

**MINUTES
TOWN COUNCIL
TOWN OF SHENANDOAH
ELECTRONIC REGULAR MEETING
January 12, 2021**

CALL TO ORDER: The Shenandoah Town Council held its regular meeting on Tuesday, January 12, 2021, at 7:00 pm, with Mayor Clinton O. Lucas, Jr., presiding.

This meeting was conducted by conference call due to the COVID-19 pandemic. The meeting began with Mayor Lucas reading the directions for electronic meetings. The agenda and items for discussion were available on the Town Website and Facebook pages.

ATTENDANCE

Council Members present were: Mayor Clinton O. Lucas, Jr.; Councilmen Lynn Fox; Charles Jenkins; I. Michael Lowe; and Richard Pierce.

Council Members absent were: Vice-Mayor William Kite; Councilman Russell Comer, Jr.

Other Town Officials present were Juanita Roudabush, Town Manager/MMC; Lora Jenkins, Clerk; and Paul Davis, Police Chief.

Citizens present were: None.

Media Representatives: None.

RECEIVING OF VISITORS

There were no visitors present during this meeting.

DECEMBER 8, 2020 REGULAR MEETING MINUTES

A *motion* was made by Councilman Jenkins, *seconded* by Councilman Pierce, to approve the *Regular Meeting Minutes* held on December 8, 2020, as presented.

Members Roll Call Vote was as follows:

YEA: Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice-Mayor William Kite; Councilman Russell Comer, Jr.

VOTE: Unanimous in favor of motion

APPROVAL OF BILLS

A *motion* was made by Councilman Jenkins, *seconded* by Councilman Lowe, to approve the bills, dated **January 12, 2021**, in the **Combined Accounts Disbursement Warrant #38863 - #38945** in the amount of **\$381,051.20**.

Members Roll Call Vote was as follows:

YEA: Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice-Mayor William Kite; Councilman Russell Comer, Jr.

VOTE: Unanimous in favor of motion

TREASURER'S REPORT

Council reviewed the Treasurer's Report, submitted by Treasurer Cindy Breeden, for January 8, 2021.

There being no questions, a *motion* was made by Councilman Pierce, *seconded* by Councilman Jenkins, to approve the January 8, 2021 Treasurer's report in the amount of \$2,205,638.51, as presented.

Members Roll Call Vote was as follows:

YEA: Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice-Mayor William Kite; Councilman Russell Comer, Jr.

VOTE: Unanimous in favor of motion

CORRESPONDENCE

Item # 1 – Council received notice from the Department of Wildlife Resources (DWR) that a boating access fee went into effect on January 1, 2021 for any person using a DWR owned or

managed facility, including boating access sites. Acceptable access permits include: Valid VA Trapping, Hunting, or Fishing license, valid VA Boater Registration, valid daily or annual DWR Access Permit, or a current *Restore the Wild* Membership.

Councilman Pierce questioned how this would affect rafters. Town Manager Roudabush stated Rodney Turner with Shenandoah River Adventures would be coming up with a plan with DWR, so it would not adversely affect his business.

Councilman Jenkins stated the access permits are only for DWR owned or managed areas.

Councilman Fox stated the access permits do not apply to private property or Town owned lands. Councilman Fox also stated customers of Shenandoah River Adventures would not need an access permit when Shenandoah River Adventures puts in/takes out at their property, but would need the access permit when they take out on DWR properties.

Councilman Pierce asked if having a fishing license would allow access to DWR property. Town Manager Roudabush stated yes, a valid Virginia trapping, hunting, or fishing license would be acceptable access permits.

Councilman Pierce thought getting a VA fishing license would be a problem for out of state visitors. However, the licenses and/or access permits can be done online.

Item #2 – Council committed to sign the Share the Air Form which encourages the prohibition of tobacco and electronic smoking devices in parklands, park facilities, and open public spaces owned by the Town to promote clean and healthy outdoor places everyone can enjoy.

Town Manager Roudabush stated Page Alliance for Community Action (PACA) partnered with Share the Air, and PACA has provided free no tobacco and no vaping signs to the Town to put in our parks.

Councilman Jenkins stated if the Town did not sign the Form, it could adversely affect park grants in the future. He noted its voluntary and so special enforcement procedures will be done. It is just discouraging smoking or vaping in parks.

