilwoman Cave stated a part-time person may not know how things should be worded.

Town Manager Charles Jenkins stated he is unsure if we would have to get very detailed with Municode. He stated he will check with them and get a better estimate. He added Town Attorney Rose can update the charter and get it sent to the General Assembly.

**#9** – Received a memo from Town Manager Charles Jenkins in regards to a section of 4” cast iron water line extending to the North of Town along Route 340 from Marcus Street was repaired again on 1/21/2024. He stated the pipe had cracked again and a chunk the size of a soda can came out. He added this pipe section needs to be replaced. Town Manager Charles Jenkins stated he is proposing the Town replace 200 linear feet of pipe (from Marcus Street to Alger’s driveway). He added there is some complexity with this replacement, beings as it could cause a rupture on the elbow or line coming under Route 340 due to the unknown condition of the pipe.



He also stated if the valve works, the water can be shut off at the hydrant at the end of Marcus Street, but could cause water loss for those along Route 340 North until the repair is done. Town Manager Charles Jenkins stated the Town Crew could do this replacement and the cost would only be for the pipe replacement and connections/clamps. He added if the line running below Route 340 is bad, then we would need to bore a 6" hole under the road and install a sleeve and new line. Town Manager Charles Jenkins stated the cost of the plastic pipe would be around \$5,000.00 and the steel pipe would run anywhere from \$10,000.00 to \$12,000.00. He added plastic should be just fine.

Councilman Fox inquired where along Route 340 the line runs.

Town Manager Charles Jenkins stated it follows along Marcus Street down Route 340 to the old motorcycle shop. He added the Town Crew would need a good, clean pipe to connect the replacement to and if we have to bore under the road, this would be an additional cost of \$10,000.00.

Councilman Fox inquired if the water did need to be shut off, is there any way to get water to the residents?

Councilwoman Cave inquired how long the residents would be out of water.

Town Manager Charles Jenkins stated it depends on how long it will take; anywhere from one to two days.

Councilwoman Cave inquired if we could give advance notice to the residents.

Councilman Fox inquired if we could hire this work out.

Town Manager Charles Jenkins stated we could hire the work out, but it would be more costly.

Councilman Fox stated he was just thinking about leaving our Crew open to other things.

Town Manager Charles Jenkins stated this pipe needs replaced, not repaired again.

**#10** – Received a chart from Town Manager Charles Jenkins regarding totals for the water haulers. He stated we turned off the water hauling station due to our well levels dropping. He stated the Town Office receives weekly calls inquiring when the station will be turned back on.

Mayor Lucas stated we have lost income from the water hauling station, however, we cannot risk our well levels dropping and causing a shortage of water to the residents.

Councilman Fox inquired if anyone has done a cost analysis of what the Town was making versus the cost of the upkeep of the motors and such?

Town Manager Charles Jenkins stated when they cut the well on, if the level drops, we would have to immediately shut it back off. He added the new well is in Racey's hands.

**#11** – Received an estimate from Vacutek Rental & Sales for a replacement swivel reel and water tank.

Town Manager Charles Jenkins stated this is for the Sewer Jet Machine the Town Crew uses to clear sewer lines. He added the trailer it is on has two water tanks and one of the tanks has a hole. The estimate states the new tank would be \$2139.85. Town Manager Charles Jenkins added the hose for the Sewer Jet Machine is on a swivel and the swivel is failing. The estimate has the cost of the replacement swivel at \$459.53. Town Manager Charles Jenkins stated the cost to replace both would be \$2703.35.

A ***motion*** was made by Councilman Fox, ***seconded*** by Vice Mayor Kite, to purchase both the water tank and swivel for the Sewer Jet Machine from Vacutek Rental & Sales in the amount of \$2703.35.

