

**MINUTES  
TOWN COUNCIL  
TOWN OF SHENANDOAH  
REGULAR MEETING  
July 10, 2018**

**CALL TO ORDER:** The Shenandoah Town Council held its regular meeting on Tuesday, July 10, 2018, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr., presiding.

**The meeting began with the Pledge of Allegiance.**

**ATTENDANCE**

**Council Members present were:** Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Councilmen Lynn Fox; David Hinkle; Charles Jenkins; and Richard Pierce.

**Council Members absent were:** Councilman I. Michael Lowe.

**Other Town Officials present were:** Juanita F. Roudabush, Town Manager/MMC; Sarah Dean, Town Clerk, and Corporal Jeff Courtney.

**Citizens present were:** Mike Uram, Gina Hilliard, and Amos Thomas.

**Media Representatives:** There were no Media Representatives present during this meeting.

**RECEIVING OF VISITORS**

Mayor Lucas recognized Carolyn and James Lam, Jr. as the recipients of the May 2018 Community Enhancement Award for work they have done to their home at 124 Corcoran Street. Mr. and Mrs. Lam were unable to attend the Council meeting to receive their plaque.

Amos Thomas presented Mayor Lucas with a signed copy of his first book: “Shenandoah – The Thomas Family Collection” to keep in the Town Museum.

Mayor Lucas accepted the book and noted the Town’s appreciation for the book and all of Mr. Thomas’ volunteer efforts over the years.

Luray-Page Chamber of Commerce President, Gina Hilliard, provided the Council with a quarterly report for the Chamber. Gina explained there are 22 new memberships with the Chamber, bringing the total membership number to 429. She presented several Community Outreach and Past Events the Chamber has participated in, as well as a list of Future Events.

Gina also informed Mayor Lucas and Council Heard Steve's Archery & Guns is celebrating 35 years in business this month. They will be holding an Anniversary Ribbon Cutting Ceremony at 10:00 am on Saturday, July 28, 2018, followed by a customer appreciation celebration from 11:00 am until 6:00 pm. There will be food, door prizes, and discounts/sales throughout the duration of this event, at 261 Massanutten Avenue.

### **June 26, 2018 REGULAR MEETING MINUTES**

A *motion* was made by Councilman Fox, *seconded* by Vice Mayor Kite, to approve the *Regular Meeting Minutes* held on June 26, 2018, as presented.

Members Vote was as follows:

|   |                  |
|---|------------------|
| <b>YEA:</b> Vice Mayor Kite<br>Councilman Fox<br>Councilman Hinkle<br>Councilman Jenkins<br>Councilman Pierce | <b>NAY:</b> None |
|---|------------------|

**ABSTAIN:** Mayor Lucas

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

### **APPROVAL OF BILLS**

Councilman Pierce inquired about warrant #36687 for well tank maintenance.

Town Manager Roudabush explained this warrant is for annual maintenance to the 12<sup>th</sup> Street and 10<sup>th</sup> Street well tanks. She noted the 12<sup>th</sup> Street tank will be painted in September.

Following a brief discussion, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Fox, to approve the bills, dated **July 10, 2018**, in the **Combined Accounts Disbursement Warrant #36647-#36698** in the amount of **\$183,711.60**.

Members Roll Call Vote was as follows:

|   |                  |
|---|------------------|
| <b>YEA:</b> Vice Mayor Kite<br>Councilman Fox<br>Councilman Hinkle<br>Councilman Jenkins<br>Councilman Pierce | <b>NAY:</b> None |
|---|------------------|

**ABSTAIN:** Mayor Lucas  
**ABSENT:** Councilman Lowe  
**VOTE: Unanimous in favor of motion**

### **TREASURER'S REPORT**

Mayor Lucas read the Treasurer's report, submitted by Treasurer Cindy Breeden, for July 10, 2018.

A *motion* was made by Councilman Jenkins, *seconded* by Vice Mayor Kite, to approve the July 10, 2018 Treasurer's report in the amount of \$1,499,524.93, as read.

Members Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilman Fox  
Councilman Hinkle  
Councilman Jenkins  
Councilman Pierce

**NAY:** None

**ABSTAIN:** Mayor Lucas  
**ABSENT:** Councilman Lowe  
**VOTE: Unanimous in favor of motion**

### **CORRESPONDENCE**

**Item # 1** – Mayor Lucas and Council were provided with information on Second Saturdays: Music and Artist demonstrations on the porch at Stevens Cottage, happening on the second Saturday of each month. The flyer stated on July 14, 2018 there will be Needle Felting demonstrations from 1:00 PM until 3:00 PM. These events are presented by the Page Valley Arts Council. For more information, visit their Facebook page at: Second Saturdays Shenandoah, or their website at: [PageValleyArtsCouncil.org](http://PageValleyArtsCouncil.org)

**Item # 2** – The Department of Environmental Quality provided Mayor Lucas and Council with notice of the Carmeuse-Winchester Lime Plant's air permit request.

**Item # 3** – Mayor Lucas and Council Members received a thank you letter from the Shenandoah Area Agency on Aging for the \$100.00 donation the Town made to their Agency. The letter noted SAAA has begun the process of bringing a Senior Center one day a week to Shenandoah, and they hope to open a satellite site next fiscal year.

**Item # 4** – Boy Scout Troop 8 provided a thank you letter to Mayor Lucas and Council for the Town's \$100.00 donation to their troop.

