

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
REGULAR MEETING
JANUARY 24, 2017**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, January 24, 2017, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr., presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE: Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Councilmen Lynn Fox; Dave Hinkle; Charles Jenkins; I. Michael Lowe; and Richard Pierce.

Council Members absent were: None.

Other Town Officials present were: Larry E. Dovel, Town Manager; Juanita F. Roudabush, Assistant Town Manager/MMC; and Paul Davis, Chief of Police.

Citizens present were: Mike Uram and Hunter Lucke.

Media Representatives: None.

RECEIVING OF VISITORS

Hunter Lucke addressed the Council regarding his tenant's water bill. He noted the new residents in his rental house forgot to pay their water bill (after 2 notices were sent) and it was placed in the system for disconnection. He expressed displeasure for the Town's policy of shutting water off so quickly and noted it was too harsh. Also, he felt not allowing a payment by a personal check, for accounts that are disconnected, is not fair either and makes it appear as if the Town feels the citizen will be a deadbeat. He felt the power company was way more friendly and lenient in their attempts to collect past due electric bills. He also stated the power company employees are allowed to take payments on site and he felt the Town should also implement this policy.

Mayor Lucas and Council Members explained disconnecting water service is everyone's least favorite part of the system, but having this policy in place is the only way to ensure all residents are treated fairly and equally. (Note: Regular water account payments can be made by personal check, money order, cash, debit, or credit card. Customer's accounts that have been disconnected for non-payment may pay by cash, money order, debit or credit card to have the water service restored.)

Additionally, Councilman Pierce explained the Town cannot accept personal checks for accounts that have been shutoff due to non-payment because there have been instances in the past where the customer wrote a check for a delinquent account and then moved out of Town before the

check was returned.

Mr. Lucke reiterated his objections to the Town policy and then thanked Council for their time. He then left the meeting.

JANUARY 10, 2017, REGULAR MEETING MINUTES:

A *Motion* was made by Councilman Fox, *seconded* by Councilman Pierce, to approve the *Regular Meeting Minutes* held on January 10, 2017, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.

ABSENT: None.

VOTE: **Unanimous in favor of motion.**

APPROVAL OF BILLS:

Councilman Lowe inquired about warrant number 35282?

Town Manager Dovel explained this was for the early retirement study for hazardous duty personnel in the Police Department. Chief Davis reported they used proceeds from the sale of the old police vehicle to pay for the required study to determine the cost for police officers to retire earlier than non-hazardous duty employees.

There being no further questions, a *Motion* was made by Vice Mayor Kite, *seconded* by Councilman Lowe, to approve the bills, dated **January 24, 2017**, in the **Combined Accounts Disbursement Warrants #35265-35288** in the amount of **\$62,428.28**.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.

ABSENT: None.

VOTE: **Unanimous in favor of motion.**

TREASURER'S REPORT: Mayor Lucas read the Treasurer's report, submitted by Treasurer Cindy Breeden, for January 24, 2017.

A ***Motion*** was made by Vice Mayor Kite, ***seconded*** by Councilman Fox, to approve the January 24, 2017 Treasurer's report in the amount of \$1,309,142.79, as read.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.

ABSENT: None.

VOTE: **Unanimous in favor of motion.**

CORRESPONDENCE

Item # 1 – Mayor Lucas and Town Council Members received a letter from the Page County High School Music Boosters requesting a donation to the music program to purchase equipment, uniforms, and to assist with students needing financial aid for all music programs.

Councilman Hinkle stated the band can earn \$250 just for marching in the Annual Memorial Day Parade (held the weekend prior to Memorial Day each year).

Also, it was noted the Town has a the scholastic line item for these type of donations too.

There being no questions, a ***Motion*** was made by Vice Mayor Kite, ***seconded*** by Councilman Pierce, to authorize a \$100 donation to the Page County High School Music Boosters.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe

NAY: None.

Councilman Pierce

ABSTAIN: Mayor Lucas.

ABSENT: None.

VOTE: **Unanimous in favor of motion.**

Item # 2 – Mayor Lucas read a memo regarding scheduling the annual spring cleanup. Citizens may call the Town Hall to be placed on the schedule for pickup of items too large for their regular refuse removal service during this special clean up. Brush, tires, or remodeling debris cannot be accepted, and the last day to call for pickup will be April 12, 2017.

A **Motion** was made by Councilman Lowe, **seconded** by Councilman Fox, to authorize the annual spring cleanup for the weeks of April 3-13th, 2017.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.

