

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
REGULAR MEETING
September 25, 2018**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, September 25, 2018, at 7:38 pm, with Mayor Clinton O. Lucas, Jr., presiding.

The Pledge of Allegiance was held at the opening of the previous Public Hearing.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Councilmen Lynn Fox; David Hinkle; Charles Jenkins; I. Michael Lowe; and Richard Pierce.

Council Members absent were: There were no Council Members absent during this meeting.

Other Town Officials present were: Juanita F. Roudabush, Town Manager/MMC; Sarah Dean, Town Clerk; and K. Brandon Morris, Lieutenant.

Citizens present were: Russell Comer, Jr., Mike Uram, Storm Hammer, Deborah Comer, Trudy Comer, Ronald Comer, Jeff Vaughan, and Woody Brown.

Media Representatives: There were no Media Representatives present during this meeting.

RECEIVING OF VISITORS

Page County Emergency Services Coordinator, Woody Brown, provided Mayor Lucas and Council with information on the Page County Fire and EMS Department. Mr. Brown provided Mayor Lucas and each member of Council with a packet of information pertaining to this subject, including the number of calls responded to by volunteers and paid staff in Shenandoah.

Councilman Jenkins inquired about the current billing process for Page County Emergency Services.

Woody Brown explained the County uses soft billing and typically does not receive the full amount owed, nor do they receive the amount immediately.

Councilman Jenkins inquired about the reasoning behind the planned removal of paid staff from the Shenandoah Rescue Squad on October 17, 2018, although the franchise agreement was signed.

Woody Brown explained the Shenandoah Rescue Squad will remain fully staffed until October 17, 2018, and it will be up to the Board of Supervisors to decide the staffing situation following that date. Mr. Brown stated the members of the Shenandoah Rescue Squad have been great to work with and he believes they will be able to come to an agreement to coexist with paid staff members prior to their removal on October 17.

Mayor Lucas inquired about the reasoning behind the offer of a \$52,000 donation to each of the Rescue Agencies.

Woody Brown explained \$52,000 is the amount each Fire Department receives from the County every year in donations, and the County is offering to make the same donation to each of the Rescue Agencies.

Councilman Pierce inquired about a Request for Proposal created to construct one large County building to act as a central location for Emergency Services.

Mr. Brown stated a Request for Proposal has been advertised, however, the location of this proposed building has not been decided at this time. He noted this centralized building was proposed to serve all of Page County, in the event the Volunteer Rescue Squads refused to sign the franchise agreement and would not agree to work alongside the paid staff members. He noted this had to be done as the County is required to provide EMS to each Town and cannot do so without a building to house their equipment.

Councilman Pierce inquired about potentially constructing one new building in each of the three Towns to continue to provide adequate service to each Town.

Woody Brown stated he agrees each Town does need their own Rescue Departments, however, constructing one building in each Town is too costly. He noted the County is hoping to come to agreement with each Town's Rescue volunteers to utilize the current buildings.

Mayor Lucas reiterated how critical it is for each Town to have their own Emergency Services to ensure the safety of each Town's residents.

Woody Brown stated the State of Virginia requires all Emergency Services to have a franchise agreement between the agency and the County, and any agency that does not form an agreement will be shut down by the State immediately. He noted at this time, his team is working hard to provide coverage to ensure all residents in Page County are safe while also working to form an agreement with each agency. Mr. Brown reassured Council the current amount of coverage the Town of Shenandoah is receiving is the best there has been in years and no residents will be negatively impacted during this transition.

Vice Mayor Kite inquired about the number of volunteers the Shenandoah Rescue Squad has.

Deborah Comer stated the Shenandoah Rescue Squad currently has five (5) active volunteers, however, not all volunteers are always available. She noted there are two (2) members who run calls consistently.

Woody Brown commended all members of the departments who are still taking their time to volunteer and help the agencies excel and function daily. He noted most localities have relied upon paid staff only for several years.

Mayor Lucas noted there are no motions required by the Town Council at this time. He spoke on behalf of the Council and stated they support any decisions made to allow the best service to be provided to the Town residents.

Jeff Vaughan spoke on behalf of the Page County Board of Supervisors and stated Woody Brown has been very thorough in his explanation and presentations to the Board of Supervisors. He noted he hopes the volunteers can come to an agreement with the County to make a smooth transition and provide adequate coverage to each Town.

Woody stated the County is also hoping the volunteers and paid staff can coexist in each agency. He noted the County is looking into better incentives to obtain and keep volunteers in each department, and if any community members have suggestions, they can contact him.

September 11, 2018 REGULAR MEETING MINUTES

A *motion* was made by Councilman Pierce, *seconded* by Councilman Fox, to approve the *Regular Meeting Minutes* held on September 11, 2018, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

There being no questions, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Lowe, to approve the bills, dated **September 25, 2018**, in the **Combined Accounts Disbursement Warrant #36876 - #36908** in the amount of **\$70,529.66**.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

TREASURER'S REPORT

Mayor Lucas read the Treasurer's report, submitted by Treasurer Cindy Breeden, for September 25, 2018.

There being no questions, a *motion* was made by Councilman Jenkins, *seconded* by Councilman Fox, to approve the September 25, 2018 Treasurer's report in the amount of \$1,357,309.31, as read.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

CORRESPONDENCE

Item # 1 – Mayor Lucas and Council were provided with an Executive Summary of the Resource Conservation and Recovery Act Facility Investigation Environmental Report at the former Genie facility.

Town Manager Roudabush explained this was a positive environmental report, however, testing remediation work will continue for years. She noted the full report is available at Town Hall.