Members Roll Call Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox  
Councilman Pierce  
Councilman Reisinger

**NAY:** None

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

**#12** – Received a quote from iMotion Industries for a Nord Gear motor.

Town Manager Charles Jenkins stated this was a backup motor needed for the well. He added we need a backup on hand just in case anything were to happen to the current one. He also added the lead time to get the motor would be three working weeks which could be a very long time if something were to happen to the current one.

A ***motion*** was made by Councilman Fox, ***seconded*** by Councilwoman Cave, to purchase the backup Nord Gear motor for the well from iMotion Industries in the amount of \$889.22 plus freight charges of \$36.11 for a total amount of \$925.33.

Members Roll Call Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave  
Councilman Fox

**NAY:** None

Councilman Reisinger

**ABSTAIN:** Mayor Clinton O. Lucas, Jr. and Councilman Pierce

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

**WATER AND SEWER**

(Chair Kite, Councilwoman Cave, and Councilman Lowe)

Vice Mayor Kite stated he received a letter from Chris Comer.

Town Manager Jenkins stated the Town repaired a sewer blockage at his address (802 Eighth Street). He added the snake was stuck in the cleanout on Christmas Eve, but was removed several days later and the line was cleared. Town Manager Charles Jenkins added Denny Price came out and said the sewer line issue was not on the resident's side. He stated Chris Comer is requesting a refund for the digging expense he incurred. Town Manager Charles Jenkins noted the Town normally has a cleanout on our side, however, this one has trees near it. He added the Town Crew had it free flowing when they cleared it.

Vice Mayor Kite inquired about the current situation.

Town Manager Charles Jenkins stated it is still free flowing.

Mayor Lucas stated there would not be any way to prove whose fault it was. He inquired if Council would like to offer to pay half of the digging expense.

Police Chief Davis stated he would not offer anything. He stated the Council should send a letter stating since no fault can be determined, the Town would be willing to pay for half the expense.

Councilwoman Cave stated she would like to hear what Denny Price has to say.

Councilman Fox stated he knows the Town Crew has been in the cold and wet fixing water lines. He stated he thinks the Town should give each of them a bonus to show our appreciation.

Town Manager Charles Jenkins stated they had a jet heater on site so they could get out on occasion and warm themselves up. He also stated if the Town does this for the Town Crew, then we would almost be obligated to give the Town Hall employees a bonus for what they went through with the trash a while back.

Town Manager Charles Jenkins informed Council the cost of the clothing ordered for the Town Crew was for Hi-Vis clothing, not just thicker gear. He added there was a new regulation stating Town workers had to have ANSI3 clothing for safety reasons.

**STREETS & PUBLIC PROPERTY**

(Chair Fox, Vice Mayor Kite, and Councilman Lowe)

Councilman Pierce stated he attended the presentation on the Lutheran Church Saturday at the Town Museum and Welcome Center. He stated while walking in, he noticed someone trip/stumble on the steps along First Street. Councilman Pierce added we should look into getting a handrail installed on these steps.

Town Manager Charles Jenkins noted we could call Shenandoah Machine Shop for an estimate for a set of handrails.

Councilwoman Cave inquired if there was any update on the Junior Avenue debris issue.

Town Manager Charles Jenkins stated he tracked down the owner of the property who resides in Culpeper. He added he messaged him regarding this issues and the owner is coming in Thursday to go over what needs to be done to correct these issues.

**POLICE, SAFETY & JUDICIAL**

(Chair Kite, Councilman Lowe, and Councilman Reisinger)

Nothing during this period.

**TAXATION & FINANCE**

(Chair Pierce, Vice Mayor Kite, and Councilman Fox)

Nothing during this period.

**PARKS & RECREATION**

(Chair Reisinger, Councilman Lowe and Pierce)

Councilwoman Cave stated the Page County High School uses the tennis courts a lot for their practices. She stated we should possibly speak with the coach and see what they feel are issues needing to be done to spruce them up.

Chair Reisinger stated he talked about lights and getting them fixed. He added they do use the courts for pickleball and he checked into the cost of building a pickleball court and found they cost around \$100,000.00. Chair Reisinger stated they do have a private donor who would be willing to donate a large portion of the cost.

**INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT**

(Chair Cave, Councilmen Lowe and Pierce)

Chair Cave stated she is planning on attending the Tourism Summit on Thursday from 6:00 p.m. to 8:00 p.m. at Stanley Volunteer Fire Department.

Town Manager Charles Jenkins stated he spoke with Nina Long about areas they would like to see developed. He added there was not any space left in Town to develop.

Chair Cave mentioned about Family Dollar/Dollar Tree backing out and what may happen in this spot. She stated former Town Manager Juanita Roudabush stated something about a Sharp Shopper possibly being interested. She added they were privately owned and would definitely draw people in. Chair Cave added this was not anything definitive.

### **COMMUNITY SERVICE**

(Chair Kite, Councilwoman Cave and Councilman Pierce)

Councilwoman Cave said Councilman Fox had mentioned something about the Shenandoah Fire Department at our last Council Meeting for a Community Enhancement Award for their new addition. She added we should get them a plaque for this.

Mayor Lucas stated the First Responder's Dinner would be the perfect time to award this.

### **PERSONNEL**

(Chair Pierce, Councilwoman Cave, Councilmen Lowe and Reisinger)

Nothing during this period.

### **UNFINISHED BUSINESS**

Nothing during this period.

### **NEW BUSINESS**

None during this period.

### **TOWN MANAGER'S REPORT**

Town Manager Charles Jenkins stated he was able to have the CPA give us a date when our Audit will be finished. He stated February 15<sup>th</sup> is the date they gave us. He also added Town Attorney Daniel Rose informed him unless we are willing to cut ties, pay them what we owe them for the work thus far and look for someone else, there is nothing else we can do except wait.

Police Chief Paul Davis stated he has a CPA the Academy uses and they do well with Audits.

Town Manager Charles Jenkins stated he spoke to a neighboring Town Manager and they stated their Town went from paying \$5,000.00 per year to \$15,000.00 per year for the auditors they use.

Town Manager Charles Jenkins informed Council the damage done by the lightning strike at the Trenton Well will be covered fully through the insurance. He added the only money the Town will have to pay is our deductible.

Town Manager Charles Jenkins stated he has spoken to other towns about whether the town pays for not only the employee's insurance, but family as well. He added a few of the towns he spoke with will pay for family insurance, but only 75% to 80% of the cost. Town Manager Charles Jenkins added these towns were devoted to retaining employees. He added it is getting harder and harder to keep Police Officers and/or hire new ones and we are lucky to have the staff we have.

Town Manager Charles Jenkins informed Council Page One is currently looking to hire a new Director.

Town Manager Charles Jenkins stated Virginia Rural Water Association is coming to Town Thursday to help find water leaks around the Town. He stated they do sell technology for finding water leaks.

Mayor Lucas stated this was definitely a problem needing to be addressed.

Town Manager Charles Jenkins stated since the Town is a member of VRWA, they are helping us.

Town Manager Charles Jenkins informed Council last Thursday there was another company who came with acoustic equipment to detect leaks. He added this equipment cost is around \$30,000.00.

Town Manager Charles Jenkins stated there is another company who will survey the water lines throughout the Town and find leaks. There are miles of pipe to search and their cost would be around \$14,000.00.

### **MAYOR'S REPORT**

Nothing during this period.

### **FOR THE GOOD OF THE TOWN**

None during this period.

### **ADJOURN**

There being no further discussion, a ***motion*** was made by Vice Mayor Kite, ***seconded*** by Councilwoman Cave, to adjourn the meeting at 8:38 p.m.

Members Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilwoman Cave

**NAY:** None

Councilman Fox  
Councilman Pierce  
Councilman Reisinger

**ABSTAIN:** Mayor Clinton O. Lucas, Jr.

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

APPROVED:

ATTESTED:

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Clinton O. Lucas, Jr., Mayor

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Tonya Southers, Town Clerk