

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
REGULAR MEETING
AUGUST 25, 2015**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, August 25, 2015, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr., presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE: Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Councilmen Russell Comer, Jr.; Lynn Fox; David Hinkle; and Richard Pierce.

Council Members absent were: Councilman Charles Jenkins.

Other Town Officials present were: Larry Dovel, Town Manager; Juanita F. Roudabush, Assistant Town Manager/MMC; and Paul Davis, Chief of Police.

Citizens present were: Fifth District Board of Supervisor Member Dorothy Pendley; Mike Uram; Craig Lancto; NSDAR Shenandoah River Chapter Members Dolores Lackovitch; Barbara Mozisek; and Debbie Hansbrough.

Media Representatives: Caleb Soptelean, **The Valley Banner**.

RECEIVING OF VISITORS

NSDAR Members Dolores Lackovitch, Debbie Hansbrough, and Barbara Mozisek presented the 2015 Constitution Week Proclamation for Council's consideration. Mrs. Lackovitch requested Council adopt this Proclamation to help remind all citizens of the importance of the U. S. Constitution. She stated history taught us that the 11 years, between the writing of the Declaration of Independence and the U. S. Constitution, were years of very chaotic conditions and we were on verge of collapse. She explained we needed the Constitution to restore order then and this very important document is needed today to keep order in our Country. She noted the U. S. Constitution is extremely important to every one of the U.S. Military Veterans. She said it is very important to every new citizen and, it should be in the minds of every U. S. citizen, of how very important this document really is to continue our rights and freedoms we enjoy every day. She stated it is very important for everyone to honor and continue the passion for keeping the U.S. Constitution before our rights and freedoms are eroded away.

Mayor Lucas read the Proclamation as follows:

**TOWN OF SHENANDOAH PROCLAMATION
Constitution Week 2015**

WHEREAS, September 17, 2015 marks the two hundred and twenty-eighth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

NOW, THEREFORE, I, Clinton O. Lucas, Jr., the Mayor of the Town of Shenandoah, Commonwealth of Virginia, do hereby proclaim September 17 through 23, 2015 as:

CONSTITUTION WEEK

In the Town of Shenandoah, and ask our citizens and schools to reaffirm the ideals the Framers of the Constitution had in 1787.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the Town of Shenandoah on this twenty-fifth day of August in the year of our Lord two thousand fifteen and of the Independence of the United States of America the two hundred and thirty-ninth and of the Commonwealth of Virginia the four hundred and eighth.

A *Motion* was made by Vice Mayor Kite, *seconded* by Councilman Fox, to approve the Proclamation for Constitution Week for September 17-23, 2015, and request citizens and schools reaffirm the ideals of the Framers of the Constitution had in 1787, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Hinkle
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.
ABSENT: Councilman Jenkins.
VOTE: **Unanimous in favor of motion.**

Mayor Lucas and Council Members thanked Mrs. Lackovitch for brining this Proclamation to the Town and for her informative reminder of how important the U.S. Constitution is to each American citizen.

AUGUST 11, 2015, JOINT PUBLIC HEARING AND REGULAR MEETING MINUTES:

A *Motion* was made by Councilman Hinkle, *seconded* by Councilman Pierce, to approve the *Joint Public Hearing Minutes* held on August 11, 2015, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Hinkle
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.
ABSENT: Councilman Jenkins.
VOTE: **Unanimous in favor of motion.**

A *Motion* was made by Councilman Fox, *seconded* by Councilman Comer, to approve the *Regular Meeting Minutes* held on August 11, 2015, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Hinkle
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.
ABSENT: Councilman Jenkins.
VOTE: **Unanimous in favor of motion.**

APPROVAL OF BILLS:

Mayor Lucas inquired what the stone is used for under warrant number 33909?

Town Manager Dovel stated it was for general purposes such as when a water leak is repaired to fill back in the areas, etc.

There being no further questions or comments, a ***Motion*** was made by Vice Mayor Kite, ***seconded*** by Councilman Comer, to approve the bills, dated **August 25, 2015**, in the **Combined Accounts Disbursement Warrants #33899 - #33932** in the amount of **\$63,723.28**.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Hinkle
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.

ABSENT: Councilman Jenkins.

VOTE: **Unanimous in favor of motion.**

TREASURER'S REPORT: Mayor Lucas read the Treasurer's report, submitted by Treasurer Cindy Breeden, for August 25, 2015.

A ***Motion*** was made by Councilman Hinkle, ***seconded*** by Councilman Fox, to approve the August 25, 2015 Treasurer's report in the amount of \$1,262,750.68, as read.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Hinkle
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.

ABSENT: Councilman Jenkins.