Item # 2 – The August 2018 Town Vehicle Gas Logs were provided for review.

Item # 3 – Page One of Page County provided a copy of their August 2018 Newsletter. The Newsletter noted food and monetary donations are needed being to help restock Page One’s food pantry. It also stated Page One is also in need of volunteers for several vacant positions in their almost entirely volunteer-run facilities.

Item # 4 – The Luray Downtown Initiative invited Council to their Construction and Cocktails event being held on September 27, 2018 from 5 pm to 8 pm at 12 Vogt Place, in Luray. This event is to celebrate History on Main Street, so it is asked you dress in your best 1930’s attire. Tickets for this event are \$50 each and include one complimentary cocktail.

Item # 5 – The Luray-Page County Chamber of Commerce & Visitor Center provided information on the Blue Ridge Mountain Mudurance, a 5k Mud Race, being held on September 29, 2018 at the Ralph H. Dean Recreation Park in Luray. For more information or to register, visit www.raceluraypage.com or call 540-743-3915.

Item # 6 – Mayor Lucas and Council received an invitation to an all-medium art exhibition, titled COLOR, presented by the Page Valley Arts Council. This exhibition will be held at the Warehouse Art Gallery, at 15 Campbell Street in Luray, from September 29th to October 31st, 2018, with an opening reception on Saturday, September 29, 2018 from 2 pm to 4 pm.

COMMITTEE REPORTS

WATER & SEWER

(Chairman Kite and Councilmen Jenkins and Lowe)

A *motion* was made by Vice Mayor Kite, *seconded* by Councilman Jenkins, to approve a water and sewer connection for Mark Caudill for his vacant lot on Second Street.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

Town Manager Roudabush informed Council the purchase of a new D.O. meter is required for the Town Sewer Plant. She noted the cost of this meter would be \$730.00, following the trade-in of the meter the Town currently has.

There being no questions, a *motion* was made by Councilman Jenkins, *seconded* by Councilman Lowe, to authorize the purchase of a D.O. meter at a cost of \$730.00.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

Town Manager Roudabush requested authorization to purchase a timer, controls, and a full set of blueprints for the blower motor recently installed at the Town Sewer Plant.

There being no questions, a *motion* was made by Councilman Jenkins, *seconded* by Councilman Pierce, to authorize the purchase of a timer, controls, and a full set of blueprints, for the blower motor recently installed at the Town Sewer Plant, at a cost of \$1,791.00.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

STREETS & PUBLIC PROPERTY

(Chairman Kite, Councilmen Fox, Hinkle, and Lowe)

Town Manager Roudabush stated following the previous Public Hearing, Mayor Lucas and Council should appoint a Committee to make a recommendation to Council regarding Gregory and Carol Shomo's request for the closing and vacating of 5 alleys/portions of alleys and a portion of an undeveloped street.

Following a brief discussion, a *motion* was made by Councilman Jenkins, *seconded* by Councilman Fox, to appoint Chapman Womack, Teresa Kite, and Jennifer Bowling as the Citizen Committee to provide Mayor Lucas and Council with a recommendation regarding Mr. and Mrs. Shomo's request.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

Town Manager Roudabush explained the potential need to purchase a dump truck and a utility truck, to replace the trucks the Public Works employees have now.

Following a brief discussion, a ***motion*** was made by Councilman Jenkins, ***seconded*** by Councilman Lowe, to authorize Town Manager Roudabush to advertise bids for a dump truck and a utility truck for the Public Works Department.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

POLICE, SAFETY, & JUDICIAL

(Chairman Kite and Councilmen Hinkle and Jenkins)

There was nothing to report during this period.

TAXATION & FINANCE

(Chairman Pierce and Councilmen Fox and Kite)

There was nothing to report during this period.

PARKS & RECREATION

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins reported the Public Works Department may need to rent equipment to repair portions of Big Gem Park which were washed out during excessive rains.

Town Manager Roudabush noted she is looking into the cost for renting this equipment and will let Council know when a decision has been made.

Chairman Jenkins noted the Town still needs to purchase a new fountain to install in the Big Gem Pond.

Vice Mayor Kite suggested Town Manager Roudabush contact the Town of Bridgewater to inquire about the type of fountain they installed in their pond.

Town Manager Roudabush stated she will be in contact with the Town of Bridgewater, and she has also requested information from Rockingham County on the fountain they installed.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins reported Craig Lancto, the Fifth District Member of the Page County Economic Development Authority, has resigned from his position. He noted any citizen interested in serving on the EDA should contact the Fifth District Board of Supervisor Member, Jeff Vaughan, to inform him of their interest. Mr. Jenkins also explained this unfulfilled term expires on January 31, 2021 and following this date the member could be reappointed to another 4-year term, if desired.

COMMUNITY SERVICE

(Chairman Kite and Councilmen Jenkins and Pierce)

There was nothing to report during this period.

PERSONNEL

(Chairman Pierce and Councilmen Hinkle and Jenkins)

There was nothing to report during this period.

POLICE REPORT

There was nothing to report during this period.

UNFINISHED BUSINESS

There was nothing to report during this period.

NEW BUSINESS

There was nothing to report during this period.

TOWN MANAGER'S REPORT

There was nothing to report during this period.

MAYOR'S REPORT

There was nothing to report during this period.

FOR THE GOOD OF THE TOWN

There was nothing to report during this period.

ADJOURN

There being no further discussion, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Fox, to adjourn the meeting at 9:24 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Sarah Dean, Clerk