**Item # 5** – Mayor Lucas and Council were provided with a copy of the Town’s lease with the Shenandoah Recreation League for the use of the Town Batting Cage and Office area, which is up for renewal.

Councilman Fox inquired about the amount of use the Batting Cage gets from members of the Shenandoah Recreation League.

Town Manager Roudabush explained the Town’s Public Works Department is in need of extra equipment storage space, and it seems the Batting Cage is not being utilized as much anymore. Additionally, she noted the Shenandoah Recreation League has often complained of the high electric bill for the batting cage.

Following a brief discussion, a *motion* was made by Councilman Jenkins, *seconded* by Councilman Pierce, to terminate the Town’s lease with the Shenandoah Recreation League for use of the Town Batting Cage and Office area.

Members Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilman Fox  
Councilman Hinkle  
Councilman Jenkins  
Councilman Pierce

**NAY:** None

**ABSTAIN:** Mayor Lucas

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

### **COMMITTEE REPORTS**

#### **WATER & SEWER**

(Chairman Kite and Councilmen Jenkins and Lowe)

Mayor Lucas reported a possible water leak on Maryland Avenue. He also reminded Council to report any leaks to the Town Hall.

Town Manager Roudabush noted there are several water leaks in Town which have been reported, and the Public Works employees will be repairing them as soon as possible.

Councilman Fox reported patch work needing done on Coverstone Lane. He requested the Public Works employees be required to use the pavement saw and tamper when cutting and patching streets.

Councilman Jenkins noted this patch work is on the list of repairs needing to be completed and will be repaired as soon as possible.

### **STREETS & PUBLIC PROPERTY**

(Chairman Kite, Councilmen Fox, Hinkle, and Lowe)

Councilman Pierce inquired about a large amount of dead trees and brush lying along the side of First Street.

Town Manager Roudabush stated she has reached out to the electric company regarding this issue and is awaiting a response.

Chairman Kite requested Town Manager Roudabush contact Shenandoah Valley Electric Company regarding a low power line in the Town's right of way and trees falling towards the power lines on Corcoran Street.

Councilman Fox requested the Public Works employees clear the bank beside the Fields United Methodist Cemetery of overgrown grass and weeds.

### **POLICE, SAFETY, & JUDICIAL**

(Chairman Kite and Councilmen Hinkle and Jenkins)

There was nothing to report during this period.

### **TAXATION & FINANCE**

(Chairman Pierce and Councilmen Fox and Kite)

Chairman Pierce inquired about an update on the backhoe the Town purchased.

Town Manager Roudabush reported the backhoe has not been delivered yet, but is expected to arrive once cosmetic damage has been repaired.

### **PARKS & RECREATION**

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins inquired about the status of the Town's proposed Archery Range.

Town Manager Roudabush explained she has not received any updates on the Archery Range at this time.

Chairman Jenkins reported the Public Works employees have begun removing the old equipment at the WigWam Village playground to make room for the new equipment. He noted the Town is still accepting donations toward the replacement of the playground equipment.

## **INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT**

(Chairman Jenkins and Councilmen Lowe and Pierce)

Chairman Jenkins informed Mayor Lucas and Council Mr. Garcia's Mexican Grille & Cantina has received their Alcoholic Beverage Control license.

## **COMMUNITY SERVICE**

(Chairman Kite and Councilmen Jenkins and Pierce)

There was nothing to report during this period.

## **PERSONNEL**

(Chairman Pierce and Councilmen Hinkle and Jenkins)

There was nothing to report during this period.

## **POLICE REPORT**

There was nothing to report during this period.

## **UNFINISHED BUSINESS**

There was nothing to report during this period.

## **NEW BUSINESS**

Mayor Lucas provided information on Bull Run III happening on July 28, 2018. He explained registration for this event will begin on July 28<sup>th</sup> at 9:00 am and riders will depart at 11:00 am. Riders may also pre-register at [www.bullruniii.org](http://www.bullruniii.org). The cost for this event is \$25.00 for the rider and \$10.00 for a passenger; with all proceeds donated to the Virginia Veteran and Family Support Program. Lunch is included with the donation, and pre-registration will include a free patch. For more information, contact Ben Shaw by email at [Ben.Shaw@dvs.virginia.gov](mailto:Ben.Shaw@dvs.virginia.gov) or by phone at 804-371-4675.

## **TOWN MANAGER'S REPORT**

Town Manager Roudabush reported the Virginia Department of Transportation will begin paving on Highway 340, from the Shenandoah Speedway to Route 211, in mid-July.

## **MAYOR'S REPORT**

There was nothing to report during this period.

**FOR THE GOOD OF THE TOWN**

Mike Uram expressed his appreciation for Mayor Lucas and Council's work in Shenandoah, and for their participation in the 52<sup>nd</sup> Annual Stanley Homecoming Parade.

**ADJOURN**

There being no further discussion, a ***Motion*** was made by Vice Mayor Kite, ***seconded*** by Councilman Fox, to adjourn the meeting at 8:02 p.m.

Members Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilman Fox  
Councilman Hinkle  
Councilman Jenkins  
Councilman Pierce

**NAY:** None

**ABSTAIN:** Mayor Lucas

**ABSENT:** Councilman Lowe

**VOTE: Unanimous in favor of motion**

APPROVED:

ATTESTED:

\_\_\_\_\_  
Clinton O. Lucas, Jr., Mayor

\_\_\_\_\_  
Sarah Dean, Clerk