VOTE: **Unanimous in favor of motion.**

CORRESPONDENCE

Item # 1 – Mayor Lucas read a memorandum from Treasurer Cindy Breeden with recommendations for financing the 2016 Ford Dump truck. On June 9, 2015, the Council approved \$53,000 for the truck, steps, dump body and hoist, tarp, and possibly a snow plow.

Council previously agreed the 48 month option would be the most suitable.

A **Motion** was made by Councilman Pierce, **seconded** by Vice Mayor Kite, to authorize financing the 2016 dump truck with Blue Ridge Bank for 48 months, at 2.60% interest rate.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Hinkle
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.

ABSENT: Councilman Jenkins.

VOTE: **Unanimous in favor of motion.**

Item # 2 - Mayor Lucas and Council Members received a copy of the Ordinance to Amend, Reenact and Reordain Section 62-156 of the Town Code.

The proposal was submitted as follows:

AN ORDINANCE TO AMEND, REENACT AND REORDAIN SECTION 62-156 OF
CHAPTER 62 OF THE SHENANDOAH TOWN CODE

BE IT ORDAINED, by the Council of the Town of Shenandoah, Virginia;

That Section 62-156 of the Shenandoah Town Code is hereby amended, reenacted
and reordained as follows:

**Sec. 62-156. - Payment and report of taxes collected and due date;
remittance; preservation of records.**

It shall be the duty of every person required by this article to pay to the town the taxes imposed by this article and to make a report thereof by no later than the 30th day of each month setting forth such information as the treasurer may prescribe and require, including all purchases taxable under this article, the amount charged the purchaser for each such purchase, the date thereof, the taxes collected thereon and the amount of tax required to be collected by this article. Such records shall be kept and preserved for a period of five years. The treasurer shall

have the power to examine such records at reasonable times and without unreasonable interference with the business of such person, for the purpose of administering and enforcing this article, and to make transcripts of all or any parts thereof.

Enacted by the vote of the Town Council of the Town of Shenandoah, Virginia, on the 25th day of August, 2015; the following members being present and voting as shown:

It was noted this will clarify the payment and reporting requirements for Meals Tax.

A **Motion** was made by Councilman Comer, **seconded** by Councilman Fox, to adopt the Ordinance to Amend, Reenact and Reordain Section 62-156 of Chapter 62 of the Shenandoah Town Code, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Hinkle
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.

ABSENT: Councilman Jenkins.

VOTE: Unanimous in favor of motion.

Item # 3 – Mayor Lucas and Council Members received a quote of \$1,795 from Hensil Good Paving to repair five (5) areas where water leaks were recently repaired. It was noted the Virginia Department of Transportation requires the pavement be milled out and replaced whenever a leak is repaired in the streets.

A **Motion** was made by Councilman Fox, **seconded** by Councilman Comer, to authorize \$1,795 to Hensil Good Paving to repair five (5) streets from where leaks were repaired, as presented.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Hinkle
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.

ABSENT: Councilman Jenkins.

VOTE: **Unanimous in favor of motion.**

Item # 4 – Mayor Lucas and Council Members received a thank you letter from Reverend P. Hudson and Peggy Nuckols for the Town recognizing their 48 years of service and recent retirement.

Item # 5 - Mayor Lucas and Council Members received a thank you note from Sandi Shanahon for the Town Museum accepting artifacts from her late husband's naval career as Commander of the USS Shenandoah. Mrs. Shanahon donated her late husband's coffee table (constructed by the crew of the USS Shenandoah); a photo of the ship, along with the crew members written well wishes when her husband left command of the ship and a pencil etching along with the copy of the invitation of the ceremony when her husband first took command of the ship. She noted more items will be arriving as she gets them together for shipment.

Item # 6 - Mayor Lucas and Council Members received a list of upcoming events including a flyer on the Labor Day Event at Shenandoah River Adventures for the Shenandoah Marketplace. This event includes floating the river for a small fee and other games, music, food and activities. The other events coming up this year include: **Sept. 5th at 5 p.m.** Hymn Sing at Big Gem Park; **Sept. 7th at 10 a.m.** Labor Day Event at Shen River Adventures for the Shen. Marketplace; **Sept. 11th at 6 p.m.** CRUZ IN on 1st St. (Also, special ceremony for 9/11/2001 may be held.); **Sept. 12th early AM until** Route 340 Yard Sales from Grottoes to Luray; **Sept. 19th at 10 a.m.** Car Show and Family Fun Day at Shen. Speedway; **Oct. 10th early AM until** - Page Co. Grown Century Ride (begins in Luray, through Stanley and Shen. and returns to Luray; **Oct. 23-24 and Oct. 30-31 from 7 p.m. until 11 p.m.** Terror Trail at Big Gem Park; **Nov. 8 at 3 p.m.** at Vets Park - Vets Service; **Dec. 5th at 5 p.m. and 7:30 p.m.** Candlelight Dinners at Stevens Cottage (tickets required); **Dec. 12th at 6 p.m.** Tree Lighting Ceremony at Big Gem Park.

