

**MINUTES  
TOWN COUNCIL  
TOWN OF SHENANDOAH  
REGULAR MEETING  
NOVEMBER 10, 2015**

**CALL TO ORDER:** The Shenandoah Town Council held its regular meeting on Tuesday, November 10, 2015, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr., presiding.

**The meeting began with the Pledge of Allegiance.**

**ATTENDANCE: Council Members present were:** Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Councilmen Russell Comer, Jr.; Lynn Fox; David Hinkle; and Charles Jenkins.

**Council Members absent were:** Councilman Richard Pierce.

**Other Town Officials present were:** Larry Dovel, Town Manager; Juanita F. Roudabush, Assistant Town Manager/MMC; and Paul Davis, Chief of Police.

**Citizens present were:** None.

**Media Representatives:** None.

**RECEIVING OF VISITORS**

There were no visitors signed up to speak during this period.

**OCTOBER 27, 2015, REGULAR MEETING MINUTES:**

A *Motion* was made by Councilman Jenkins, *seconded* by Councilman Hinkle, to approve the *Regular Meeting Minutes* held on October 27, 2015, as presented.

Members Vote was as follows:

<b>YEA:</b> Vice Mayor Kite	<b>NAY:</b> None.
Councilman Comer	
Councilman Fox	
Councilman Hinkle	
Councilman Jenkins	

**ABSTAIN:** Mayor Lucas.

**ABSENT:** Councilman Pierce.

**VOTE:** **Unanimous in favor of motion.**

**APPROVAL OF BILLS:**

There being no questions, a *Motion* was made by Vice Mayor Kite, *seconded* by Councilman Comer, to approve the bills, dated **November 10, 2015**, in the **Combined Accounts Disbursement Warrants #34096 - #34135** in the amount of **\$85,692.40**.

Members Roll Call Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilman Comer  
Councilman Fox  
Councilman Hinkle  
Councilman Jenkins

**NAY:** None.

**ABSTAIN:** Mayor Lucas.

**ABSENT:** Councilman Pierce.

**VOTE:** **Unanimous in favor of motion.**

**TREASURER'S REPORT:** Mayor Lucas read the Treasurer's report, submitted by Treasurer Cindy Breeden, for November 10, 2015.

A *Motion* was made by Councilman Comer, *seconded* by Councilman Jenkins, to approve the November 10, 2015 Treasurer's report in the amount of \$1,153,181.51, as read.

Members Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilman Comer  
Councilman Fox  
Councilman Hinkle  
Councilman Jenkins

**NAY:** None.

**ABSTAIN:** Mayor Lucas.

**ABSENT:** Councilman Pierce.

**VOTE:** **Unanimous in favor of motion.**

**CORRESPONDENCE**

**Item # 1** – Mayor Lucas read a memorandum from Treasurer Breeden requesting Council authorize transferring \$15,106.00 from the Utility Capital Improvement Checking Account to the Utility Checking Account to pay for the pump replacement at the sewer plant. Council approved the pump replacement at their June 23, 2015, meeting.

A *Motion* was made by Vice Mayor Kite, *seconded* by Councilman Comer, to authorize

transferring \$15,106.00 from the Utility Capital Improvement Checking Account to the Utility Checking Account to pay Lloyd Electric Co of Harrisonburg for the pump replacement at the sewer plant.

Members Roll Call Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilman Comer  
Councilman Fox  
Councilman Hinkle  
Councilman Jenkins

**NAY:** None.

**ABSTAIN:** Mayor Lucas.

**ABSENT:** Councilman Pierce.

**VOTE:** **Unanimous in favor of motion.**

**Item # 2** - Mayor Lucas and Council Members received the September 2015 Police Report for review.

**Item # 3** – Mayor Lucas and Council Members received the October 2015 Town Vehicle Gasoline Log for review.

**Item # 4** – Mayor Lucas and Council Members agreed to participate in the Town of Stanley Christmas Parade on Saturday, December 5, 2015, at 6 p.m. It was noted the Town of Stanley requests there be no other Santas in the parade, since the Town has arranged for the "real" Santa to ride their fire engine.

**Item # 5** - Mayor Lucas and Council Members received information for the Luray Christmas Parade on Saturday, December 12, 2015 at 6 p.m. Mayor Lucas noted the Shenandoah Council will not be able to participate in this parade, as it is on the same night and time as the Shenandoah Christmas Tree Lighting Ceremony at Big Gem Park.

## **COMMITTEE REPORTS**

### **WATER & SEWER**

(Chairman Kite and Councilmen Comer and Jenkins)

Following questions, Town Manager Dovel stated Virginia Rural Water will be in Town next Monday to assist with water leak detection, especially the leak on Route 340 near Williams Avenue.

Several Council Members stated since this line keeps breaking, it may be a good idea to replace the entire section with new pipes.

**STREETS & PUBLIC PROPERTY**

(Chairman Kite and Councilmen Comer and Hinkle)

There was nothing to report during this period.

**POLICE, SAFETY, & JUDICIAL**

(Chairman Kite and Councilmen Hinkle and Jenkins)

Chief Davis reported there were no calls during Halloween.