Town Manger Roudabush stated the Town of Stanley has signed the Share the Air Form.

After a short discussion, a ***motion*** was made by Councilman Pierce, ***seconded*** by Councilman Jenkins, to sign the Share the Air Form.

Members Roll Call Vote was as follows:

YEA: Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice-Mayor William Kite; Councilman Russell Comer, Jr.

VOTE: Unanimous in favor of motion

Item #3 – The December 2020 Town Vehicle Gas logs were presented for review.

Item #4 – The 2020 Shenandoah Computer Center Stats were presented for review.

Item #5 – The December 2020 Police Department Activity log, the December 2020 Police Department Vehicle Activity Log, and the 2020 Police Department Activity log were presented for review.

Item #6 – The Council received a thank you letter from the Massanutten Regional Library for the Town's donation, designated for the Shenandoah Community Library.

Item #7 – The Council received a list of 2020 Accomplishments including Town, Infrastructure, and Equipment Upgrades, Parks and Recreation News, a list of Events held in Town, and an update on the Computer Center and Media Outlets. It also included the Town had 8 new home constructions and 3 new businesses.

Item #8 – The Council received the Luray-Page Chamber of Commerce & Visitor Center January 2021 Newsletter for review.

WATER & SEWER

(Chairman Kite and Councilmen Jenkins and Lowe)

Councilman Jenkins asked about the leaks in Eppard subdivision. Town Manager Roudabush stated it was three leaks and at one leak Public Works had to replace an entire section of line.

Town Manger Roudabush stated Trumbo Electric has started the electrical work at the sewer plant.

Town Manager Roudabush state the new meter reading system has been ordered and will be operational in a few months. The company may have a problem retrofitting the older meters, but they are working on a solution.

STREETS & PUBLIC PROPERTY

(Chairman Kite, Councilmen Comer, Fox, and Lowe)

There was nothing to report during this period.

POLICE, SAFETY, & JUDICIAL

(Chairman Kite and Councilmen Jenkins and Comer)

There was nothing to report during this period.

TAXATION & FINANCE

(Chairman Pierce and Councilmen Fox and Kite)

There was nothing to report during this period.

PARKS & RECREATION

(Chairman Jenkins and Councilmen Lowe and Pierce)

Town Manager Roudabush stated Linda Breeden donated \$20,000.00 for the Wigwam Village in memory of Dave Hinkle. This donation, along with the Page Alliance for Community Action Grant through Healthy Communities, will almost pay for Phase III of the playground equipment replacement.

Mayor Lucas stated when the Town can have gatherings, there will be a ceremony for those who donated for Phase II and Phase III playground equipment.

Town Manager Roudabush stated the Town will have plaques by the equipment for those who donated and who they donated in memory of.

Town Manager Roudabush stated fundraising is now underway for Phase IV.

INDUSTRIAL, ECONOMIC DEVELOPMENT & PROCUREMENT

(Chairman Jenkins and Councilmen Lowe and Pierce)

There was nothing to report during this period.

COMMUNITY SERVICE

(Chairman Kite and Councilmen Jenkins and Pierce)

Mayor Lucas reminded the Council to continue to look for residents and businesses to acknowledge those who have enhanced the Town.

PERSONNEL

(Chairman Pierce and Councilmen Jenkins and Comer)

There was nothing to report during this period.

UNFINISHED BUSINESS

There was nothing to report during this period.

NEW BUSINESS

There was nothing to report during this period.

TOWN MANAGER'S REPORT

There was nothing to report during this period.

MAYOR'S REPORT

There was nothing to report during this period.

FOR THE GOOD OF THE TOWN

There was nothing to report during this period.

ADJOURN

There being no further discussion, a *motion* was made by Councilman Jenkins, *seconded* by Councilman Lowe, to adjourn the meeting at 7:34 pm.

Members Roll Call Vote was as follows:

YEA: Councilman Fox
Councilman Jenkins
Councilman Lowe
Councilman Pierce

NAY: None

ABSTAIN: Mayor Lucas

ABSENT: Vice-Mayor William Kite; Councilman Russell Comer, Jr.

VOTE: Unanimous in favor of motion

APPROVED:

ATTESTED:

Clinton O. Lucas, Jr., Mayor

Lora Jenkins, Clerk