ABSENT: None.

VOTE: **Unanimous in favor of motion.**

Item # 3 – Mayor Lucas and Council Members received the 2017 list of officers from the Shenandoah Volunteer Fire Company 70, Inc. for approval.

A **Motion** was made by Councilman Jenkins, **seconded** by Vice Mayor Kite, to approve the Officers for the Shenandoah Volunteer Fire Company 70, Inc., as follows: President Roy Smith, Jr.; Vice President John Jenkins; Secretary Timmy Sublett; Treasurer David Huffman; Chaplain Ernie Shifflett; Chief Dustin Lucas; Assistant Chief James Williams; Captain Brian Sherfey; First Lieutenant Lester Hensley; Second Lieutenant Zack Wells; Third Lieutenant Ernie Shifflett; Chief Truck Driver Gary Taylor; EMS Officer Dustin Lucas; Chief Fire Warden Billy Foltz; Wardens Bobby Comer, Sr.; John Jenkins; and Timmy Sublett.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins

NAY: None.

Councilman Lowe
Councilman Pierce

ABSTAIN: Mayor Lucas.

ABSENT: None.

VOTE: **Unanimous in favor of motion.**

Item # 4 - Mayor Lucas and Council Members received a report of the accomplishments of the Page Alliance for Community Action (PACA), which has many programs to combat the abuse of drugs and alcohol with the youth of our community. More information is available at their website: <http://www.pagecoalition.org/> or by contacting Megan Gordon at 540-742-9386 or email: mgordon@pagecounty.k12.va.us

Item # 5 - Mayor Lucas and Council Members received the Friends of the Shenandoah River Newsletter detailing their past and future projects. Volunteer river water monitors are needed and more information may be obtained at their website www.fosr.org or by contacting Karen Anderson at kanderson@fosr.org or by calling her at 540-665-1286.

Item # 6 - Mayor Lucas read the flyer from the Family Wellness Program in Page County indicating they are holding a program to offer more strategies for parents of teens to help with communication and making a more positive parent/teen relationship. The seven-week program meets at 6 p.m. on Thursday beginning March 16-May 4 at Luray High School. Admission is free and more information is available by contacting Bobbi Wells at 540-743-3750 or Megan Gordon at 540-742-9386.

Item # 7 - Mayor Lucas and Council Members received notice of the 20th Anniversary Celebration being planned for Mamma Mia's Italian Restaurant on February 9th. (Inclement weather date: 2/16/17) The 20th Anniversary plans for February 9th include: 1/2 price 11 a.m. until 9 p.m.; Ribbon Cutting Ceremony at 5:30 p.m.; Free Wine Tastings from 5 p.m. until 7:30 p.m.; Giveaways for gift cards, apparel and more with drawings held both in the AM and PM.

COMMITTEE REPORTS

WATER & SEWER

(Chairman Kite and Councilmen Jenkins and Lowe)

Committee Chairman Kite stated the Public Works Department has been very busy working on water and sewer lines.

STREETS & PUBLIC PROPERTY

(Chairman Kite and Councilmen Fox, Hinkle and Lowe)

There was nothing to report during this period.

POLICE, SAFETY, & JUDICIAL

(Chairman Kite and Councilmen Hinkle and Jenkins)

Chief Davis reported the Police Department needs about \$2,000 more in donations to fully fund a new police dog with donations. However, he explained full payment is required before Officer Courtney can obtain the dog and begin the training exercises with it. Therefore, he needs Council to authorize \$5,500 needed to pay for the new dog. Council previously authorized the down payment for the dog in the amount of \$2,000. Any future donations received will be applied to offset the expense of the dog. He noted people have been very generous with donations and he feels they will still come in. He explained a donation of \$500 was received from a couple from Elkton and this police dog is really needed to assist his department with combating illegal drugs in our community.

A **Motion** was made by Councilman Hinkle, **seconded** by Vice Mayor Kite, to approve \$5,500 to purchase the new police dog.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Fox
Councilman Hinkle
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.

ABSENT: None.

VOTE: **Unanimous in favor of motion.**

TAXATION & FINANCE

(Chairman Pierce and Councilmen Fox and Kite)

There was nothing to report during this period.