Mayor Lucas and Council Members congratulated Chad Cabbage on his recent election as the Page County Sheriff.

Chief Davis noted Mr. Cabbage will use the remainder of his leave time until he takes office as the Page County Sheriff on January 1, 2016.

**TAXATION & FINANCE**

(Chairman Pierce and Councilmen Fox and Kite)

The Town Budget Reports through October 2015 were received for Council's review.

Councilman Jenkins noted Certificate of Deposit interest rates should go up some this year.

**PARKS & RECREATION**

(Chairman Comer and Councilmen Pierce and Jenkins)

Committee Chairman Comer reported the following Parks and Recreation News: Christmas lights and decorations are being prepared for the upcoming holidays. The shelter at Big Gem Park will be decorated this year, since the tree lighting ceremony will take place under the shelter.

Following questions, Mayor Lucas stated the cannon wheels will be stained again soon.

**INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT**

(Chairman Jenkins and Councilmen Comer and Pierce)

Committee Chairman Jenkins reported the following Economic Development News:

1. Remodeling work is almost complete for the Shen Valley Family Practice (medical) to open at 422 First Street in the near future.
2. Grand Opening was held at David Foltz Photography on Friday, November 6th and everyone is excited to have this new business in Town. He is located in the shops at the old mill building on First Street.
3. Business Expansions:

a) Enchanting Florals, Gifts and Boutiques on First Street now selling craft beers and wines - off premises only. They plan an open house on Friday, November 20th from 10 a.m. until 7 p.m. and Saturday, November 21st from 10 a.m. until 5 p.m. Check them out for holiday gift baskets filled with any items from the store including their new craft beers and local wines. They will deliver if a person 21 or over is available to sign for the packages.

b) Shenandoah General Store has expanded into the house next to their building (corner of Maryland and Second Street). The rooms are filled many great home decor and other gift items for your holiday gift giving season. Hours at both locations will be:  
Monday - Friday 10 a.m. until 6 p.m., Saturday 10 a.m. until 5 p.m. and Sunday 1 p.m. until 5 p.m.

4. The Committee met with William Holtzman to discuss plans for the properties on Route 340 and while things seem positive, no official announcement can be made at this time. Mr. Holtzman expressed his appreciation to the Committee and noted Shenandoah was the first to ever send Council Members to visit him and offer to work with him on plans for economic development.

5. Reminder to everyone to please shop local this holiday season. There are many great gifts to be found in Shenandoah stores and throughout Page County with gift certificates available at most shops.

### **COMMUNITY SERVICE**

(Chairman Kite and Councilmen Jenkins and Pierce)

Mayor Lucas and Council Members noted a former resident Bob Smith donated the money to purchase two large display cases to hold items for the Town Hall museum. Mr. Smith indicated he also plans to make larger donations in the future for the Town museum.

Council Members thanked Mayor Lucas and the local churches and organizations for everything they do to remember Veterans and thank them for their service. Mayor Lucas held a Veterans Service on Sunday, November 8, 2015 to thank all Veterans of the U.S. Military.

### **PERSONNEL**

(Chairman Pierce and Councilmen Hinkle and Jenkins)

Councilman Jenkins inquired about the impending vacancy on the Town Police Department, since Chad Cabbage was elected as the new Page County Sheriff.

Chief Davis stated he has a plan in place to continue normal operations in the absence of Mr.

Cubbage. He also noted a decision to replace Mr. Cubbage on the Town Police Department will be announced soon.

### **POLICE REPORT**

There was nothing further to report during this period.

### **UNFINISHED BUSINESS**

There was nothing to report during this period.

### **NEW BUSINESS**

There was nothing to report during this period.

### **TOWN MANAGER'S REPORT**

There was nothing further to report during this period.

### **MAYOR'S REPORT**

Mayor Lucas reported the Christmas Tree in the Governor's mansion will be on display beginning December 3rd at 5:30 p.m. until 7 p.m. and every Tuesday, Wednesday, and Thursday from 10 a.m. until Noon and 2 p.m. until 4 p.m. Also, photos will be on their Face Book page. The handmade ornament from Shenandoah will be on the tree along with handmade ornaments representing many other communities in Virginia.

### **FOR THE GOOD OF THE TOWN**

Vice Mayor Kite thanked Mayor Lucas, Council Members, and Town Employees for the nice cards they received during the recent loss of their grandchild.

### **ADJOURN**

There being no further discussion, a *Motion* was made by Vice Mayor Kite, *seconded* by Councilman Jenkins, to adjourn the meeting at 7:32 p.m.

Members Vote was as follows:

**YEA:** Vice Mayor Kite  
Councilman Comer  
Councilman Fox  
Councilman Hinkle  
Councilman Jenkins

**NAY:** None.

**ABSTAIN:** Mayor Lucas.  
**ABSENT:** Councilman Pierce.  
**VOTE:** **Unanimous in favor of motion.**

APPROVED:

ATTESTED:

---

Clinton O. Lucas, Jr., Mayor

---

Juanita Roudabush, Clerk