

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
February 8, 2022**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, February 8, 2022, at 7:00 p.m., with Mayor Clinton O. Lucas, Jr., presiding.

The meeting began with the Pledge of Allegiance.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Vice Mayor William Kite; Councilmen Russell Comer, Jr; Charles Jenkins; Lynn Fox; I. Michael Lowe; and Richard Pierce.

Council Members absent were: None

Other Town Officials present were: Juanita Roudabush, Town Manager/MMC; Lora Jenkins, Town Clerk; Paul Davis, Police Chief.

Citizens present were: Brittany Roach, Sheena Roach, Teresa Stanley, Amos Thomas.

Media Representatives: None.

AWARD PRESENTATION

Mayor and Council presented the February 2022 Community Enhancement Award to Teresa Stanley, 614 Seventh Street for improvements made to her home.

RECEIVING OF VISITORS

There were no visitors signed up to speak during this period.

JANUARY 25, 2022 REGULAR MEETING MINUTES

A *motion* was made by Councilman Lowe, *seconded* by Councilman Pierce, to approve the *Regular Meeting Minutes* held on January 25, 2022, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

There being no questions, a *motion* was made by Councilman Comer, *seconded* by Vice Mayor Kite, to approve the bills, dated **February 8, 2022**, in the **Combined Accounts Disbursement Warrants #39865 - #39905** in the amount of **\$119,059.62**.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

TREASURER'S REPORT

There being no questions, a *motion* was made by Councilman Comer, *seconded* by Councilman Lowe, to approve the February 4, 2022 Treasurer's report, submitted by Treasurer Cindy Breeden, in the amount of \$2,598,731.73, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

CORRESPONDENCE

#1 – Mayor Lucas and Council received a memo from Councilman Comer stating the Museum is in need of six (6) to eight (8) display cases. The cost of a case is about \$1250 plus shipping. The

memo asked to authorize to purchase the display cases in the amount of \$10,000 plus shipping with the funds coming from the ARPA funds already budgeted Museum balance.

Councilman Fox stated he thought the Town was receiving free display cases.

Councilman Comer stated there were no display cases coming from the banks.

Councilman Fox asked what about the display cases from a business in Harrisonburg?

Councilman Comer stated there may be two display cases coming from a business in Harrisonburg and Councilman Comer stated Racey Engineering found the floor at 507 First Street to be able to hold the weight of the display cases.

Vice Mayor Kite asked if \$1250 was a set price?

Councilman Comer stated Treasurer Cindy Breeden spoke to the company and they do not provide discounts.

Vice Mayor Kite asked if only one company was contacted?

Town Manager Roudabush stated there were other companies searched and this company has the least costly display cases that did not compromise quality.

There being no other questions, a ***motion*** was made by Councilman Pierce, ***seconded*** by Councilman Comer, to authorize the purchase of six (6) to eight (8) upright wall displays in the amount of \$10,000 plus shipping with the funds coming from the ARPA funds already budgeted Museum balance.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

#2 – Mayor Lucas and Council received an estimate from LCC Enterprises on 9 fixed aluminum storefront windows in the amount of \$6,487 for the basement area of 507 First Street.

Councilman Comer stated he would like to table this item because he found another supplier who may be cheaper.

#3 – Mayor Lucas and Council were presented with a request from the **Shenandoah Volunteer Fire Company** to accept their elected officers for 2022. **The elected officers are as follows: President:** Ikey Parks, **Vice President:** Billy Foltz, **Secretary:** Shane Clem, **Treasurer:** David Huffman, **Chaplain:** Eddie Vaughan, **Chief:** Dustin Lucas, **Assistant Chief:** James Williams, **Captain:** David Huffman, **First Lt.:** Zack Wells, **Second Lt.:** Dylan Hensley, **Third Lt.:** Ian Rudolph, **Chief Truck Driver:** Lester Hensley, **EMS Officer:** Dustin Lucas, **Chief Fire Warden:** Billy Foltz, **Wardens:** Bobby Comer, Sr., Bobby Comer, Jr., and Joe Stover.

