

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
REGULAR MEETING
August 14, 2018**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, August 14, 2018, at 7:00 p.m., with Vice Mayor William Kite., presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE

Council Members present were: Vice Mayor William Kite; Councilmen Lynn Fox; David Hinkle; Charles Jenkins; I. Michael Lowe; and Richard Pierce.

Council Members absent were: Mayor Clinton O. Lucas, Jr.

Other Town Officials present were: Juanita F. Roudabush, Town Manager/MMC; Sarah Dean, Town Clerk, and Lieutenant K. Brandon Morris.

Citizens present were: Mike Uram.

Media Representatives: There were no Media Representatives present during this meeting.

RECEIVING OF VISITORS

There were no visitors present during this meeting.

July 24, 2018 REGULAR MEETING MINUTES

A *motion* was made by Councilman Jenkins, *seconded* by Councilman Lowe, to approve the *Regular Meeting Minutes* held on July 24, 2018, as presented.

Members Vote was as follows:

YEA: Councilman Fox	NAY: None
Councilman Hinkle	
Councilman Jenkins	
Councilman Lowe	
Councilman Pierce	

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Lucas

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

There being no questions, a *motion* was made by Councilman Jenkins, *seconded* by Councilman Pierce, to approve the bills, dated **August 14, 2018**, in the **Combined Accounts Disbursement Warrant #36736 - #36793** in the amount of **\$208,054.64**.

Members Roll Call Vote was as follows:

YEA: Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Vice Mayor Kite
ABSENT: Mayor Lucas
VOTE: Unanimous in favor of motion

TREASURER'S REPORT

Vice Mayor Kite read the Treasurer's report, submitted by Treasurer Cindy Breeden, for August 14, 2018.

A *motion* was made by Councilman Pierce, *seconded* by Councilman Fox, to approve the August 14, 2018 Treasurer's report in the amount of \$1,365,682.10, as read.

Members Vote was as follows:

YEA: Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Vice Mayor Kite
ABSENT: Mayor Lucas
VOTE: Unanimous in favor of motion

CORRESPONDENCE

Item # 1 – Vice Mayor Kite and Council Members were provided with a copy of Romeo Pugliese's letter of resignation from the Economic Development Authority as the Town of Shenandoah's Representative.

Town Manager Roudabush explained a list of potential candidates will be provided at the next Council Meeting, and Mayor Lucas and Council will need to make a recommendation to the Board of Supervisors to fulfill Romeo's unexpired term, ending in January 2020.

Item # 2 – Vice Mayor Kite and Council received information on the United Way's 2018 Launch Lunch, a celebration and interest meeting. This meeting will be held on August 16, 2018 at 12:00 pm at the Luray-Page County Chamber of Commerce. If you plan to attend this meeting, RSVP's should be made to kwatson@unitedwaynsv.org.

Item # 3 – Information was also provided about the United Way's 2018 Day of Caring. This year the Day of Caring will be held over two days, September 12 and 13, 2018. September 12th will be for Winchester City, Frederick & Clarke Counties. September 13th will be for Shenandoah and Page Counties. The deadline to assemble your work, church, or social group for a volunteer team is August 10th. Any 501(c) (3) nonprofit can submit a project for Day of Caring. Projects must be located in Winchester City, Frederick, Clarke, Shenandoah, or Page Counties. The United Way is also accepting sponsors for this event. For more information, visit <https://www.unitedwaynsv.org/day-caring>.

Item # 4 – Council received information on the Luray Triathlons being held August 16 – 19, 2018. For more information on the events, visit www.luraytriathlon.com. If you are interested in volunteering, contact the United Way of Northern Shenandoah Valley by phone at (540) 536-1610 or by email at info@unitedwaynsv.org.

Item # 5 – Vice Mayor Kite and Council received an invitation to Coffee & Conversation, being held at Mamma Mia's Italian Restaurant on August 17, 2017 at 9:00 am. This meeting will provide community members with the opportunity to meet Lord Fairfax Community College President Kim Blosser, and learn more about the building campaign for the Luray-Page County Center.

Item # 6 – Council Members received an invitation to the Virginia Department of Transportation I-81 Corridor Improvement Plan meeting being held at the Blue Ridge Community College Plecker Center on August 23, 2018 from 4:00 pm to 7:00 pm. Comments and questions will be accepted during the meeting, or by contacting the Study Manager, Ben Mannell, at VA81CorridorPlan@OIP.Virginia.gov or by phone at 804-786-2971.

Item # 7 – Notice was provided that Page One of Page County, Inc. is currently holding a Shoe Drive. Page One asks that you donate your gently worn, used, or new shoes to any of their branches in Luray, to support this cause.

Item # 8 – Website Administrator, Joyce Fluharty, provided the July 2018 Town Website Statistics for Council to review. The total page views came to 13,921 with 6,193 Unique Visitors. The most popular referring site was Google with 1,896 users.