PARKS & RECREATION

(Chairman Jenkins and Councilmen Lowe and Pierce)

Committee Chairman Jenkins reported the following Parks and Recreation News: **Big Gem Park** - There is \$6,200 remaining in the donations fund for a new restroom at Big Gem Park. These funds may be used to extend the sewer line to the site for the new building and possibly install the foundation for the future structure. The water line has already been extended to the site using the \$10,000 donated by Page County for this purpose. (Local schools will be contacted

to determine if they have programs to assist with building the structure needed. Also, the quarry and concrete company will be contacted to determine if they will donate the stone and concrete needed.) **Veterans Park** - There is \$10,000 in the donation funds for future expansions, maintenance and upkeep at the park. It was noted future plans include an information kiosk with a list of the names and a plaque to recognize the previous donors to the park. **River Park** - There is \$500 remaining in the donation fund for the walking track and the track pavement needs to be sealed soon. The settlement from Dupont is mostly spoken for in their master plan and is mainly being used in or around Waynesboro for upgrades to the river and facilities in that area, which was closest to the contamination. Committee Chairman Jenkins was disappointed to learn the Towns along the Shenandoah River were not contacted prior to their master plan being developed on use of the funds, but there is the possibility the Town's River Park could see some of the funding. Comments will be submitted prior to the deadline of January 30th to relay the Town's desires for portions of the funds that may still be available.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chairman Jenkins and Councilmen Lowe and Pierce)

Committee Chairman Jenkins reported the following Economic Development News: The grand opening/ribbon cutting was held at Marina's Tropical Restaurant on Monday, January 23rd and everyone was very pleased with the taste and quality of the food offered in the samples served. The restaurant has been remodeled to give it the feel of the islands and the menu selections are mainly based off island fare including seafood, meats, unique vegetables, and fresh fruits. They also serve smoothies made from fresh tropical fruits. Visit them today at 211 Quincy Avenue, Shenandoah, VA 22849.; New construction company in Town is RJF Construction (Jim Printz) specializing in custom home building and remodeling. Visit them at www.rjfconstruct.com or call them today at 540-652-3260 or 703-969-5115.; Tactical Walls has a new product line of coffee tables, end tables, and night stands for your "hidden in plain sight" home defense needs. Check them out today at their website: www.tacticalwalls.com.

COMMUNITY SERVICE

(Chairman Kite and Councilmen Jenkins and Pierce)

There was nothing to report during this period.

PERSONNEL

(Chairman Pierce and Councilmen Hinkle and Jenkins)

There was nothing to report during this period.

POLICE REPORT

There was nothing further to report during this period.

UNFINISHED BUSINESS

There was nothing to report during this period.

NEW BUSINESS

There was nothing to report during this period.

TOWN MANAGER'S REPORT

Town Manager Dovel inquired if Councilman Fox was still having water issues at this residence?

Councilman Fox stated yes the same problem is still happening.

Town Manager Dovel reported the public works department will install a gauge to assist with determining the solution with the fluctuations in water pressure.

MAYOR'S REPORT

Mayor Lucas stated the dinner to recognize First Responders (Police, Fire, and Rescue) was held on January 21st and Town Businesses were very generous in the gift cards and items they donated for the door prizes. There were enough door prizes for everyone in attendance. The Town paid for the meal and the members of Christ United Methodist and Fields United Methodist Community Focus Group prepared and served the meal. He stated the cost of the meal ran over budget by \$72.99 and he requested Council authorize payment of this amount. The Council previously approved \$750 for the meal costs.

A motion was made by Vice Mayor Kite and seconded by Councilman Lowe to authorize payment of the \$72.99 for the additional cost of the First Responders meal.

Councilman Fox stated his business Fox Lawn and Garden would pay the overage of \$72.99 as their donation toward the event.

Therefore, Vice Mayor Kite and Councilman Lowe rescinded their motion and second for this payment.

Mayor Lucas thanked Councilman Fox and his business for paying the additional amount needed to fully cover the cost of the meal. He noted the fire company also presented a framed certificate of appreciation for the Town in sponsoring this meal to recognize their volunteer service.

FOR THE GOOD OF THE TOWN

There was no one present to speak during this period.

ADJOURN

There being no further discussion, a *Motion* was made by Vice Mayor Kite, *seconded* by Councilman Jenkins, to adjourn the meeting at 7:49 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite	NAY: None.
Councilman Fox	
Councilman Hinkle	
Councilman Jenkins	
Councilman Lowe	
Councilman Pierce	

ABSTAIN: Mayor Lucas.

ABSENT: None.

VOTE: **Unanimous in favor of motion.**

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Juanita Roudabush, MMC