There being no questions, a *motion* was made by Councilman Lowe, *seconded* by Vice Mayor Kite, to approve the Shenandoah Volunteer Fire Company elected officers, as presented.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

#4 – Mayor Lucas and Council received a flyer stating the Shenandoah Computer Center will be closing permanently on February 11, 2022. Beginning March 1, 2022, the services provided at the computer center, such as photo printing, copying, printing services and laminating will be available at The Railroad Museum/Welcome Center (Old Mill Building) 507 First Street, Shenandoah, VA 22849. The Shenandoah Community Library will have computers for public use, and they also provide free WiFi. There is also free WiFi located on First Street from the trailer parked beside Boxcar Deli.

#5 – Mayor Lucas and Council received the January 2022 Vehicle Gas Logs for review.

#6 – Mayor Lucas and Council received a thank you card from Stephanie Dean, the January 2022 recipient of the Community Enhancement Award.

#7 – Mayor Lucas and Council received an estimate from Mountain Moving LLC to move free office furniture from Louisa, VA in the amount of \$1,825.20.

Councilman Comer stated the furniture will be going to the Police Department and would be delivered on February 16th.

Councilman Pierce stated the Town has really benefitted from the free office furniture.

There being no questions, a ***motion*** was made by Councilman Pierce, ***seconded*** by Councilman Comer, to authorize Mountain Moving LLC to move the free office furniture from Louisa, VA in the amount of \$1,825.20. Amount to be transferred from the General Capital Improvement Account to the General Fund Checking Account.

Members Roll Call Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

#8 – Mayor Lucas and Council received a memo from Town Clerk Lora Jenkins to recommend to Page County Circuit Court for Jennifer Bowling, Jonathan Comer, Brenda Haggett, Matt Queen, and Ian Rudolph to serve terms on the Town of Shenandoah Board of Zoning Appeals.

There being no questions, a ***motion*** was made by Councilman Lowe, ***seconded*** by Vice Mayor Kite, to recommend to Page County Circuit Court for Jennifer Bowling, Jonathan Comer, Brenda Haggett, Matt Queen, and Ian Rudolph to serve terms on the Town of Shenandoah Board of Zoning Appeals.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

WATER & SEWER

(Chairman Kite and Councilmen Jenkins and Lowe)

Chairman Kite asked if Blauch Brothers came today to camera the sewer line?

Town Manager Roudabush stated yes, Blauch Brothers was able to camera the lines with Police help for traffic control. Initially, it looks like there are some issues, but in other areas it was not as bad. Blauch Brothers gave her the video of the lines. The supervisors on site thought that it looked like relining of the sewer line could be a possibility, but they will give their final word after watching the video.

Mayor Lucas asked how much diameter would the sewer line pipe loose if the Town relined the pipe?

Town Manager Roudabush stated it would be minimal.

Councilman Comer asked how much pipe was found that had to be relined?

Town Manager Roudabush stated the camera could only go so far, but the relining or replacement would possibly go block to block.

Chairman Kite stated Elkton relined pipe on Lee Avenue, and the robot that made the cut outs missed the connections.

Councilman Comer stated Stanley said it was more costly to reline than to replace their sewer pipe and asked what good is relining pipe?

Councilman Lowe said relining is good for areas you normally could not dig due to traffic etc.

Councilman Pierce asked if Public Works would be able to do the replacement?

Town Manager Roudabush stated no, Public Works would not be able to do the replacement in these areas.

Councilman Fox asked if the line went under the street?

Town Manager Roudabush stated, yes, it is about in the middle of the street.

Councilman Fox asked if the Town could abandon the current line and run new line on the side of the street instead of under the street to avoid cutting up the road?

Chairman stated it would be difficult due to taps to run on both sides of the street.

Councilman Fox stated he would like to see Maryland Avenue sewer line either relined or replaced all at one time.

Town Manager Roudabush stated that she will get bids for both relining and replacing the sewer line.