COMMITTEE REPORTS

WATER & SEWER

(Chairman Kite and Councilmen Comer and Jenkins)

A *Motion* was made by Councilman Fox, *seconded* by Councilman Comer, to approve water and sewer tap connections for Superior Siding, Windows and Doors to construct a new house on lot 30 of the Forest Knolls Subdivision.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Hinkle
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.

ABSENT: Councilman Jenkins.

VOTE: **Unanimous in favor of motion.**

It was noted James Shifflett reported he also has plans for two (2) more homes in Shenandoah within the near future.

STREETS & PUBLIC PROPERTY

(Chairman Kite and Councilmen Comer and Hinkle)

There was nothing to further report during this period.

POLICE, SAFETY, & JUDICIAL

(Chairman Kite and Councilmen Hinkle and Jenkins)

Councilman Pierce reported there was at least one incidence of someone panhandling in front of a local business recently. He suggested the Council consider adopting a panhandling ordinance to have on the books for any future incidents.

Chief Davis noted the store owners currently only have the option of filing no trespassing notices, but that does take care of the issue normally.

Fifth District Board of Supervisor Dorothy Pendley stated Page County recently adopted a panhandling ordinance and the Town should be able to simply plug in their name on it and adopt it as is. She stated the County would be happy to share this document with the Town.

Mayor Lucas and Council Members thanked Chief Davis for the July 2015 Police Report they received for review.

Chief Davis advised everyone to use extra caution when driving in school zones and to be on the lookout for stopped school buses, beginning with the first day of school on August 31.

TAXATION & FINANCE

(Chairman Pierce and Councilmen Fox and Kite)

Committee Chairman Pierce inquired if there was any more news on the landfill tipping fee issue?

Town Manager Dovel reported he will meet soon with Stanley and Luray Town Managers and landfill tipping fees would be one of the topics for discussion. He noted everyone felt it was unfair for the County to consider imposing landfill tipping fees on just the Town citizens and not those living outside the corporation limits of a Town.

PARKS & RECREATION

(Chairman Comer and Councilmen Pierce and Jenkins)

Committee Chairman Comer reported the following Parks and Recreation News: new fans have been installed in the shelter at Big Gem Park; research is being done to determine what should be done to landscape the bank along Fourth Street in front of Big Gem Park.

Following a brief discussion, it was agreed more lighting will be installed for the Annual Tree Lighting Ceremony at Big Gem Park. They may relocate the ceremony to the picnic shelter to provide more level ground for visitors at this ceremony.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chairman Jenkins and Councilmen Comer and Pierce)

There was nothing further to report during this period.

COMMUNITY SERVICE

(Chairman Kite and Councilmen Jenkins and Pierce)

There was nothing further to report during this period.

PERSONNEL

(Chairman Pierce and Councilmen Hinkle and Jenkins)

There was nothing further to report during this period.

POLICE REPORT

There was nothing further to report during this period.

UNFINISHED BUSINESS

There was nothing to report during this period.

NEW BUSINESS

There was nothing to report during this period.

TOWN MANAGER'S REPORT

There was nothing further to report during this period.

MAYOR'S REPORT

There was nothing further to report during this period.

FOR THE GOOD OF THE TOWN

Dorothy Pendley reported the Shenandoah Baptist Church has been holding services with the assistance of other pastors and intentions are to find a permanent pastor soon. Also, she invited everyone to attend the bible study on Thursday evenings at the church, which are led by Walter Pendley.

Craig Lancto mentioned minutes from his meeting with the Page County Economic Development Authority (his notes were emailed to Council previously) and stated networking is a very important aspect for growth. He noted the next opportunity to meet with people who are doing something in Page County is at the open house for the new owners of the Hotel Laurence building in Luray (at the intersection of Court Street and Main Street). The open house is scheduled for Friday, August 28th from 4 p.m. until 6 p.m., and he encouraged everyone to attend.

Dolores Lackovitch asked for Council to request the Virginia Department of Transportation consider installing turning lanes on Route 340 near the banks and IGA.

ADJOURN

There being no further discussion, a ***Motion*** was made by Vice Mayor Kite, ***seconded*** by Councilman Hinkle, to adjourn the meeting at 7:48 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Hinkle
Councilman Pierce

NAY: None.

ABSTAIN: Mayor Lucas.

ABSENT: Councilman Jenkins.

VOTE: **Unanimous in favor of motion.**

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Juanita Roudabush, Clerk