Item # 9 – Vice Mayor Kite and Council reviewed the Town Vehicle Gas Logs for July 2018.

Item # 10 – Information was provided on the the Shenandoah Police Department’s K9, Allen, receiving a bullet and stab protective vest. This is thanks to a donation from non-profit organization Vested Interest in K9s, Inc. K9 Allen’s vest is sponsored by Allan and Marie Braun of Mineral, VA and will be embroidered with the sentiment “In memory of K9 Shane 382, Virginia State Police.”

Item # 11 – The August 2018 Luray-Page County Chamber of Commerce Newsletter was presented to the Council for review.

COMMITTEE REPORTS

WATER & SEWER

(Chairman Kite and Councilmen Jenkins and Lowe)

Town Manager Roudabush reported the smoke testing performed on the Town sewer lines successfully identified issues in lines, and the testing will continue the remainder of the week.

Councilman Fox inquired about the repair of the leak reported at the intersection of Tenth Street and Grandos Street.

Town Manager Roudabush explained the mentioned leak is scheduled for repair in the upcoming weeks.

STREETS & PUBLIC PROPERTY

(Chairman Kite, Councilmen Fox, Hinkle, and Lowe)

Councilman Pierce inquired about an update on the removal of trees and brush near the road on Rail Fan Lane.

Town Manager Roudabush stated the removal of these trees and brush will be completed in the upcoming weeks.

POLICE, SAFETY, & JUDICIAL

(Chairman Kite and Councilmen Hinkle and Jenkins)

There was nothing to report during this period.

TAXATION & FINANCE

(Chairman Pierce and Councilmen Fox and Kite)

There was nothing to report during this period.

PARKS & RECREATION

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins reported Phase I of the WigWam Village Playground equipment replacement is complete.

Town Manager Roudabush reported the handicap accessible swing will also be installed at the playground in the upcoming weeks.

Councilman Fox requested the Public Works Employees power-wash and paint the gazebo at the Town's Dog Park.

Town Manager Roudabush noted she would notify the employees of this request and have them complete it as soon as possible.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins reported the Town of Elkton invited Shenandoah's Public Works Department to a meeting with other localities in Rockingham County to share ideas between the Towns. He noted this meeting will be held on August 28, 2018 at 10:00 am at the Rockingham County Offices.

Chairman Jenkins also reminded Council of the Luray-Page County Chamber of Commerce's Business After Hours being held at the Rivercrest Farm and Event Center on August 16, 2018, at 5:30 pm, with the co-hosts: the Town of Shenandoah, the Shenandoah Heritage Center, and the Shenandoah Industrial Corporation. He noted there will be refreshments provided by Boxcar Deli & Subs, Mamma Mia Italian Restaurant, Mr. Garcia's Grille & Cantina, and Rudy's North Side Diner.

Town Manager Roudabush expressed her appreciation for the Shenandoah Industrial Corporations funding of the refreshments for this years' Business After Hours.

COMMUNITY SERVICE

(Chairman Kite and Councilmen Jenkins and Pierce)

Town Manager Roudabush noted the new Community Enhancement Award Winner sign has been placed in the yard of the most recent winner and will be relocated once the Council nominates a new winner.

PERSONNEL

(Chairman Pierce and Councilmen Hinkle and Jenkins)

There was nothing to report during this period.

POLICE REPORT

There was nothing to report during this period.

UNFINISHED BUSINESS

Councilman Jenkins inquired about an update on potential building addition to be constructed at the Town Maintenance Shop to provide adequate storage for the Town's smaller equipment.

Town Manager Roudabush noted she is looking into the costs and requirements of bidding out the project to provide to the Council at a later date.

Councilman Jenkins suggested the storage building be constructed prior to the winter months, to provide safe storage for the Town's equipment.

Town Manager Roudabush stated she will provide cost information and bids, if needed, at the next Council Meeting to allow enough time to construct the storage building before winter.

NEW BUSINESS

There was nothing to report during this period.

TOWN MANAGER'S REPORT

There was nothing to report during this period.

MAYOR'S REPORT

There was nothing to report during this period.

FOR THE GOOD OF THE TOWN

Mike Uram addressed Mayor Lucas and Council to report Shenandoah is the first Town in Page County to install a handicap accessible swing at their playground. He expressed his appreciation for the Council's hard work and dedication to the Town.

ADJOURN

There being no further discussion, a *motion* was made by Councilman Jenkins, *seconded* by Councilman Lowe, to adjourn the meeting at 7:45 p.m.

Members Vote was as follows:

YEA: Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Vice Mayor Kite

ABSENT: Mayor Lucas

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

William Kite, Vice Mayor

Sarah Dean, Clerk