Councilman Lowe stated the Town should get bids for either relining or replacing in sections or the whole area at one time.

STREETS & PUBLIC PROPERTY

(Chairman Kite, Councilmen Comer, Fox, and Lowe)

Councilman Fox stated VDOT needs to look at the end of Tenth Street, Grandos Street, and Denver Avenue to see if they can put in a light ditch in front of John Burner's to keep water off the road. He was walking his dog and observed a car sliding on the ice on top of the road.

Town Manager Roudabush stated she will ask VDOT to review this area.

Councilman Jenkins asked if the water run off issues would fall back on the landowner?

Town Manager Roudabush stated Town Code prohibits residents from directing water on the street.

Chairman Kite asked Town Manger Roudabush if she had spoken to James Shifflett about his new lot on Grandos?

Town Manager Roudabush stated yes, he has an on site septic system, but cannot meet setbacks for a home he wants to build on the property. He made a consolidation of lots request for the Planning Commission and then will have a variance request for the Board of Zoning Appeals.

Councilman Fox stated Grandos Street is in need of repair.

Chairman Kite asked if that was a State owned street?

Town Manager Roudabush stated it is, and she will call VDOT to take a look at this street too.

POLICE, SAFETY, & JUDICIAL

(Chairman Kite and Councilmen Jenkins and Comer)

Chief Davis stated he is still researching a golf cart ordinance and will have more details at another Council meeting.

Councilman Fox asked who wants the ordinance?

Mayor Lucas stated it is the same people who asked about a golf cart ordinance years ago.

TAXATION & FINANCE

(Chairman Pierce and Councilmen Fox and Kite)

Chairman Pierce stated he would talk to Treasurer Cindy Breeden to see when budget workshops could start, but normally it is in March.

PARKS & RECREATION

(Chairman Jenkins and Councilmen Lowe and Pierce)

Councilman Fox stated the Town needs to make sure Big Gem Park is gated during snowstorms because he has seen evidence that cars were in the park.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chairman Jenkins and Councilmen Lowe and Pierce)

There was nothing to report during this period.

COMMUNITY SERVICE

(Chairman Kite and Councilmen Jenkins and Pierce)

There was nothing to report during this period.

PERSONNEL

(Chairman Pierce and Councilmen Jenkins and Comer)

There was nothing to report during this period.

UNFINISHED BUSINESS

There was nothing to report during this period.

NEW BUSINESS

Councilman Fox asked if the Town was going to have fireworks for Memorial Day weekend?

Town Manager Roudabush stated the land where the Town had permission to let the fireworks off is in Rockingham County and Rockingham County has more regulations with fireworks, plus it would be costly for the Town. If the Memorial Festival drew a lot of overnight guests, the Town could use TOT funds for fireworks, but we are working toward more events at the River Park.

TOWN MANAGER'S REPORT

There was nothing to report during this period.

MAYOR'S REPORT

Mayor Lucas was given three Town history booklets from Doug and Crystal Gooden for the Town Museum. He stated they were very interesting and passed them around for the Council to

see them.

Town Manager Roudabush stated the former crew from the USS Shenandoah (AD-44) have been sending the Town items for the Town Museum as well. Town Clerk Lora Jenkins had laid the items out for the Council to see them. The crew requested the Mayor, Council, Town Manager, and Town Clerk to take a picture with a painting they had donated to the Town.

Mayor Lucas stated the Shenandoah Heritage Association will be meeting on February 17th at 7:00 p.m. at Stevens Cottage to plan the Memorial Festival. Everyone is welcome and volunteers are needed!

FOR THE GOOD OF THE TOWN

There was nothing to report during this period.

ADJOURN

There being no further discussion, a *motion* was made by Vice Mayor Kite, *seconded* by Councilman Lowe, to adjourn the meeting at 7:54 p.m.

Members Vote was as follows:

YEA: Vice Mayor Kite
Councilman Comer
Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: None

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Lora Jenkins, Clerk

